

Bass Coast Shire Council

Quarterly Community Report
September 2021

Bass Coast Community Vision 2041

Vision Statement

From its flowing hills to its wild unspoiled coastlines, the Bass Coast is a source of celebration for all who live in and visit the region.

Our townships are vibrant, rich with culture and full of life, each with its own distinct character. Drawing on our creativity, innovation and resilience we've created a thriving and diverse economy that supports sustainable agriculture and industry.

We live proudly on Bunurong Country, and build on learnings from our First Peoples and their knowledge. We coexist in harmony with our environment, and are prepared for future challenges and changes.

We are the people of the Bass Coast. Experience our cultures and history, and contribute to our story.



Council Plan 2021-25

Strategic Objectives

The Council Plan sets out six strategic objectives to make Bass Coast the place our community wants it to be. The Plan describes what these strategic objectives are, why they are important and the actions we will take to ensure we address the key challenges and opportunities we will face.

Protecting our Natural Environment

- Building resilience and protecting and enhancing our natural assets

Healthy Community

- An inclusive community that embraces its lifestyle and supports health and wellbeing

Our Places

- **Strengthening the connection between people and the public places they share**

Growing our Economy

- Progressing opportunities for visitation economy and business growth in harmony with our natural environment and sustainable values

Sustainable Development

- Prepare for growth while ensuring the intrinsic values and character of Bass Coast are retained

Leading for our Community

- Demonstrating leadership through good governance, transparency and accountability.

How the Council Plan fits

The Council Plan is the key strategic document of the Council, and outlines the clear strategic objectives, strategies, major initiatives, and considers the resources required to support delivery. A four-year plan, our Council Plan, reflects the broader direction set by the Community Vision, and other adopted policies, strategies and plans, such as the Municipal Health and Wellbeing Plan.

The Community Vision themes will be linked with the Council Plan by the following key:

1. Climate Emergency and Climate Preparedness
2. Protect and Enhance Natural Environment
3. Healthy and Inclusive Communities
4. Access and Movement
5. Education, Creative Economy and Industry

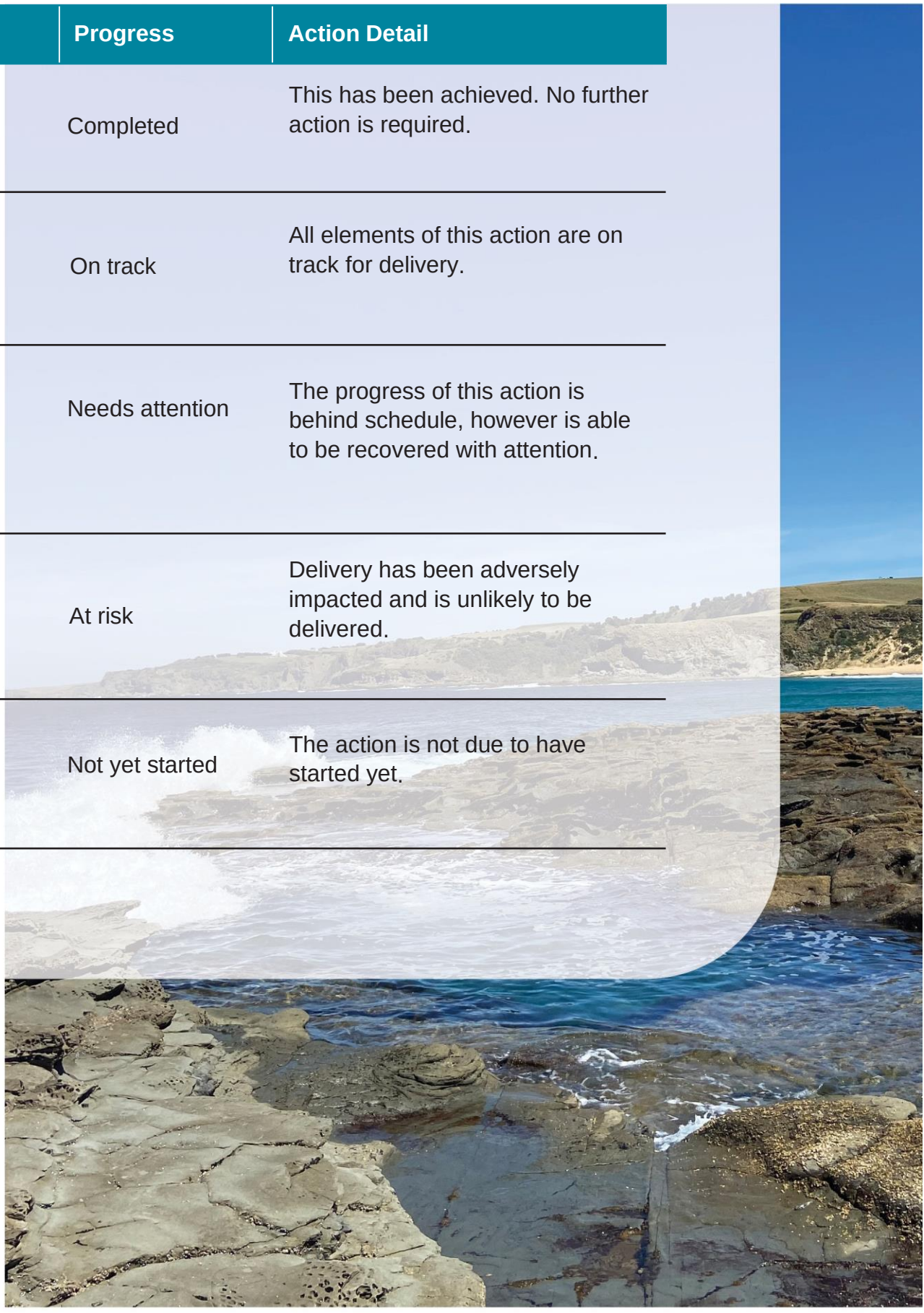
Council's Integrated Planning and Reporting Framework, in accordance with the *Local Government Act 2020*, connects the long term community needs through Bass Coast Community Vision 2041, with the medium to long term strategies and resource plans, including the Council Plan, Long Term Financial Plan, Long Term Asset Management Plan*, Workforce Plan*, Budget, and Revenue and Rating Plan.



*Plans under development

Actions Performance Guide

Status	Progress	Action Detail
✓	Completed	This has been achieved. No further action is required.
●	On track	All elements of this action are on track for delivery.
●	Needs attention	The progress of this action is behind schedule, however is able to be recovered with attention.
●	At risk	Delivery has been adversely impacted and is unlikely to be delivered.
●	Not yet started	The action is not due to have started yet.



1. Protecting our natural environment



Building resilience and protecting and enhancing our natural assets

Action	Progress comments	Status
Undertake infrastructure works to protect the beach access along Cowes East Foreshore.	Project is progressing with construction of timber groynes under way and investigations, designs and approvals for the 300m rock revetment wall complete. Works to construct the seawall are planned to commence in February 2022 and sand re-nourishment will also be conducted between Spring 2021 and Autumn 2022.	30%
Work in partnership with other agencies to deliver the Cape-to-Cape Resilience Project to support coastal hazard adaptation.	Project is progressing under DELWP leadership with Council having membership on Project Working Group and Technical Advisory Group. Coastal Hazard Assessment (CHA) and Community Engagement components are underway, noting the CHA has been delayed due to Covid-19 restrictions.	20%
Partner with Bass Coast Landcare Network to accelerate Council's contribution to the Biolinks Revegetation Program.	Project is progressing with over 180,000 plantings this season, with works still underway. Revegetation sites for 2022 are being selected and management plans prepared. Monitoring is underway on selected sites this Spring.	20%
Deliver a waste management education and engagement campaign to maximise resource recovery and reduce waste to landfill over the summer holiday period.	Program for a summer campaign in 2021/22 has been developed and planning is on track for delivery over the upcoming holiday period.	20%

2. Healthy Community

An inclusive community that embraces its lifestyle and supports health and wellbeing.

Action	Progress comments	Status
Improve community health and wellbeing through the development of the Healthy Communities Plan.	The Healthy Communities Plan (MPHWP) is completed, following a thorough consultation program. The Plan is set for adoption at the October Council Meeting.	90%
Develop the Disability Action Plan to reduce and remove barriers experienced by people with a disability.	The Access, Equity and Inclusion in Bass Coast (Disability Action Plan) is completed, following a thorough consultation program. The Plan is set for adoption at the October Council Meeting.	90%
Support reconciliation in Bass Coast through the development of a Reconciliation Action Plan.	The development of the Reconciliation Action Plan continues with a draft document completed and prepared with further community consultation underway. In line with this, Council appointed an Aboriginal Development Officer in late 2020, who continues to develop the Plan and has established the Australian First Peoples Advisory Council who will oversee the completion of the Plan in 2021/22.	60%
Promote responsible pet ownership through the delivery of a revised Domestic Animal Management Plan.	The Domestic Animal Management Plan is completed, following a thorough consultation program. The Plan is set for adoption at the October Council Meeting.	90%

Action	Progress comments	Status
Adopt a revised Local Law to protect and enhance the liveability and amenity of our community.	The Local Law Review has commenced with internal consultation and relevant LGA benchmarking underway. Procurement of external consultants to assist in the Local Law development and community engagement process is underway. A draft Local Law is expected to be completed ahead of the community consultation stage in December 2021.	

3. Our Places



Strengthening the connection between people and the public places they share.

Action	Progress comments	Status
Deliver a dynamic, interactive cultural centre through the construction of the Cowes Cultural and Community Centre.	Cowes Cultural and Community Centre Design complete. Tender documentation has been released to builder for pricing. Demolition completed. Construction anticipated to start in November 2021.	0%
Conduct the Cowes to Stony Point Ferry Feasibility Study to assess the viability of an alternate transport option.	Officers are working with the Department of Jobs, Precincts and Regions to finalise the project plan.	10%
Enhance recreational and leisure opportunities through the renewal of the Grantville seawall from the jetty to the boat ramp.	Tender has been evaluated and awarded. The project is anticipated to begin construction in Quarter 2.	20%
Connect communities and provide active recreation opportunities through the delivery of the Guy Road – Corinella shared pathway.	Project underway. Project anticipated to be completed in Quarter 3.	30%
Strategically plan for Council assets through the development of the 10-year Asset Management Plan.	Consultant engaged to assist in developing the 10 year Asset Management Financial Plan. First draft of the Roads Financial Model is underway.	20%

4. Growing our Economy

Progressing opportunities for visitor economy and business growth in harmony with our natural environment and sustainable values.

Action	Progress comments	Status
Facilitate sustainable economic development in Bass Coast through delivery of a revised Economic Development Framework.	Desktop analysis and planning for strategic engagement has commenced.	10%
Review the Phillip Island and San Remo Visitor Economy Strategy 2035 to ensure the long term viability and sustainability of the visitor economy.	The five-year review was complete and presented to Council at the September 2021 Council Meeting. The State Government is finalising the State Management Plan for tourism, events and the visitor economy, this will guide the development of Destination Management Plans including the Phillip Island and San Remo Visitor Economy Strategy 2035.	25%

5. Sustainable Development



Prepare for growth while ensuring the intrinsic values and character of Bass Coast are retained.

Action	Progress comments	Status
Establish Council's position on social and affordable housing within Bass Coast by preparing a Social and Affordable Housing Strategy.	The Social and Affordable Housing Strategy is underway with a Background Report and Technical Reports completed.	60%
Protect the neighbourhood character of townships through the development of a Settlement and Housing Strategy.	This is a multi-year project. Officers have prepared the project brief following extensive consultation with DELWP and benchmarking of other municipalities. The brief will go to market in Q2.	10%
Support active transport and delivery of tourism infrastructure through the development of Council's Tracks and Trails Strategy.	Brief completed and consultant appointed October 2021. Strategy anticipated to be completed May 2022.	15%

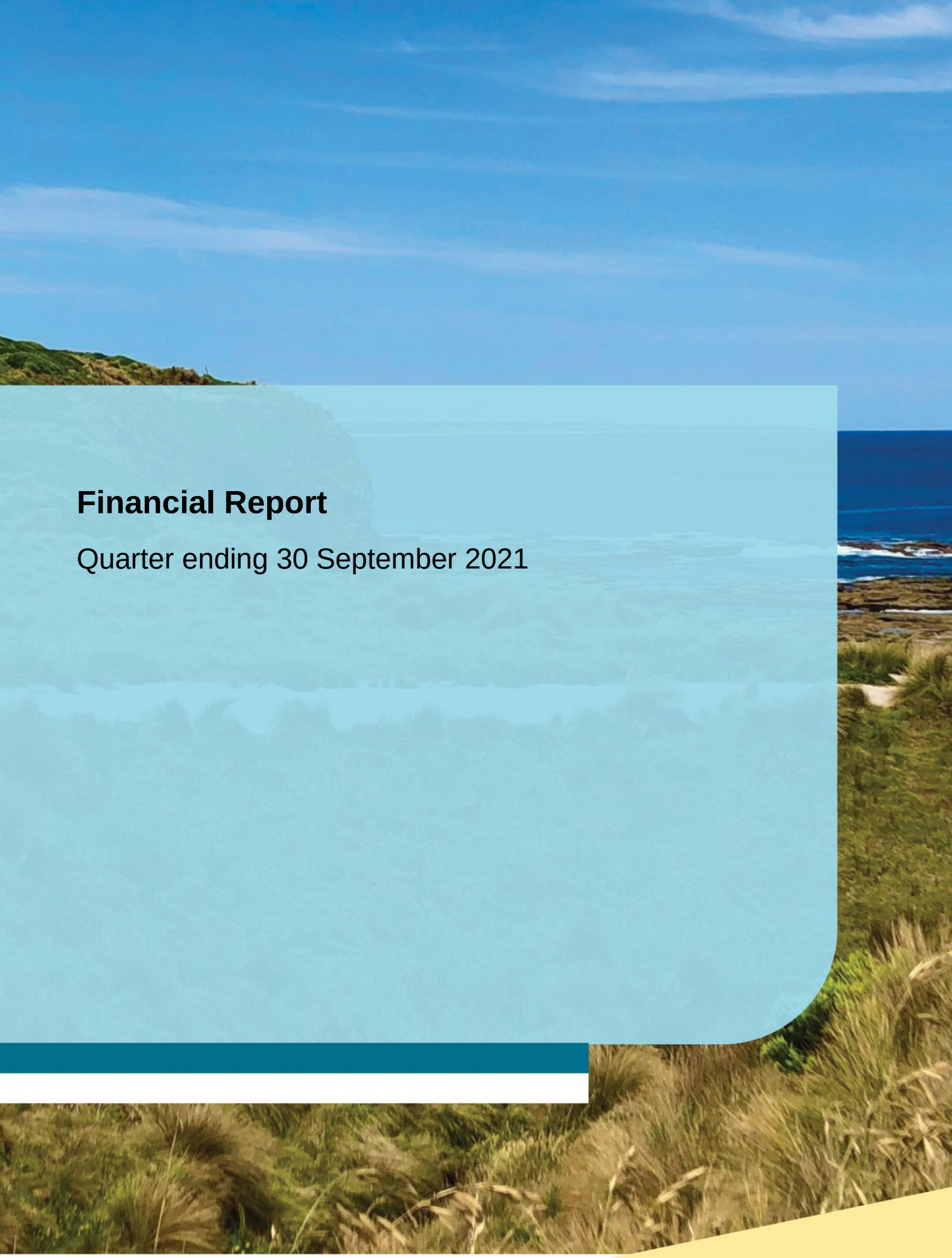
6. Leading for our Community

Demonstrating leadership through good governance, transparency and accountability.

Action	Progress comments	Status
Drive progress towards zero net emissions through the delivery of the Climate Change Action Plan 2020-2030.	Actions identified for Year one implementation are all either in the planning stage or implementation is underway. From 1 July 2021, all Council buildings, facilities and street lighting are now powered by to 100% renewable electricity. This was delivered through the Victorian Energy Collaboration of 46 Councils who pooled their electricity needs into one long term contract with Red Energy to provide renewable energy generated from wind farms, here in Victoria.	25%
Ensure that Council is well placed to seek support for priority projects through delivery of an Advocacy Strategy.	Council continues to identify opportunities to advocated to Federal and State Government on our advocacy priorities. Highlights this quarter include: • Digital Connectivity funding announcements for Business Fibre Zones in Cowes, Wonthaggi and Inverloch. • Federal Black Spot Funding of $202,000 for Biggs and Murray Intersection, Wonthaggi • A number of grant applications submitted. • Cowes Cultural Community Centre grant application for $5million for Building Better Regions Fund (Federal) still pending. Likely outcome in October 2022.	25%

Action	Progress comments	Status
Deliver good governance through the implementation of the Local Government Act 2020.	Council continues to implement the required changes under the Local Government Act 2021. The key focus for this quarter was the development of the long term Community Vision, the Long Term Financial Plan, Council Plan and requirements in relation to the Annual Report. All other requirements are on track.	25%
Enhance the way Council connects with the community through the revision of the Communication and Engagement Strategy.	Review of the Communications and Engagement Strategy will commence in November 2021.	0%
Set the strategic direction for Council through development of the Council Plan 2021-25.	The Council Plan 2021-2025 is on track for completion by the 31 October 2021 deadline. Public exhibition of the draft strategic objectives and strategies occurred this quarter, in parallel with development of the long term Community Vision.	90%

Action	Progress comments	Status
Enhance service delivery through implementation of the Business Transformation program.	Implementation of the OneCouncil solution continues with implementation of Customer Portals allowing customer requests to be made through Council's website. Progress on a number of other modules is being made, including Planning and Building. Roll out of customer surveys for all customer requests occurred and the Customer @ Centre program has been developed with an organisation wide roll out to commence in the second quarter. Work on a new intranet is progressing.	



Financial Report

Quarter ending 30 September 2021

1 Financial Performance

	Year to Date Sept 21	Budget June 22	Forecast June 22
Net Result ($'000s)	50,327	8,457	12,498
Adjusted Underlying Result ($'000s)	49,347	303	(3,324)
Funding Statement Result ($'000s)	50,091	0	(3.306)
Capital works ($'000s)	4,717	35,052	56,036
Liquidity	2.3	1.5	1.3

Council's year to date operating results show a $50.3 million surplus. This is due to the practice of raising rates and charges for the full financial year when the notices are generated. The YTD surplus is $1.4 million unfavourable to budget due to delays against budget phasing for the recognition of grant revenue. These will be rectified during the course of the financial year.

Council's forecast net result is favourable to budget by $4.0 million with a $12.5 million surplus forecast for the year ended June 2022. The main contributor to this result is the recognition of $7.9 million in unbudgeted grants for the upgrade of Rhyll boat ramp ($3.3 million), Cowes Cultural Centre ($1.3 million), Guy Road shared path ($1.4 million) and Wonthaggi Activity Centre ($1.3 million). Once the impact of these capital grants is removed, Council's adjusted underlying result is forecast to reflect a $3.3 million deficit.

The adjusted underlying deficit is largely due to the projected increase in material and services expenditure resulting from the carryover of $4.1 million in operating projects from 2020/21. These projects were fully funded through prior year budgets and therefore have no impact on Council's cash position. Further increases in materials and service expenditure are forecast in relation to waste related expenditure, cleaning costs and development planning related to Wonthaggi North East.
In addition to this the following have had an adverse impact of Council's year to date and projected full year results:

- Higher than budget Workers Compensation insurance payments following the dissolution of the MAV WorkCare scheme
- A reduction in interest revenue, due to ongoing record low interest rates and
- A reduction in user fee revenue for commercial waste gate fees, ticket sales and accommodation booking commission (due to closure of facilities).

These are partly offset by higher rates and charges income as the special charge scheme revenue is recognised for the road and drainage works completed at Pioneer Bay. This work was originally budgeted in prior financial years and has had a $1.0 million impact year to date and is expected to have a $2.4 million full year impact on Council's income statement.

Council has forecast a capital works program totalling $56.0 million for 2021/22 which is $20.9 million higher than budget due to the forecast completion of works originally budgeted in previous financial years. In addition, the commencement of works linked to successful grant funding outcomes has increased the program forecast. This means that the increased forecast capital program for 2021/22 has a minimal impact on Council's net cash position. As we continue through the financial year, the delivery of this capital works program will continue to be closely monitored.

Council's working capital ratio, which measures the ability to pay existing debts as they fall due remains within the Victorian Auditor Generals low risk category, confirming Councils sustainable financial position.

1.1 Funding Statement

	YTD Actual $000's	YTD Budget $000's	YTD Variance $000's	30 June 22 Budget $000's	30 June 22 Forecast $000's	30 June 22 Variance $000's
Rates and charges	66,924	66,349	575	67,101	67,576	475
Statutory fees and fines	690	765	(75)	3,059	2,924	(135)
User fees	792	1,053	(261)	4,148	3,686	(462)
Grants - operating	1,171	1,791	(621)	7,165	7,485	319
Contributions - monetary - operating	55	15	40	105	152	47
Interest revenue	46	105	(59)	421	188	(233)
Other income	45	138	(94)	559	462	(97)
Total Operating Income	**69,723**	**70,217**	**(494)**	**82,559**	**82,471**	**(88)**
Proceeds						
Sale of assets	179	165	14	661	736	75
Total Proceeds	**179**	**165**	**14**	**661**	**736**	**75**
Expenses						
Employee costs	(8,495)	(8,053)	(442)	(31,315)	(32,149)	(834)
Materials and services	(7,730)	(7,685)	(45)	(31,725)	(38,093)	(6,368)
Bad and doubtful debts	(1)	(2)	1	(10)	(10)	0
Borrowing costs	(63)	(27)	(36)	(522)	(454)	68
Land management rebate	(628)	(163)	(464)	(653)	(663)	(10)
Other expenses	(426)	(729)	303	(2,671)	(2,459)	213
Total Operating Expenses	**(17,342)**	**(16,659)**	**(682)**	**(66,896)**	**(73,828)**	**(6,931)**
Financing Movements						
Proceeds from Borrowings	0	0	0	21,987	21,987	0
Repayments of Borrowings	0	0	0	(13,552)	(13,552)	0
Repayments of Finance Leases	0	(40)	40	(214)	(121)	93
Net Financing Movements	**0**	**(40)**	**40**	**8,221**	**8,314**	**93**
Reserve Fund Movements						
Transfers from Reserves	0	0	0	4,288	24,217	19,929
Transfers (to) Reserves	0	0	0	(2,754)	(10,221)	(7,467)
Net Reserve Movements	**0**	**0**	**0**	**1,534**	**13,996**	**12,462**
Deferred Income Movements						
Transfers from Unearned Income	1,815	0	1,815	0	11,958	11,958
Transfers (to) Unearned Income	(4,725)	0	(4,725)	0	(1,106)	(1,106)
Net Deferred Income Movements	**(2,910)**	**0**	**(2,910)**	**0**	**10,852**	**10,852**
Capital Expenditure and Income						
Grants - capital	4,554	2,031	2,523	8,124	8,833	709
Contributions - monetary - capital	604	212	391	850	1,356	506
Capital works	(4,717)	(8,763)	4,046	(35,052)	(56,036)	(20,984)
Net Capital Works Funded from Operations	**441**	**(6,520)**	**6,960**	**(26,079)**	**(45,847)**	**(19,768)**
Funding Surplus / (Deficit)	**50,091**	**47,163**	**2,928**	**(0)**	**(3,306)**	**(3,306)**

1.2 Funding Statement variances

The funding statement provides a summary of how Council's operations and capital works are funded within the financial year. The nature of the funding statement eliminates the overall impact of projects carried over between financial years and the addition of project works that are funded through the successful receipt of external grants.

Council's 2021/22 forecast funding statement result shows a deficit of $3.3 million. Once the impact of carry over capital and operating projects is removed, the deficit can be attributed to:

Category	Surplus/(Deficit)	Comment
Interest Revenue	($0.2 million)	Receiving lower than budgeted interest rates on term deposits.
Capital Works	($0.9 million)	Expenditure for projects including Wonthaggi Recreation Reserve power upgrade ($0.4 million), Rhyll Playground ($0.2 million), Emergency landslip words ($0.2 million) and Thomson Reserve Entrance works ($0.1 million).
Materials and Services	($1.7 million)	Increased waste related expenditure, cleaning costs and expenditure related to development planning in Wonthaggi North East.
Employee Benefits	($0.6 million)	Higher than budgeted workers compensation payments following the cessation of the MAV WorkCare scheme.

Council's year to date funding statement result shows a surplus of $50.1 million which is favourable against a year to date budget of $47.2 million. This favourable variance of $2.9 million is largely due:

Category	Surplus/(Deficit)	Nature	Comment
Capital Works	$4.0 million	Timing	
Land Management Rebate	($0.5 million)	Timing	
Employee Benefits	($0.6 million)	Permanent	One-off higher than budgeted workers compensation payment due to winding up of MAV WorkCare scheme.

1.3 Financial Sustainability Risk Indicators

The financial sustainability risk indicators for the month of September 2021 are provided in the table below. The indicators are the same indicators prepared by the Victorian Auditor General and reported by the Victorian Auditor General on an annual basis.

	Actual 2020/21	Budget 2021/22	YTD Actual 2021/22	Forecast 2021/22	Risk assessment criteria		
					High	Medium	Low
Net result	19.1%	9.2%	69.9%	12.1%	Less than negative 10%	Negative 10% - 0%	Greater than 0%
Adjusted Underlying Result	0.5%	0.4%	69.5%	-3.8%	Less than 0%	0% - 5%	Greater than 5%
Liquidity	1.6	1.5	2.3	1.3	Less than 0.75	0.75–1.0	Greater than 1.0
Internal financing	217.0%	81.0%	-52.0%	35.0%	Less than 75%	75–100%	Greater than 100%
Indebtedness	21.2%	51.1%	23.0%	29.8%	Greater than 60%	40–60%	40% or less
Capital replacement	1.2	2.5	1.0	3.2	Less than 1.0	1.0–1.5	Greater than 1.5
Renewal gap	0.7	1.1	2.7	2.0	Less than 0.5	0.5–1.0	Greater than 1.0

Sustainability Risk Indicator Major Variances

Net Result is forecast to be higher than budget due to the recognition of unbudgeted revenue received for the Rhyll boat ramp, Cowes Cultural and Community Centre and the Guy Road Shared Path.

Adjusted Underlying Result is forecast to be lower than budget, largely due to the completion of projects budgeted in prior financial years and higher workers' compensation insurance, waste related expenditure and Wonthaggi north east development expenditure.

Liquidity is forecast to be lower than budget due to the nature of Council's borrowing arrangements, with a 12-month maturity loan originally budgeted for longer term maturity.

Internal Financing is forecast to decrease compared to budget due to the forecast completion of capital works carried over from 2020/21 financial year elevating the capital works spend in 2021/22.

Indebtedness is forecast to be lower than budget due to a reduction in Council's non-current liabilities. This is due to forecast loan maturity terms and timing of additional loan drawdowns required for the development of the Cowes Cultural and Community Centre.

Capital Replacement Ratio and Renewal Gap are forecast to improve against budget as projects carried over from 2020/21 are expected to be completed. See the statement of capital works for further detail.

A description of each indicator and how the indicator is calculated is provided below.

Indicator	*How is it calculated?*	*Description*
Net result (%)	Net result / Total revenue	A positive result indicates a surplus, and the larger the percentage, the stronger the result. A negative result indicates a deficit. Operating deficits cannot be sustained in the long term. Net result and total revenue is obtained from the comprehensive operating statement.
Adjusted Underlying Result (%)	Adjusted underlying surplus (or deficit)/ Adjusted underlying revenue	Indicator of the broad objective that an adjusted underlying surplus should be generated in the ordinary course of business. A surplus or increasing surplus suggests an improvement in the operating position. The adjusted underlying result is obtained from the comprehensive operating statement and specifically excludes non-recurrent capital grants, non-monetary contributions and capital cash contributions.
Liquidity (ratio)	Current assets / Current liabilities	This measures the ability to pay existing liabilities in the next 12 months. A ratio of one or more means there are more cash and liquid assets than short-term liabilities.
Internal financing (%)	Net operating cash flow / Net capital expenditure	This measures the ability of an entity to finance capital works from generated cash flow. The higher the percentage, the greater the ability for the entity to finance capital works from their own funds. Net operating cash flows and net capital expenditure are obtained from the cash flow statement.
Indebtedness (%)	Non-current liabilities / Own-sourced revenue	Comparison of non-current liabilities (mainly comprised of borrowings) to own-sourced revenue. The higher the percentage, the less able to cover non-current liabilities from the revenues the entity generates itself. Own-sourced revenue is used—rather than total revenue—because it does not include capital grants, which are usually tied to specific projects.
Capital replacement (ratio)	Cash outflows for property, infrastructure, plant and equipment / Depreciation	Comparison of the rate of spending on infrastructure with its depreciation. Ratios higher than 1:1 indicate that spending is faster than the depreciating rate. This is a long-term indicator, as capital expenditure can be deferred in the short term if there are insufficient funds available from operations, and borrowing is not an option. Cash outflows for infrastructure are taken from the cash flow statement. Depreciation is taken from the comprehensive operating statement.
Renewal gap (ratio)	Renewal and upgrade expenditure / depreciation	Comparison of the rate of spending on existing assets through renewing, restoring, and replacing existing assets with depreciation. Ratios higher than 1:1 indicate that spending on existing assets is faster than the depreciation rate. Similar to the investment gap, this is a long-term indicator, as capital expenditure can be deferred in the short term if there are insufficient funds available from operations, and borrowing is not an option. Renewal and upgrade expenditure are taken from the statement of capital works. Depreciation is taken from the comprehensive operating statement.

Source: Victorian Auditor-General's Report Results of 2018-19 Audits Local Government

1.4 Statement of Capital Works Expenditure

	YTD Actual $000's	YTD Budget $000's	YTD Variance $000's	30 Jun 22 Budget $000's	30 Jun 22 Forecast $000's	Variance $000's
Property						
Land	120	-	(120)	-	1,230	(1,230)
Land improvements	404	1,289	884	5,154	14,773	(9,619)
Total land	524	1,289	764	5,154	16,003	(10,849)
Buildings	942	4,958	4,015	19,831	19,209	622
Total buildings	942	4,958	4,015	19,831	19,209	622
Total Property	1,467	6,247	4,780	24,985	35,212	(10,227)
Plant and equipment						
Plant, machinery and equipment	182	488	306	1,954	2,869	(915)
Computers and telecommunications	46	156	110	625	625	(0)
Other infrastructure	-	13	13	50	127	(77)
Total plant and equipment	229	657	428	2,629	3,621	(992)
Infrastructure						
Roads	2,085	1,428	(657)	5,713	9,369	(3,656)
Bridges	3	23	20	91	131	(40)
Footpaths and cycleways	312	199	(113)	797	4,239	(3,442)
Drainage	459	184	(274)	738	1,466	(728)
Waste management	162	25	(137)	100	1,998	(1,898)
Total infrastructure	3,021	1,859	(1,162)	7,439	17,203	(9,764)
Total capital works expenditure	4,717	8,763	4,046	35,052	56,036	(20,984)
Represented by:						
New asset expenditure	937	4,309	3,372	17,234	21,133	(3,899)
Asset renewal expenditure	2,327	3,429	1,102	13,718	18,822	(5,104)
Asset expansion expenditure	144	81	(63)	325	1,370	(1,045)
Asset upgrade expenditure	1,309	944	(365)	3,775	14,711	(10,936)
Total capital works expenditure	4,717	8,763	4,046	35,052	56,036	(20,984)

Forecast capital project expenditure of $56.0 million is $20.9 million higher than 2021/22 budget, largely due to $26.2 million of projects carried over from the 2020/21 financial year.

Forecast capital project expenditure has increased by a further $6.5 million as a result of projects that are largely funded through external grant funding. This includes the Rhyll Boat Ramp and Jetty Construction ($3.0 million), Transfer Station upgrades ($0.5 million), Newhaven Jetty ($0.4 million), Wonthaggi Murray/Biggs Street Road Works ($0.6 million), Wonthaggi Recreation Reserve Power Upgrade ($0.6 million) and Dinosaur Trail land acquisition ($1.2 million).

These increases are partly offset by $11.7million of projects that will be continued in the 2022/23 financial year. This includes Cowes Cultural Community Centre ($6.2 million), Inverloch Community Hub ($1.2 million) and Wonthaggi Tennis Club ($1.0 million).

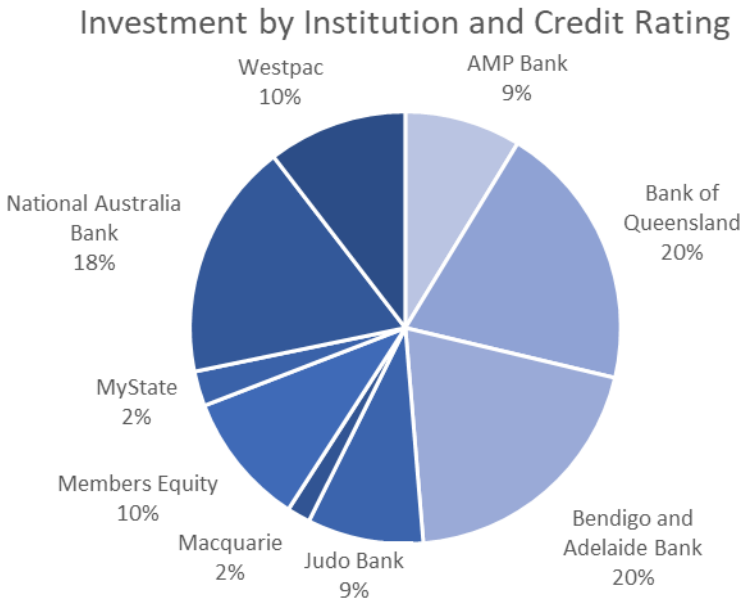
Further information can be found in the detailed Capital Works report.

1.5 Treasury

Funds are held as cash at bank to ensure sufficient liquidity to meet payment obligations. Surplus cash is placed in interest bearing term deposits to maximise investment returns while ensuring availability if required. All investments are made in accordance with Council's Funds Investment Policy at the time of investment. The following table details investments held by Council at the end of quarter 1.

Investments held by council as at 30 September 2021	Principal	Interest Rate	Term (days)	Maturity Date
MyState Bank*	1,500,000	0.70%	365	7 October 2021
Members Equity Bank Limited*	320,000	0.40%	182	15 November 2021
Bendigo and Adelaide Bank Limited*	1,800,000	0.30%	182	15 November 2021
Bank of Queensland Limited	4,000,000	0.37%	182	15 November 2021
Macquarie	1,000,000	0.40%	179	17 December 2021
Westpac Banking Corporation*	6,000,000	0.16%	179	17 December 2021
Members Equity Bank Limited*	2,800,000	0.35%	94	7 October 2021
Members Equity Bank Limited*	1,700,000	0.35%	94	1 November 2021
AMP Bank	5,000,000	0.75%	361	15 August 2022
Bank of Queensland Limited	7,460,000	0.25%	91	22 November 2021
National Australia Bank	4,740,000	0.20%	91	22 November 2021
Bendigo and Adelaide Bank Limited*	5,000,000	0.25%	182	7 March 2022
Members Equity Bank Limited*	912,000	0.35%	182	21 March 2022
Judo Bank*	5,000,000	0.53%	182	21 March 2022
Bendigo and Adelaide Bank Limited*	4,640,000	0.25%	182	21 March 2022
National Australia Bank	5,448,000	0.20%	91	20 December 2021
* ethical				
Weighted average return on investment		**0.33%**		

Investments are included as components of current assets balances in the balance sheet. Investments are classified as either; Cash and cash equivalents or current other financial assets based on the length of their investment term.



2 Financial Statements

2.1 Comprehensive Income Statement

	YTD Actual	YTD Budget	YTD Variance	30 June 22 Budget	30 June 22 Forecast	30 June 22 Variance
	$000's	$000's	$000's	$000's	$000's	$000's
Income						
Rates and charges	67,897	66,349	1,548	67,101	69,943	2,842
Statutory fees and fines	690	765	(75)	3,059	2,924	(135)
User fees	791	1,053	(263)	4,148	3,689	(459)
Contributions - cash	218	239	(21)	954	686	(268)
Contributions - non monetary assets	0	0	0	0	0	0
Grants - Operating	1,521	1,791	(271)	7,165	9,539	2,373
Grants - Capital	762	2,031	(1,269)	8,124	16,060	7,936
Net gain on disposal of property, infrastructure and equipment	36	9	26	38	114	77
Other Income	90	244	(153)	980	671	(309)
Total Income	72,004	72,481	(476)	91,569	103,626	12,057
Expenses						
Employee benefits	(8,495)	(8,053)	(442)	(31,315)	(32,149)	(834)
Materials and services	(7,768)	(7,685)	(83)	(31,725)	(38,109)	(6,384)
Bad and doubtful debts	(1)	(2)	1	(10)	(10)	0
Depreciation	(4,168)	(3,933)	(235)	(15,731)	(16,791)	(1,059)
Amortisation - intangible assets	(67)	(67)	(0)	(266)	(266)	0
Amortisation - right of use assets	(63)	(55)	(9)	(219)	(228)	(9)
Finance costs	(57)	(22)	(35)	(500)	(432)	68
Finance costs - leases	(6)	(6)	(1)	(22)	(23)	(1)
Other expenses	(1,053)	(892)	(161)	(3,324)	(3,121)	203
Total Expenses	(21,677)	(20,713)	(964)	(83,113)	(91,128)	(8,015)
Surplus (deficit) for the year	50,327	51,767	(1,440)	8,457	12,498	4,042
Less Contributions - monetary	218	239	(21)	954	686	(268)
Less Contributions - non monetary	0	0	0	0	0	0
Less Grants - capital (non-recurrent)	762	1,800	(1,038)	7,200	15,136	7,936
Adjusted underlying surplus/(deficit)	49,347	49,729	(381)	303	(3,324)	(3,627)

2.2 Balance Sheet

	YTD Actual $'000	30 June 22 Budget $'000	30 June 22 Forecast $'000	30 June 22 Variance $'000
Current Assets				
Cash and cash equivalents	12,827	41,549	29,635	(11,914)
Current trade and other receivables	76,000	8,045	11,739	3,694
Current other financial assets	57,360	40	19,660	19,620
Inventories	60	69	60	(9)
Current assets - other	170	1,077	1,220	143
Total Current Assets	146,418	50,780	62,314	11,534
Non-Current Assets				
Non current investments equity method	1,970	1,804	1,970	167
Property infrastructure plant and equipment	786,774	773,350	825,513	52,163
Intangible assets	2,108	859	1,909	1,050
Right of use assets	1,178	933	1,014	81
Total Non-Current Assets	792,031	776,946	830,407	53,461
Total Assets	**938,449**	**827,726**	**892,721**	**64,995**
Current Liabilities				
Current trade and other payables	3,138	5,732	6,744	1,013
Current trust funds and deposits	15,240	7,472	7,763	292
Current provisions	7,144	6,855	7,424	569
Current interest bearing liabilities	11,981	2,472	12,833	10,361
Current lease liabilities	232	198	229	31
Unearned Income	26,181	10,833	12,419	1,586
Total Current Liabilities	63,916	33,561	47,412	13,852
Non-Current Liabilities				
Non current provisions	12,215	11,662	11,819	157
Non current interest bearing liabilities	2,771	26,088	10,354	(15,734)
Non current lease liabilities	966	756	849	94
Total Non-Current Liabilities	15,952	38,506	23,023	(15,483)
Total Liabilities	**79,868**	**72,067**	**70,435**	**(1,632)**
Net Assets	**858,580**	**755,659**	**822,286**	**66,627**
Equity				
Accumulated Surplus	333,596	303,058	311,297	8,239
Reserves	524,985	452,601	510,989	58,388
Total Equity	**858,580**	**755,659**	**822,286**	**66,627**

2.3 Cash Flow Statement

	YTD Actual $000's	30 June 22 Budget $000's	30 Jun 22 Forecast $000's	30 Jun 22 Variance $000's
Cash flows from operating activities				
Rates and charges	8,897	68,522	68,307	215
Statutory fees and fines	690	3,445	2,924	521
User fees	(4,239)	4,671	4,684	(13)
Grants - operating	1,441	7,335	7,485	(150)
Grants - capital	4,283	8,316	8,631	(315)
Contributions - monetary	659	850	1,708	(858)
Interest received	46	421	188	233
Dividends received	0	0	2	(2)
Trust funds and deposits taken	8,778	147	8,779	(8,632)
Other receipts	(12)	1,045	492	553
Net GST refund (payable)	(537)	5,426	394	5,032
Employee costs	(8,537)	(30,892)	(32,356)	1,464
Materials and services	(11,797)	(34,426)	(40,516)	6,090
Trust funds and deposits repaid	(1,130)	0	(8,608)	8,608
Other payments	(647)	(3,691)	(3,283)	(408)
Net cash provided by operating activities	**(2,105)**	**31,169**	**18,831**	**12,338**
Cash flows from investing activities				
Payments for property, infrastructure, plant and equipment	(4,196)	(38,557)	(54,504)	15,947
Proceeds from sale of property, infrastructure, plant and equipme	178	727	736	(9)
Proceeds from/(Payments for) investments	(37,700)	0	0	0
Net cash used in investing activities	**(41,718)**	**(37,830)**	**(53,768)**	**15,938**
Cash flows from financing activities				
Finance costs	(64)	(500)	(455)	(45)
Proceeds from borrowings	0	21,987	21,987	0
Repayment of borrowings	0	(13,552)	(13,552)	0
Interest paid - lease liability		(21)		(21)
Repayment of lease liabilities	0	(214)	(121)	(93)
Net cash used in financing activities	**(64)**	**7,700**	**7,859**	**(159)**
Net increase (decrease) in cash and cash equivalents	(43,887)	1,039	(27,078)	28,117
Cash and cash equivalents at the beginning of the financial year	56,711	40,512	56,711	(16,199)
Cash and cash equivalents at the end of the period	**12,824**	**41,551**	**29,633**	**11,918**



Capital Works Program Report

Quarter ending 30 September 2021

Project Number	Project	Percent Complete	Status	2021/22 Budget	2020/21 Carryover	2021/22 Budget + 2020/21 Carryover	Quarter 1 Forecast	Carryover to 22/23	YTD Actual Expenditure	Variance (YTD Actuals v Q1 Forecast)	PROGRESS COMMENTS	Risk
100121	Maj Bldgs Cowes Cultural & Community Centre Redevelopment	55%	Multi-Year	12,200,000	4,249,799	16,449,799	10,249,799	6,200,000	406,272	9,843,527	The detailed design has been completed. Tender documentation has been completed and tender has been advertised. Tender has been evaluated and anticipated to be awarded at the Council October 2021 meeting. The project is anticipated to begin construction in Quarter 2.	
100385	Min Land Impr Anderson Rd Boat Ramp East Carpark Upgr Cowes	45%	Underway	-	359,784	359,784	675,716	-	-	675,716	Detailed design is almost complete. All documents required for this project to go to tender are underway. Tender anticipated in Quarter 3.	
100396	Buildings - Dalyston Pavillion replacement	90%	Underway	-	80,321	80,321	80,321	-	23,296	57,025	Demolition works for old change rooms and McRae social rooms are anticipated to be completed in Quarter 2.	
100447	Ren Land Impr Street Decoration Renewal	100%	Completed	-	-	-	2,095	-	2,095	-	This project is related to street decoration renewal for the Shire. Works anticipated to be completed Quarter 2.	
100459	Regional Skate Park & Play Space	100%	Removed/Amalgamated	-	-	-	50,000	-	-	50,000	This project has been deferred and will be informed by the Skate Strategy which is currently under development.	

Project Number	Project	Percent Complete	Status	2021/22 Budget	2020/21 Carryover	2021/22 Budget + 2020/21 Carryover	Quarter 1 Forecast	Carryover to 22/23	YTD Actual Expenditure	Variance (YTD Actuals v Q1 Forecast)	PROGRESS COMMENTS	Risk
100480	Min Bldgs Phillip Island Croquet Club Pavillion	65%	Underway	616,452	-	616,452	616,452	-	3,431	613,021	Tender has been evaluated and to be awarded in October 2021. The project is anticipated to begin construction in Quarter 2.	
100481	Min Bldgs Wonthaggi Croquet Club Pavillion	100%	Deferred	520,128	-	520,128	-	520,128	-	-	Deferred until the Wonthaggi Rec Reserve Power Upgrade project (100821) has been completed.	
100482	Min Bldgs Wonthaggi Tennis Club Pavillion	100%	Deferred	963,420	-	963,420	-	963,420	-	-	Deferred until the Wonthaggi Rec Reserve Power Upgrade project (100821) has been completed.	
100483	Oval Flood Lighting Design	100%	Completed	-	-	-	0	-	1,764	(1,764)	This project was completed in June 2021.	
100484	Cowes PICAL building	65%	Multi-Year	-	1,685,261	1,685,261	1,685,261	-	53,133	1,632,128	Planning permit is expected early Quarter 2, subject to VCAT appeals. Final detailed design to be completed within 2 months of issue of planning permit.	

Project Number	Project	Percent Complete	Status	2021/22 Budget	2020/21 Carryover	2021/22 Budget + 2020/21 Carryover	Quarter 1 Forecast	Carryover to 22/23	YTD Actual Expenditure	Variance (YTD Actuals v Q1 Forecast)	PROGRESS COMMENTS	Risk
100490	Maj Land Imp Wonthaggi Activity Centre Plan Priorities	50%	Multi-Year	250,000	1,952,782	2,202,782	1,602,783	800,000	49,297	1,553,486	These projects are associated with the Wonthaggi Activity Centre Master Plan. Projects include; McBride Avenue In-ground Up light Project - power supply completed for installation of lights. Apex Park Redevelopment: Tender documentations are underway. Wonthaggi Streetscape Master Plan: this project is improving access and movement along McBride Avenue. Tender documents being prepared for design.	
100491	Min Land Impr Bass Coast Entry Signage	100%	Completed	-	-	-	217	-	217	-	This project was completed in June 2021.	
100494	Maj Bldgs Cowes Activity Centre Plan	10%	Underway	150,000	72,355	222,355	72,355	150,000	-	72,355	This project is to be utilised for the Cowes Activity Centre Plan. Streetscape master plan design to be completed by the end of this financial year.	

Project Number	Project	Percent Complete	Status	2021/22 Budget	2020/21 Carryover	2021/22 Budget + 2020/21 Carryover	Quarter 1 Forecast	Carryover to 22/23	YTD Actual Expenditure	Variance (YTD Actuals v Q1 Forecast)	PROGRESS COMMENTS	Risk
100499	Wonthaggi Tennis Court Renewal and Multi Use Space	100%	Completed	-	-	-	0	-	489	(489)	This project was completed in June 2020.	
100519	Ren Land Impr Marine Structure Grantville Jetty Sea Wall	15%	Underway	218,679	-	218,679	218,678	-	5,921	212,758	Tender has been evaluated and awarded. The project is anticipated to begin construction in Quarter 2.	
100520	Ren Land Impr Marine Structure Grantville Jetty Make Safe	25%	Underway	125,531	-	125,531	95,531	-	1,900	93,631	Tender has been evaluated and awarded. The project is anticipated to begin construction in Quarter 2.	
100521	Ren Land Impr Marine Structure Newhaven Jetty Make Safe	25%	Underway	-	-	-	437,000	-	7,713	429,287	Tender has been evaluated and awarded. The project is anticipated to begin construction in Quarter 2.	
100522	Open Space Renewal Cape Paterson Boat Ramp Retaining Wall	25%	Underway	-	66,000	66,000	66,000	-	609	65,391	Tender has been evaluated and awarded. The project is anticipated to begin construction in Quarter 2.	
100528	Buildings - Renewal Design 2020/21 Drysdale Street Kinder	5%	Underway	-	49,863	49,863	-	-	-	-	This project is for design for expansion/refurbishment to cater for 3 year old kindergarten at Drysdale Street Wonthaggi. Further discussions being held to determine the scope and expenditure required.	

Project Number	Project	Percent Complete	Status	2021/22 Budget	2020/21 Carryover	2021/22 Budget + 2020/21 Carryover	Quarter 1 Forecast	Carryover to 22/23	YTD Actual Expenditure	Variance (YTD Actuals v Q1 Forecast)	PROGRESS COMMENTS	Risk
100529	Buildings - Renewal Design 2020/21 Inverloch Kinder	35%	Underway	-	-	-	49,863	-	-	49,863	Further investigation relating to water damage in external wall have been completed with planned works scheduled during Christmas school holiday period. Budget will be forecast up in Quarter 2 to cover expenses.	
100534	Maj Land Impr Climate Change Action Plan	50%	Multi-Year	40,000	86,831	126,831	40,654	86,177	10,654	30,000	A number of climate action projects are underway which include but not limited to further grant application for electric vehicle charging points, collaborative works and knowledge sharing with other Councils, audit report on solar renewable projects	
100589	Wonthaggi Historical Society Building Expansion	100%	Completed	-	-	-	210	-	210	-	This project was completed in 2020/2021 period.	
100652	Rail Trail Kilcunda Diversion Project Stage 1	100%	Completed	-	-	-	3,398	-	3,398	-	This project was completed in 2020/2021 period.	
100657	Maj Aqua Aquatic Centre Bass Coast	40%	Multi-Year	-	250,000	250,000	250,001	-	35,996	214,005	Final concept design was completed in Quarter 1. Funding Strategy works have commenced.	

Project Number	Project	Percent Complete	Status	2021/22 Budget	2020/21 Carryover	2021/22 Budget + 2020/21 Carryover	Quarter 1 Forecast	Carryover to 22/23	YTD Actual Expenditure	Variance (YTD Actuals v Q1 Forecast)	PROGRESS COMMENTS	Risk
100658	Maj Aqua Aquatic Centre Phillip Island	40%	Multi-Year	-	250,000	250,000	250,000	-	19,213	230,787	Final concept design was completed in Quarter 1. Funding Strategy works have commenced.	
100671	Ren Offstreet Car Park Renewal	100%	Deferred	112,245	-	112,245	12,245	100,000	625	11,620	This project is related to part renewal of the Newhaven Information Centre Carpark. Detailed design is completed. Quotation has been received and is being evaluated.	
100684	Ren Bldgs Pub Toil Renew Kilc Frshre/Harold Hughes/GuidePark	100%	Completed	-	63,947	63,947	72,706	-	72,706	-	This project was completed in Quarter 1.	
100691	Maj Land Impr Dalyston Rec Resrve Master Plan Floodlighting	40%	Underway	-	44,485	44,485	44,485	-	-	44,485	This project is being undertaken in conjunction with project number 100742.	
100692	Maj Land Impr Wonthaggi Guide Park	65%	Multi-Year	-	1,656,506	1,656,506	1,656,506	-	4,189	1,652,317	Tender has been advertised and closes early October 2021. The project is anticipated to be awarded in Quarter 2.	

Project Number	Project	Percent Complete	Status	2021/22 Budget	2020/21 Carryover	2021/22 Budget + 2020/21 Carryover	Quarter 1 Forecast	Carryover to 22/23	YTD Actual Expenditure	Variance (YTD Actuals v Q1 Forecast)	PROGRESS COMMENTS	Risk
100697	Min/Ren Bldgs Inverloch Community Hub Hall Aircon, Solar	100%	Deferred	-	1,040,087	1,040,087	98,809	1,190,087	15,866	82,943	This project is being undertaken in conjunction with project number 100530. Renewal of solar panels above library was completed in June 2021. Detailed design and drafting are underway and anticipated to be completed in Quarter 2.	
100703	Min Land Impr Wonthaggi Field Lighting & Soccer Pavilion	50%	Underway	-	841,755	841,755	841,755	-	447	841,308	Tender documentation has been completed. This project is on hold until the Wonthaggi Recreation Reserve Power Consolidation project (100821) has been completed.	
100704	Min Land Impr Designs for Sport & Recreation Reserves	80%	Underway	-	36,006	36,006	36,006	-	429	35,577	Final design to be completed in Quarter 2.	
100709	Ext Grt BBV Land Impr Design Rhyll Boat Ramp & Jetty	100%	Multi-Year	-	147,985	147,985	147,985	-	30,445	117,540	The design works for this project were completed in June 2021. For construction updates refer to account 100740.	
100711	Min Land Impr Tenby Point Noticeboard	100%	Completed	-	-	-	111	-	111	-	This project was completed in June 2021.	
100713	Min Land Impr Grantville Ampitheatre Shelter	2%	Underway	-	23,120	23,120	23,120	-	-	23,120	Further community consultation required for this project to proceed.	

Project Number	Project	Percent Complete	Status	2021/22 Budget	2020/21 Carryover	2021/22 Budget + 2020/21 Carryover	Quarter 1 Forecast	Carryover to 22/23	YTD Actual Expenditure	Variance (YTD Actuals v Q1 Forecast)	PROGRESS COMMENTS	Risk
100718	Min Land Impr Kilcunda Skate Park	80%	Underway	-	30,387	30,387	30,387	-	3,000	27,387	The concept design will be finalised in November 2021.	
100740	Ext Grt BBV Land Impr Construction Rhyll Boat Ramp & Jetty	40%	Underway	1,000,000	-	1,000,000	4,080,200	-	228,417	3,851,783	Tender has been evaluated and awarded. Stage 1 - carpark works completed in September 2021. Stage 2 - ramp, jetty and pontoon construction commences Quarter 3.	
100742	Min Land Impr Inverloch Rec Oval Flood Lighting	65%	Underway	400,000	-	400,000	400,000	-	564	399,436	This project is being undertaken in conjunction with project number 100691. Tender has been evaluated and anticipated to be awarded at Council's November meeting. The project is anticipated to begin construction in Quarter 3.	
100743	Min Land Impr Dalyston Rec Oval Flood Lighting	65%	Underway	400,000	-	400,000	400,000	-	2,564	397,436	Tender has been evaluated and awarded. The project is anticipated to begin construction in Quarter 2.	
100744	Min Land Impr Cowes Rec Oval Flood Lighting	65%	Underway	400,000	-	400,000	400,000	-	3,564	396,436	Tender has been evaluated and awarded. The project is anticipated to begin construction in Quarter 2.	

Project Number	Project	Percent Complete	Status	2021/22 Budget	2020/21 Carryover	2021/22 Budget + 2020/21 Carryover	Quarter 1 Forecast	Carryover to 22/23	YTD Actual Expenditure	Variance (YTD Actuals v Q1 Forecast)	PROGRESS COMMENTS	Risk
100750	Ext Grt DELWP Land Impr Construction Rhyll Seawall	25%	Underway	-	315,267	315,267	315,267	-	600	314,667	Tender has been evaluated and awarded. The project is anticipated to begin construction in in Quarter 2. There may be some supply delays due to Covid-19.	
100760	Min Land Impr Smart Parking Infrastucture	30%	Underway	300,000	-	300,000	300,536	-	13,077	287,459	All documents required for this project to go to tender are complete. Tender and evaluation to undertaken in Quarter 2.	
100762	Min Land Impr Dinosaur Trail	10%	Underway	50,000	-	50,000	37,500	-	-	37,500	This project is underway	
100763	Min Land Impr Council-run Cemetery Masterplan Works	20%	Underway	25,000	-	25,000	25,000	-	-	25,000	All required survey and investigations are underway and the detailed design is anticipated to be completed by Quarter 3.	
100764	Min Land Impr Council-run Cemetery Burial Sites	20%	Underway	230,000	-	230,000	230,000	-	-	230,000	All required survey and investigations are underway. Construction works anticipated to commence by Quarter 3.	
100765	Min Land Impr Thompson Reserve Multi Purpose Inverloch	50%	Underway	300,000	-	300,000	300,000	-	554	299,446	Tender documentation has been completed. Tender is anticipated to open in Quarter 2.	
100766	Min Bldgs Newhaven Soccer Pavilion	15%	Underway	600,000	-	600,000	600,000	-	-	600,000	Tender evaluation completed in September 2021. Contract Award Report will go to Council meeting in October 2021.	

Project Number	Project	Percent Complete	Status	2021/22 Budget	2020/21 Carryover	2021/22 Budget + 2020/21 Carryover	Quarter 1 Forecast	Carryover to 22/23	YTD Actual Expenditure	Variance (YTD Actuals v Q1 Forecast)	PROGRESS COMMENTS	Risk
100768	Min Land Impr Cowes East Foreshore Rock Rev Wall Beach Acc	55%	Underway	1,496,743	-	1,496,743	1,496,743	-	1,100	1,495,643	Tender documentation has been completed and tender has been advertised. The project is going to the November 2021 Council meeting.	
100812	Ren Land Impr Rhyll Playground and Signage	15%	Underway	-	-	-	190,000	-	9,000	181,000	Quotations are currently being evaluated. The project is anticipated to begin construction in Quarter 2.	
100819	Min Land Impr Thompson Reserve Entrance & Carpark	60%	Underway	-	-	-	120,000	-	894	119,106	This project will be completed in Quarter 2.	
100821	Min Land Impr Wonthaggi Rec Res Power Upgrade & Consolidatio	45%	Underway	-	-	-	565,000	-	-	565,000	The final detailed design is underway. It is anticipated this project to be tendered in Quarter 3.	
100823	Min Land Acquisition Dinosaur Trail Wonthaggi Site	100%	Completed	-	-	-	1,230,000	-	120,000	1,110,000	Land purchased in Quarter 1 for this project. Settlement to occur in Quarter 2.	
100096	Min Bldgs OpSp Dalyston Netball Court/Toilet/Pavilion Upgr	95%	Underway	-	61,641	61,641	61,641	-	2,692	58,950	Acrylic works on the courts to be completed in Quarter 2.	
100404	Ren Bldgs OpSp 2nd Bridge from Mouth of Powlett Rd	20%	Underway	150,000	493,262	643,262	643,261	-	8,134	635,127	Tender has been evaluated and awarded. The project is anticipated to begin construction in Quarter 2.	
100530	Ren Bldgs OpSp Inverloch Community Hub	100%	Deferred	250,000	13,026	263,026	14,198	-	216	13,982	This project is being undertaken in conjunction with project number 100697.	

Project Number	Project	Percent Complete	Status	2021/22 Budget	2020/21 Carryover	2021/22 Budget + 2020/21 Carryover	Quarter 1 Forecast	Carryover to 22/23	YTD Actual Expenditure	Variance (YTD Actuals v Q1 Forecast)	PROGRESS COMMENTS	Risk
100532	Ren Bldgs OpSp Cowes Band Rotunda Jetty Triangle	20%	Multi-Year	200,000	580,000	780,000	771,204	-	8,146	763,058	Tender has been evaluated and awarded. The project is anticipated to begin construction in Quarter 2 and be completed in late Quarter 3.	
100655	Ren Bldgs OpSp Marine Structures & Unused Rail Trail Bridge	20%	Underway	-	25,000	25,000	25,000	-	-	25,000	This project is undertaken in conjunction with 100722.	
100680	Ren Bldgs OpSp WUCAC Backstage Renewal Works	100%	Completed	-	95,298	95,298	95,298	-	(10,633)	105,931	This project is being undertaken in conjunction with project number 100788.	
100682	Ren Bldgs OpSp Playground Rainbow Park Inverloch Design	20%	Underway	-	65,000	65,000	65,000	-	5,300	59,700	Concept design to be finalised in Quarter 4. Further investigation to be undertaken.	
100683	Ren Bldgs OpSp Wonthaggi Rec Rsrve Old Rovers Rooms Design	55%	Underway	-	33,284	33,284	33,284	-	6,375	26,909	Design works anticipated to be completed in Quarter 2. Further investigations required to delivery safety requirements found in structural design for stairs and balcony are unsafe. Quotations and evaluations underway.	

Project Number	Project	Percent Complete	Status	2021/22 Budget	2020/21 Carryover	2021/22 Budget + 2020/21 Carryover	Quarter 1 Forecast	Carryover to 22/23	YTD Actual Expenditure	Variance (YTD Actuals v Q1 Forecast)	PROGRESS COMMENTS	Risk
100769	Ren Blds OpSp Wonthaggi North Kinder Drainage & Building	50%	Underway	85,000	-	85,000	85,000	-	950	84,050	Structural assessment has been completed. Existing floor coverings have been removed. Further sub-floor ventilation to be undertaken. Works be to coordinated with kindergarten.	
100779	Ren Bldgs OpSp Marine Renewal Grantville Boat Ramp	20%	Underway	230,285	-	230,285	-	-	-	-	Tender has been evaluated and awarded. The project is anticipated to begin construction in Quarter 2.	
100780	Ren Bldgs OpSp Cowes East Revetment and Groyne Renewal	20%	Underway	1,080,741	-	1,080,741	1,080,741	-	6,952	1,073,789	Tender documentation has been completed and tender has been advertised.	
100781	Ren Bldgs OpSp Marine Structures Design for 2022/23	10%	Underway	550,000	-	550,000	200,000	350,000	980	199,020	This project is for the design of the marine structures at Inverloch East foreshore and Kilcunda East Foreshore areas.	
100782	Ren Bldgs OpSp Inverloch Yacht Club Fence Renewal	100%	Completed	45,000	-	45,000	45,001	-	2,787	42,214	This project was completed in September 2021.	
100783	Ren Bldgs OpSp Shearwater Estate Bridges & Decking Renewal	15%	Underway	125,000	-	125,000	121,603	-	-	121,603	Quotation has been evaluated and awarded. The project is anticipated to begin construction in Quarter 2.	

Project Number	Project	Percent Complete	Status	2021/22 Budget	2020/21 Carryover	2021/22 Budget + 2020/21 Carryover	Quarter 1 Forecast	Carryover to 22/23	YTD Actual Expenditure	Variance (YTD Actuals v Q1 Forecast)	PROGRESS COMMENTS	Risk
100784	Ren Bldgs OpSp 3rd Bridge from Mouth of Powlett Rd - Design	40%	Underway	65,000	-	65,000	64,999	-	897	64,102	All required survey and investigations are complete and the detailed design is anticipated to be completed in Quarter 3.	
100785	Ren Bldgs OpSp Phillip Island Tennis Club Ret Wall Construct	80%	Underway	35,000	-	35,000	35,000	-	4,651	30,349	Retaining wall and light tower footing has been completed. Light tower to be re-installed in early Quarter 2.	
100786	Ren Bldgs OpSp Wonthaggi Museum Platform Design & Construct	35%	Underway	100,000	-	100,000	100,000	-	3,436	96,564	This project is to replace the current retaining wall on the platform, including safety handrail works. Heritage Victoria permit underway. Final design and approvals anticipated to be completed in Quarter 2.	
100787	Ren Bldgs OpSp Roof and Guttering Priority Program	60%	Underway	245,000	-	245,000	245,000	-	17,073	227,927	This Program consists of preparation and painting of the ceiling at the Esplanade Foreshore toilet block in Cowes and roof replacement works for the Inverloch Hub Foyer area. Project is underway and anticipated to be completed in Quarter 2.	

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100788	Ren Bldgs OpSp Building Fitout Priority Program	50%	Underway	575,000	-	575,000	575,000	-	94,224	480,776	This project is being undertaken in conjunction with project number 100680. Design and investigations are underway for a mechanical lift within loading dock area.	
100789	Ren Bldgs OpSp Rhyll Hall Toilet Renewal Design	10%	Underway	35,000	-	35,000	35,000	-	-	35,000	Concept building layouts are underway. Tender specifications are being prepared.	
100790	Ren Bldgs OpSp Old Post Office Structural Invest & Design	50%	Underway	110,000	-	110,000	110,000	-	13,858	96,142	Final design underway. Preparing the Tender Specifications.	
100807	Ren Bldgs OpSp Marine Renewal Cape Paterson Retaining Wall	30%	Underway	525,505	-	525,505	525,504	-	2,893	522,611	Detailed design is completed. Final approvals and permits underway. Tender anticipated in Quarter 3.	
100041	Ren Rural Roads Group Line Marking Renewal Program	35%	Underway	100,000	-	100,000	100,000	-	-	100,000	Project underway and anticipated to be completed in Quarter 3 and 4 periods.	

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100053	Ren Bridge & Culvert Renewal Program	45%	Underway	91,224	40,000	131,224	131,250	-	2,682	128,568	This project is for a culvert replacement, works at a location along Almurta Glen Forbes Road. All required survey and investigations are complete and the detailed design is anticipated to be completed in Quarter 3. Wreck Creek Inverloch culvert replacement works anticipated to commence and be completed in Quarter 2.	
100113	Pioneer Bay Drainage Strategy Outfall works	90%	Multi-Year	-	365,846	365,846	370,284	-	284	370,000	This project is a contribution from Melbourne Water for the wetland works at Pioneer Bay.	
100374	Pioneer Bay roads and drainage special charge scheme	70%	Multi-Year	-	2,647,929	2,647,929	2,847,929	-	972,964	1,874,965	Works have been delayed due to Covid-19 restrictions. Works are anticipated to be completed in November 2021.	

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100376	PBN Surf Parade Inverloch - Veronica St to Goroke St	55%	Multi-Year	-	1,504,905	1,504,905	1,000,000	504,905	17,410	982,590	Stage 3a, Inverloch Surf Parade Shared Path from Veronica Street to Ozone Street. Tender documentation has been completed and tender is anticipated to be undertaken in Quarter 2.	
100377	Maj Pathways Aspirational Pathways	20%	Underway	80,170	-	80,170	80,170	-	1,788	78,382	The project is for the design of a 1.5 km pathway at the east end McIlwraith Road and Loch Road in Rhyll. All required survey and investigations are underway and the detailed design is anticipated to be completed in Quarter 4.	
100410	Ren Rural Roads Group Rural Spray Sealing Program	75%	Underway	363,646	-	363,646	242,581	-	58,381	184,200	This project is underway and anticipated to be completed in Quarter 2.	
100414	Ren Rural Roads Group Shoulder Pavement Program	20%	Underway	145,458	-	145,458	145,458	-	-	145,458	This project underway and anticipated to be completed in Quarter 3 and 4.	
100416	Ren Urban Roads Group Urban Spray Seal Renewal	75%	Underway	355,905	-	355,905	355,905	-	63,166	292,739	This project is underway and anticipated to be completed in Quarter 2.	

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100417	Ren Urban Roads Group Urban Asphalt Seal	75%	Underway	272,729	106,132	378,861	450,000	-	125,077	324,923	This project is underway and anticipated to be completed in Quarter 2.	
100422	Storm Water Group - Seagrove Estate - WSUD	100%	Completed	-	-	-	8,446	-	-	8,446	This project was completed in 2020/2021 period.	
100428	Ren Unsealed Roads Resheeting Program Gravel Resheeting	20%	Underway	493,762	-	493,762	493,762	-	32,445	461,317	This project underway and anticipated to be completed in Quarter 3 and 4.	
100496	Local Road Safety Improvement Program - Soldiers/Agar Rd Int	5%	Multi-Year	-	167,087	167,087	167,002	-	14,492	152,510	Initial investigation of all aspects are underway. Currently working through land acquisition and the required permits and consents.	
100505	Storm Water Group - Bayview Ave Tenby Point - WSUD	35%	Underway	-	215,890	215,890	215,890	-	-	215,890	Quotation documentation has been completed in Quarter 1. Works anticipated to commence in Quarter 2.	
100590	Rural Pavement - Grantville Glen Alvie Rd Loch Kernot Rd W	100%	Completed	-	630,399	630,399	630,399	-	504,967	125,432	This project was completed in Quarter 1.	
100591	Rural Road Design - Loch Wonthaggi Rd Intn G'ville Glen Alvi	5%	Underway	-	32,000	32,000	32,000	-	472	31,528	Initial investigation of all aspects completed.	
100594	Ren Stormwater Group 181 Church Street Cowes	40%	Underway	65,000	-	65,000	50,001	-	325	49,675	Works have been delayed due to Covid-19 restrictions. Works are anticipated to be completed in Quarter 2.	

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100598	Ren Stormwater Group 278 Settlement Road Cowes	10%	Underway	80,000	-	80,000	95,000	-	1,029	93,971	Quotation has been evaluated and awarded. The project is anticipated to begin construction in Quarter 3, due to the ground conditions.	
100660	Maj Asp Path Cowes-Rhyll Road Coghlan Road to Rhyll	100%	Completed	-	79,768	79,768	79,768	-	-	79,768	This project was completed in 2020/2021 period.	
100661	Maj Asp Path Wonthaggi Inverloch Shared Pathway Design	65%	Underway	-	52,951	52,951	52,951	-	8,797	44,154	All required survey and investigations are underway and the detailed design is anticipated to be completed by Quarter 3.	
100668	Ren Rural Roads Group Pavem Kernot Krowera Road	100%	Completed	-	-	-	506	-	506	-	This project was completed in 2020/2021 period.	
100669	Ren Rural Roads Group Design Loch Wonthaggi Rd 2554 to Baum	100%	Deferred	-	8,102	8,102	-	8,102	-	-	This project has been deferred to 2022/2023 period.	
100670	Ren Rural Roads Group Design Berrys Beach Rd	90%	Underway	-	24,425	24,425	24,430	-	8,161	16,269	This project is being undertaken in conjunction with project number 100792.	
100673	Ren Stormwater Group Alexander Avenue South Dudley	80%	Underway	400,000	124,042	524,042	524,042	-	376,877	147,166	Project underway and is anticipated to be completed in Quarter 2	
100675	Ren Pathways Group Wonthaggi CBD Accessible Pathway Crossov	100%	Completed	-	-	-	1,789	-	1,789	-	This project was completed in Quarter 1.	

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100695	Min Dev Pathways Justice Rd Settlement Rd to Church Stage 1	100%	Completed	-	6,861	6,861	13,067	-	6,942	6,125	This project was completed in Quarter 1.	
100698	Min Roads Local Road Safety Improvement Program	100%	Completed	-	-	-	1,311	-	1,311	-	This project was completed in Quarter 1.	
100702	Min Roads Surf Beach & Sunderland Bay Rd Drainage Plan/Eng 2	5%	Multi-Year	136,430	55,324	191,754	191,754	-	-	191,754	Initial investigation of all aspects of this project continues.	
100722	Unused Rail Trail Bridge - Kilcunda	20%	Underway	-	-	-	227	-	227	-	This project is undertaken in conjunction with 100655. Condition survey completed. Options assessment and community consultation anticipated in Quarter 2 and 3.	
100724	Landslip – Sheepways Rd, Krowera – Near McGraths Lne	100%	Completed	-	-	-	242,550	-	-	242,550	This project was completed in 2020/2021 period.	
100730	Ext Grt Maj Asp Path Guy Rd Bass Valley Prim to Corinella	30%	Underway	-	2,204,000	2,204,000	2,204,000	-	198,769	2,005,231	Project underway. Project anticipated to be completed in Quarter 3.	
100733	Ext Grt Ren Roads Urban Pavement Renewal Baillieu St East	40%	Multi-Year	1,500,000	785,258	2,285,258	1,483,600	-	270,129	1,213,471	This project is undertaken in conjunction with 100060. Project underway and anticipated to be completed by late Quarter 2 or early Quarter 3.	

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100741	Ren Path Bent St Wonthaggi (Fincher St Reserve)	95%	Underway	180,000	-	180,000	179,889	-	164,124	15,765	Project underway. Final concrete footpath works anticipated in Quarter 2.	
100746	Min Pathway GAPS Corinella Smythe Street	15%	Underway	65,000	-	65,000	65,000	-	178	64,822	Initial investigation of all aspects completed.	
100755	Min Pathway Tulloch St Dalyston Bass Hwy to Bent St	15%	Underway	115,000	-	115,000	125,001	-	3,457	121,544	Quotes has been evaluated and awarded. The project is anticipated to begin construction in Quarter 2. However, due to recent Covid-19 restrictions there may be some delays.	
100756	Min Pathway Shetland Heights Rd San Remo Back Beach to Penni	70%	Underway	170,000	-	170,000	250,000	-	45,745	204,255	Pathway works are underway.	
100757	Min Pathway Toorak Rd Venus St Inverloch Ramsey Bvd to Ullat	5%	Underway	20,000	-	20,000	20,000	-	-	20,000	The project brief has been developed and completed. This project is for planning and design of a new footpath Toorak Road & Venus Street , Inverloch - Ramsey Boulevard to Ullathornes Rd	
100758	Min Pathway Church St Cowes No 89 to No 95	100%	Completed	10,000	-	10,000	10,000	-	6,128	3,872	This project was completed in Quarter 1.	
100759	Min Pathway Steele St Cowes Crossing at Chapel	100%	Completed	10,000	-	10,000	10,000	-	9,703	297	This project was completed in Quarter 1.	

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100761	Min Roads San Remo Rds Drain/Pathways Shet Heights Potters	10%	Underway	500,000	-	500,000	230,000	270,000	8,200	221,800	Initial investigation of all aspects completed. Basic alignment and layout design are complete. All required feature survey and investigations such as seeking quotations for heritage, geotechnical consultants and underground service proving is underway	
100767	Min Pathway Cuttriss Street Activty Plan Projects	5%	Underway	54,400	-	54,400	54,400	-	-	54,400	The project brief has been developed and completed. This project is related to the delivery of an action from the adopted Cuttriss Street Activity masterplan (N8) - Access point located near the Angling Carpark in Inverloch.	
100770	Ren Roads Sandy Mount Ave & Powlett St Pedestrian Refuge	100%	Deferred	90,154	-	90,154	25,155	65,000	2,118	23,036	Basic alignment and layout design are complete.	
100771	Ren Roads Black Spot Project Design	10%	Underway	20,000	-	20,000	18,500	-	575	17,925	Basic alignment and layout design are complete.	
100772	Ren Roads Safer Streets Initiative Access & Movement Studies	10%	Underway	33,000	-	33,000	33,000	-	2,629	30,371	Basic alignment and layout design are complete.	

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100773	Ren Roads Wilson Ave Pedestrian Safety Improvements	50%	Underway	95,000	-	95,000	95,000	-	766	94,234	Quotation documentation has been completed. Works are anticipated to commence in Quarter 3.	
100774	Ren Roads Kerb Renewal Program	15%	Underway	108,259	-	108,259	158,000	-	-	158,000	This project is renewal of kerb and channel within Corsair Grove Inverloch. Quotation received and works anticipated to start in Quarter 2.	
100775	Ren Roads Urban Roads Group Matthew Street Wonthaggi	15%	Underway	175,000	-	175,000	137,000	-	1,022	135,978	Quotation has been completed. Works are anticipated to commence in Quarter 3.	
100776	Ren Roads Urban Roads Group Jenner Ave Cowes	50%	Underway	113,496	-	113,496	151,496	-	447	151,049	The detailed design has been completed. Works are anticipated to commence in Quarter 3.	
100777	Ren Roads Urban Roads Group Settlement Rd Cowes Justice to	100%	Deferred	50,000	-	50,000	2,233	50,000	2,233	-	All required survey and investigations are underway and the detailed design is anticipated to be completed by Quarter 2.	
100778	Ren Roads Urban Roads Group Cuttriss Street Inverloch Design	100%	Deferred	30,000	-	30,000	564	30,000	564	-	All required survey and investigations are underway and the detailed design is anticipated to be completed by Quarter 2.	

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100791	Ren Roads Urban Roads Street Furniture Renewal	100%	Deferred	30,000	-	30,000	43	30,000	43	-	Project brief underway. This project is to improve the sightlines and installation of a retaining wall at the intersection of Potters Hill Road and Phillip Island Road, San Remo.	
100792	Ren Roads Rural Roads Group Berrys Beach Rd Ventnor Beach Rd	20%	Underway	450,000	-	450,000	450,000	-	1,527	448,474	This project is being undertaken in conjunction with project number 100670. Detailed design and permits to be completed in Quarter 2.	
100793	Ren Roads Rural Roads Group Stewarts Rd Kongwak	100%	Deferred	599,887	-	599,887	5,000	400,000	1,724	3,276	All required survey and investigations are underway. Further investigations required for stabilisation options.	
100794	Ren Roads Rural Roads Group Rhyll Newhaven Rd Harbison	15%	Underway	45,000	-	45,000	35,000	-	3,748	31,252	All required survey and investigations are underway.	
100795	Ren Roads Rural Roads Group Loch Wonthaggi Rd From Hall Car	30%	Underway	5,000	-	5,000	15,000	-	7,693	7,307	The functional design has been completed.	

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100796	Ren Stormwater Group Drainage Flood Investigation and Design	10%	Underway	122,519	-	122,519	122,519	-	-	122,519	Project brief completed. Consultancy brief underway and is anticipated to be completed in Quarter 2. This project is related to detailed design works on specific sites as per adopted DSAMP Priority Program.	
100797	Ren Stormwater Group Foreshore Rd Jam Jerrup	100%	Completed	70,000	-	70,000	80,305	-	80,305	-	This project was completed in August 2021.	
100798	Ren Pathway Archies Creek Road Archies Creek	20%	Underway	20,000	-	20,000	20,000	-	9,868	10,133	Quotation received. Works expected to start in Quarter 3.	
100799	Ren Pathway Bass Hwy Grantville	20%	Underway	30,000	-	30,000	30,000	-	-	30,000	Quotation received. Works expected to start in Quarter 3.	
100800	Ren Pathway Wilson Avenue Inverloch	20%	Underway	60,000	-	60,000	60,000	-	-	60,000	Quotation received. Works expected to start in Quarter 2.	
100801	Ren Pathway DDA Pram Crossing Renewal Program	30%	Underway	64,403	-	64,403	64,403	-	790	63,613	Quotation has been evaluated and awarded. The project is anticipated to begin construction in Quarter 3.	
100802	Ren Pathway Marine Pde San Remo	5%	Underway	25,000	-	25,000	25,000	-	43	24,957	Project brief is underway and is anticipated to be completed in Quarter 2.	
100803	Ren Pathway McKenzie St Wonthaggi Design	0%	Not Started	30,000	-	30,000	30,000	-	-	30,000	Project brief is yet to be started. Brief is anticipated to be completed in Quarter 2.	

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100805	Min Pathway GAPS Corinella Peters Street	25%	Underway	24,000	-	24,000	24,000	-	208	23,792	All documents required for this project to go to quotation are complete.	
100806	Min Pathway GAPS Corinella Esplanade Design & Seats	25%	Underway	19,500	-	19,500	19,500	-	382	19,118	Initial investigation of all aspects completed. Basic alignment and layout design are underway	
100818	Ext Grt Ren Roads Murray St/Biggs Dr Intersection Wonthaggi	25%	Underway	-	-	-	602,464	-	-	602,464	The detailed design has been completed.	
100116	Ren Computers & IT Network Devices	30%	Underway	70,000	-	70,000	70,000	-	26,739	43,261	Upgrade of network devices and links are commenced, works will continue throughout Quarter 2 to Quarter 4. Forecasted to be in line with budget and schedule	
100383	Min Plant Equ Public Art	75%	Underway	50,000	20,480	70,480	67,300	-	-	67,300	The artwork at Cape Paterson foreshore was completed in August 2021. New artwork installation at Newhaven have been delayed due to COVID restrictions. Anticipated to be completed in Quarter 3	

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100408	Ren Plant Equ Light Fleet Renewal Program	30%	Underway	843,500	72,000	915,500	915,500	-	-	915,500	Fleet replacement program in underway. However, continues to be delayed due to Covid-19. This program is anticipated to be completed by Quarter 4.	
100409	Ren Plant Equ Plant & Equipment Renewal Program	10%	Underway	1,110,000	843,645	1,953,645	1,953,645	-	182,450	1,771,195	Plant replacement program is underway. However, continues to be delayed due to Covid-19. This program is anticipated to be completed by Quarter 4.	
100442	Ren Computers & IT End User Devices	10%	Underway	255,000	-	255,000	255,000	-	12,304	242,696	Currently out to quote for end user devices. Project will be expensed over Quarter 3 and Quarter 4 along with the body of works.	
100444	Ren Computers & IT Communication & Multifunction Devices	10%	Underway	140,000	-	140,000	140,000	-	7,305	132,695	Forecast to be 100% complete by end of FY. Majority project works and expenditure to occur over Quarter 3 and Quarter 4.	

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100445	Ren Computers & IT Mobile Phone Replacement	0%	Not Started	50,000	-	50,000	50,000	-	-	50,000	Works are yet to commence. Forecast to be 100% complete by end of FY. Majority project works and expenditure to occur over Quarter 3 and Quarter 4.	
100721	Min Plant Equ Municipal Street Art	50%	Underway	-	59,550	59,550	59,550	-	561	58,989	Shire wide Street Art Projects with Cowes and Wrench Lane in Wonthaggi completed. Further sites being investigated with anticipated completion in Quarter 3.	
100754	Ren Computers & IT Cloud Transition	10%	Underway	110,000	-	110,000	110,000	-	-	110,000	Project is to overall on premise to cloud systems migrations. Works have commenced. Based upon schedules, we are tracking in line with budget and works.	

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100488	Other EWaste/Depot Infrastructure Cowes Wonthaggi Inverloch	25%	Underway	-	165,440	165,440	165,440	-	54,437	111,003	Currently investigating modification to EWaste shed at Cowes, Wonthaggi and Inverloch to meet EPA regulations for combustible and Council Environmental requirements under the EPA Act.	
100489	Maj Waste Infrastructure Phillip Island Transfer Station	50%	Multi-Year	100,000	323,116	423,116	423,113	-	6,083	417,030	Concept design was completed in Quarter 1.	

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100689	Maj Waste Infrastructure Other Waste/Depot Infrastructure	50%	Underway	-	941,519	941,519	941,519	-	72,176	869,343	Paint Shed at Wonthaggi Transfer Station has been completed in Quarter 1. Tender for LFG (Landfill Gas) Flare at Grantville underway. Waste compactor at Cowes Recycle Bank which has been order and is anticipated to be delivery/commissioned in Quarter 2. Investigating cardboard compactor for Cowes Recycle Bank. Consideration to purchase a 20t excavator for material handling. Retaining wall at Wonthaggi Transfer Station and civil works at all BCSC transfer stations to be done by end of FY21/22.	
100696	Min Waste Infrastructure Grantville Wheel Wash Renewal	100%	Completed	-	9,000	9,000	9,000	-	4,134	4,866	Wheel Wash is operating and functional. Sensor issue whilst commissioning. Reorder of parts underway. Part yet to be received due to COVID and expected to be installed by end Quarter 2	

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100813	Ext Grt Waste Transfer Station Upgrade DELWP	5%	Underway	-	-	-	458,810	-	25,084	433,726	This project is underway.	
OK		**51%**		**$ 35,052,171**	**$ 26,154,721**	**$ 61,206,892**	**$ 56,035,849**	**$ 11,717,819**	**$ 4,717,175**	**$ 51,318,674**		

Note:

Ren refers to a project that is predominantly focused on **renewing** an existing asset

Min refers to a project that is funded through our **minor** capital works program and typically includes projects that are one-off, single year in duration or lower complexity.

Maj refers to a **major** capital works project as it is typically higher in value and complexity.

Ext Grt refers to a project funded by an **external grant**.

Bass Coast Shire Council

Quarterly Community Report

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