

Community Cricket Program

2020-21 PROGRAM GUIDELINES

VICTORIA State Government | Jobs, Precincts and Regions

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MESSAGE FROM THE MINISTER

Victoria is the home of sport and recreation. We are the nation's sporting capital, home to over 100 state sport and recreation organisations with one third of Australia's national sport organisations and more than 16,000 clubs.

With more than 445,000 participants state-wide, contributing to a national total of 1.6 million, Victoria has the largest number of cricket participants recorded in the history of the sport.

Women and girls have also signed up in record numbers with an increase in the number of new girls' teams taking to the field. Thanks to Australia's inspirational win at the recent 2020 ICC Women's T20 World Cup Final held in Victoria, and that females participating in cricket now make up 27 per cent of total participants in Victoria, women's cricket is now firmly in the global spotlight, cementing Victoria's position as the home of cricket.

With the growing participation numbers, many of our cricket clubs face challenges accommodating new players and teams.

That is why the Victorian Government is proud to be investing $13.5 million over four years to extend the popular *Community Cricket Program*.

The program has already invested over $1.4 million in 15 game-changing cricket infrastructure projects across Victoria, with a total project value of $7.2 million.

The program reflects our major commitment to health and wellbeing, economic activity and local jobs, diversity, inclusion, and boosting the capacity of communities to attract and host local and regional cricket competitions and events.

The *Community Cricket Program* is one of a suite of infrastructure programs, which includes the *Local Sports Infrastructure Fund, World Game Facilities Fund, Community Sports Infrastructure Loans Scheme*, and the *Community Motorsport Program*, which are investing millions across Victoria.

I look forward to seeing new and exciting projects from the *Community Cricket Program* benefiting more Victorians.



THE HON ROS SPENCE MP

Minister for Community Sport



1.

THE COMMUNITY CRICKET PROGRAM

1.1 About the Program

The Victorian Government is committed to ensuring cricket participation in Victoria remains higher than any other state and that cricketers have access to high-quality, welcoming facilities.

In 2018, Cricket Victoria developed its facility strategy *2017-2022: The journey ahead for Victorian Cricket*, which examines the key priorities for each of cricket's zones in metropolitan and regional Victoria and the basis on which those priority areas have been determined.

Key facility challenges identified for cricket in Victoria include:

- ground availability and capacity
- limited/lack of open space
- condition of training facilities
- female friendly and inclusive facility design
- loss of access to school sites
- playing field sizes
- winter/summer 'seasonal creep'
- quality and use of Premier Cricket facilities.

In 2015, the Victorian Government established the Community Cricket Program. This program provides funding to help address the facility challenges and needs of cricketers across Victoria.

The Program is underpinned by the Department of Jobs, Precincts and Regions' priorities of ensuring the state's economy benefits all Victorians by creating more jobs for more people, building thriving places and regions and nurturing inclusive communities.

1.2 Objectives of the Program

Strong, active and healthy communities need high-quality, accessible, well-designed and well-managed infrastructure to conduct sport and active recreation activities. Developing cricket facilities that support participation and inclusion of women and girls and other under-represented groups along with disadvantaged communities, while boosting local economic activity is a priority for the Victorian Government. The Program aims to achieve this by:

- Upgrading existing and constructing new cricket facilities that will increase participation.
- Fostering inclusive, diverse, accessible and responsible development through universal design, environmental sustainability, and strategically planned facilities.
- Focussing on areas of socio-economic disadvantage and prioritising projects that support under-represented groups.

- Prioritising projects that provide opportunities for under-represented groups including women and girls, Aboriginal Victorians, multicultural, and all-abilities participants in cricket.
- Encouraging involvement of cricket organisations in planning and developing facilities.
- Encouraging collaboration between Local Government Authorities (LGAs), Alpine Resort Boards (ARBs), Sport and Recreation Victoria, Cricket Victoria, cricket associations and clubs to actively promote diverse, inclusive cultures and programs that increase cricket participation.
- Support multi-sport outcomes where cricket is the primary beneficiary.

Rates of participation in sport and active recreation are well below the state average for many groups of Victorians, including women and girls, Aboriginal Victorians, people with a disability, seniors, disengaged youth, culturally and linguistically diverse (CALD) communities, LGBTIQ people and people living within socio-economically disadvantaged communities. The Victorian Government is committed to supporting greater opportunities for all Victorians, and the Community Cricket Program will prioritise projects that will support participation rates for these groups.

1.3 Outcomes of the Program

The Program reflects the Victorian Government's commitment to securing the many benefits of participation in cricket. This includes supporting Victorians, particularly disadvantaged communities, to achieve better health, wellbeing, social, and economic outcomes through the construction, programming and activation of cricket facilities. The program will invest in proposals that can demonstrate a commitment to the following outcomes:

- Develop new or maintain existing participation opportunities, where there is a risk to participation decline.
- Improve cricket's diversity and inclusiveness by increasing participation of under-represented groups such as women and girls, as outlined in *Active Victoria*.
- Support access to cricket development and pathway programs by improving access to higher quality facilities across Victoria.
- Develop local economic activity through the planning, construction, maintenance, management and activation of redeveloped or new facilities.
- Improve physical and mental health and wellbeing in traditionally disadvantaged communities such as low socio-economic areas, growth areas, and communities experiencing long-term disadvantage.
- Support gender equality in participation, coaching, administration, officiating and volunteering.

1.4 Investment priorities

Priority will be given to projects:

- Supporting communities in areas of need that have experienced natural disasters, such as bushfires, flood and drought, or communities experiencing socio-economic disadvantage, strong population growth or significant change in circumstances (e.g. economic challenges).
- Demonstrating specific participation outcomes for disadvantaged communities and under-represented groups, including women and girls, Aboriginal Victorians, people with a disability, seniors, disengaged young people, culturally and linguistically diverse communities, and LGBTIQ people.
- Demonstrating economic uplift in the form of job creation during construction and operation, non-government investment in the facility and local/regional event attraction.
- Demonstrating implementation of Universal Design principles and Environmentally Sustainable Design in project planning.
- Projects or facilities on school land that can demonstrate multi-use opportunities and ensure long-term community access. Please see **Section 4.2** for information regarding facilities on school land.



2

COMMUNITY CRICKET FACILITIES

2.1 Eligible projects

The types of projects that are eligible for support include:

- cricket training nets/facilities that are publicly accessible and may be multi-sport
- pavilion/clubroom developments with female friendly changerooms
- facilities on school land with confirmed community use
- new and/or improved cricket pitches or sports field upgrades that increase capacity or safety
- irrigation and drainage upgrades that improve capacity, inclusion or safety
- sports lighting that enables new programming, improves capacity, inclusion or safety. Requests for replacement of lighting with LED lights are not eligible unless part of a new lighting installation.

Projects will need to be completed within eighteen (18) months of executing a funding agreement with the Department of Job, Precincts and Regions.

2.2 Eligible applicants

Only Victorian LGAs and ARBs are eligible to apply directly for this stream.

LGAs/ARBs are required to discuss their project/s with their Sport and Recreation Victoria and Cricket Victoria representatives before submitting their application/s to receive advice about developing projects that meet the program objectives.

All applications will be assessed against the objectives of the funding stream and the assessment criteria listed in **Section 2.8**.

An Expression of Interest for Community Organisations Form has been developed. The purpose of this form is to assist cricket clubs to liaise directly with their LGA or ARB on possible applications to the program. Community organisations are advised to contact their LGA or ARB about timelines and processes for expressions of interest.

2.3 Funding details

Eligible organisations may submit unlimited applications, however the total funding sought cannot exceed $200,000 per LGA or ARB, per round, and no application can exceed the **maximum grant amount of $100,000.**

Applicants must approve and underwrite any in-kind contribution from third parties.

Applications may include project management fees of up to 7.5 per cent of the total project cost that is exclusive of GST.

Applicants must address the assessment criteria at **Section 3.4** and provide the list of supporting documentation as per **Section 4**.

The department reserves the right to negotiate a lower than requested funding amount for submitted applications.

2.4 Funding ratios

Funding ratios apply to this stream and applications will be required to provide matched funding in accordance with the funding ratios in the below table.

Consideration will be given to claiming in-kind expenses to a maximum of 50 per cent of the total project cost. LGAs/ARBs must approve and commit to any in-kind contribution.

The definition of rural and regional is defined under the *Regional Development Victoria Act 2002 (Act)* as comprising the 48 LGAs outside of metropolitan Melbourne plus the six alpine resorts set out in Schedule 2 of the Act.

Funding ratios under the programs consider the differing capability and capacity between regional cities, rural councils and metropolitan councils as described in the following table.

LGAs/ARBs will be required to provide matched funding in accordance with the below funding ratios:

MAXIMUM GRANT AMOUNT	LOCAL GOVERNMENT AUTHORITIES (LGAS)	FUNDING RATIO
Up to $100,000 per application Unlimited applications permitted with a maximum request of $200,000 per LGA/ARB, per round	Metropolitan Melbourne	SRV = $1 Local = $1
	Metropolitan Interface Councils: Cardinia, Casey, Hume, Melton, Mornington Peninsula, Nillumbik, Whittlesea, Wyndham and Yarra Ranges	SRV = $1.5 Local = $1
	Ballarat, Bendigo and Geelong	SRV = $1.5 Local = $1
	Rural	SRV = $2 Local = $1

Applicants cannot utilise other State Government funding, including the Community Sports Infrastructure Loans Scheme as part of their local contribution. Local contributions may comprise of funding from all other organisations such as LGAs/ARBs, clubs, Australian Cricket Infrastructure Fund, State Sporting Associations, Federal Government, community partners, or in-kind support.



3

APPLICATION AND ASSESSMENT PROCESS

3.1 Application process

Step One: Contact Sport and Recreation Victoria and Cricket Victoria

Applicants must discuss project ideas with Sport and Recreation Victoria and Cricket Victoria representatives before submitting an application. Applicants will be provided:

- high-level design advice including alignment with Cricket Australia's *Community Cricket Facility Guidelines*
- guidance on the development of proposals that have merit, that align with the program's objectives and that are ready to proceed
- feedback regarding alignment with Cricket Victoria's facility strategy '*2017-2022: The journey ahead for Victorian cricket*'.

Step Two: Submit application and documentation

Eligible applicants must submit an application via the Sport and Recreation Victoria website, addressing the assessment criteria as per **Section 3.4** and separately email all supporting documents.

Applications can be submitted anytime (via the below link) from the opening of the program to the closing date. Applications should only be submitted when all documentation is complete and ready to be assessed.

- https://sport.vic.gov.au/grants-and-funding/our-grants/community-cricket-program

All applications must be submitted and supporting documents emailed, copying in your Sport and Recreation Victoria representative, by

- **5:00pm on Monday, 1 February 2021**.

Please see **Section 4** for a list of the required supporting documentation along with instructions how to submit supporting documentation.

If you need further assistance with applying online, please contact Business Victoria on 1800 325 206 between 9.00am and 5.00pm weekdays. Further questions on this program can also be directed to cricket@sport.vic.gov.au.

3.2 Guidance

These Guidelines and any discussions you may have with Sport and Recreation staff are for information only, and do not constitute advice. Applicants should seek independent advice before making an application or entering into a Grant Agreement. Applications are at the cost of the applicant.

Sport and Recreation Victoria encourages LGAs/ARBs to work with Cricket Victoria and cricket clubs to seek their contribution and support to the planning and design of facilities along with identifying participation, programming and activation initiatives that strengthen project outcomes, particularly for under-represented groups identified in *Active Victoria – A strategic framework for sport and recreation in Victoria 2017-2021*.

All projects must demonstrate a commitment to implementing Universal Design principles. This can be demonstrated through the assessment criteria and supporting documentation such as schematic plans. Projects are also strongly encouraged to include clearly identifiable Environmentally Sustainable Design elements in the project scope and budget, where possible.

LGAs/ARBs are encouraged to explore and confirm funding contributions that demonstrate stakeholder commitment to the project. Stages of a larger facility development may seek support from the program, providing the stage addresses the assessment criteria and is eligible.

Projects on school land and private land are eligible but will be subject to the establishment of a legally-binding agreement between the organisation and LGA/ARB to ensure ongoing public access. For these applications to be eligible, LGAs and ARBs should provide the required supporting documents outlined in **Section 4**.

LGAs/ARBs wanting to undertake prefabricated and modular design and construct projects are eligible. However, applicants are required to submit a detailed area schedule rather than schematic plans (although plans can be submitted if available). These projects must be permanent buildings, rather than temporary facilities to ensure long-term benefits for local communities.

3.3 Assessment process

Only eligible applications will be assessed and considered for funding by the department. An application must address all assessment criteria as per **Section 3.4**. Claims made against each criterion must be substantiated with evidence.

The department reserves the right not to assess an application should insufficient information be provided, including responses to assessment criteria and supporting documentation.

Applications will be considered against the assessment criteria by Sport and Recreation Victoria staff and then reviewed by a Moderation Panel. The Moderation Panel will consider the Investment Priorities outlined at **Section 1.4** before making recommendations to the Minister for Community Sport.

Consideration will also be given to:

- ensuring an equitable distribution of funding across Victoria, including across rural, regional, interface and metropolitan communities.
- LGA/ARB performance and the organisation's capacity to deliver the project on time based on recent performance or current project management capacity. Compliance with past funding agreements and the number of overdue milestones for existing projects will also be considered.

Decisions by the Minister for Community Sport regarding funding are final and no further correspondence shall be entered into regarding such decisions. However, applicants can seek feedback on unsuccessful applications from Sport and Recreation Victoria.

3.4 Assessment criteria

There are a number of common features in successful applications. Good applications are well planned, involve co-ordination and collaboration with Sport and Recreation Victoria and Cricket Victoria, involve other relevant stakeholders and are clear about what they are aiming to achieve. Every application will be carefully considered and will take into account all of the below assessment criteria.

LGAs/ARBs will need to address and respond to the following application questions and are also required to provide evidence and documentation to support the application. A detailed table of the mandatory and desired documents can be found in the supporting documentation checklist at **Section 4**.

ASSESSMENT CRITERIA			
CRITERIA	**WEIGHT**		**QUESTIONS**
PROJECT NEED	30%	1	What cricket participation issue/s is the project seeking to address? Explain why the project is required and detail how the scope will address the issue/s identified. Applications should indicate how the project need is supported by planning e.g. LGA/ARB plans, adopted masterplans, alignment with Cricket Victoria's facility strategy *Victorian Cricket Infrastructure Strategy 2018-2028*. Available via the link below: https://www.cricketvictoria.com.au/government-and-facilities/
PROJECT OUTCOMES	20%	2	Outline current cricket participation levels and activities and how the project will increase or maintain participation, including through proposed activities and programs.
	20%	3	Describe the new opportunities and initiatives that improve inclusion and diversity by under-represented groups and disadvantaged communities as a result of the project. This includes for Aboriginal Victorians, people with a disability, disengaged young people, culturally and linguistically diverse communities, women and girls, LGBTIQ people and socio economically disadvantaged communities. This may include initiatives, policies or practices currently being undertaken or that will be implemented in the future to reinforce the impact of the project (e.g. club-based gender equity plan, priority access).
COMMUNITY AND STAKEHOLDER ENGAGEMENT	15%	4	Detail the community consultation and stakeholder engagement and consultation that has occurred in relation to the project. Evidence must be provided of: • How the community has been consulted/informed about the proposed project (e.g. onsite consultation, letterbox drop, social media posts). • Outcomes of any consultation and engagement (e.g. master plan, Council report, survey results).
PROJECT READINESS	15%	5	Outline the planning undertaken so far to deliver this project. Outline what steps will be taken to deliver the project within eighteen (18) months. *Note: the quality of supporting documentation will also be considered in assessing this criterion.*

3.5 Timelines

PROGRAM CLOSES	APPLICATION ASSESSMENT	PROJECTS ANNOUNCED
1 February 2021	February – March 2021	From April 2021

4



SUPPORTING DOCUMENTATION CHECKLIST

Please ensure that you submit all of the following documentation with your Full Application as this will demonstrate project readiness.

SUPPORTING DOCUMENTATION	REQUIREMENT
Project Management Framework	Mandatory
Detailed Schedule of Use	Mandatory
Evidence of community and stakeholder consultation • How the community has been consulted/informed about the proposed project (e.g. onsite consultation, letterbox drop, social media posts). • Outcomes of any formal engagement (e.g. master plan, Council report).	Mandatory
Detailed area schedule for prefabricated/modular construction projects	Mandatory
Site specific plan / aerial map showing location of proposed project	Mandatory
Site specific schematic developed with stakeholder input including clear dimensions, measurements and scale. The plans should support compliance against Cricket Australia's Community Cricket Facility Guidelines. (Not applicable for modular construction projects). Note: High level concept plans, hand drawn plans, generic plans or plans from previous projects will not be accepted	Mandatory
Lighting Plans including lux charts that are site specific for lighting projects (where lighting is requested in the project scope)	Mandatory
If total project cost is **under $1 million (excluding GST)**: Quotes or internal cost estimates	Mandatory
If total project cost is **over $1 million (excluding GST)**: Quantity survey, tender price or independent qualified expert report	Mandatory
Evidence confirming any additional funding required to complete the project.	Mandatory

SUPPORTING DOCUMENTATION	REQUIREMENT
Evidence of council funding should be in relation to the total funding being contributed e.g. letter from CEO	Mandatory
Where funding from a club is indicated, current bank statement/s evidencing that amount is held by the club must be provided with a letter from a club authorised officer committing that funding amount	Mandatory
Completed in-kind and voluntary labour support form (if applicable)	Mandatory
Relevant sections of LGA/ARB reports/plans/strategies/community consultation to support the project (please do not attach entire documents)	Mandatory
Letters of support from organisations that clearly indicate how the group will either support or benefit from the project	Mandatory
Attach evidence that the Aboriginal Heritage Planning Tool (Aboriginal Heritage Act 2006) has been completed	Mandatory
For projects on school land (if applicable, see **Section 4.2**): • A completed Joint Use Agreement, or a completed Community Joint Use Proposal to enter into a Community Joint Use Agreement. • A letter from the Department of Education and Training central office that indicates endorsement of the project. Applicants requesting this letter should email vsbaproperty@education.vic.gov.au	Mandatory
A legally binding land-use agreement for projects located on private land (if applicable)	Mandatory
Project Governance Framework	Desired
Facility Management Plan	Desired
Environmentally Sustainable Design report(s) and budget	Desired
Business or Feasibility Planning Documents	Desired
Access audits (where available)	Desired

4.1 Submitting supporting documentation

Please ensure all documents are clearly named (e.g. Plans – Project Name, Costs – Project Name, etc).

Once all documents have been obtained, please zip them all into one compressed folder and email to cricket@sport.vic.gov.au.

You must also quote your project name in the subject line of your email. Please see instructions below on how to zip files into a compressed folder.

Compressing files into a compressed folder
Select all files using your mouse, then **right click**, select **Send to** and then select **Compressed (zipped) folder**. This will prompt a Save window allowing you to save all selected files into one compressed folder.

The size limit of an email varies between 20mb to 30mb. If your documents combined exceed this, you will need to split them into separate compressed folders and email them separately (e.g. Part 1 – Project Name, Part 2 – Project Name, etc.).

Please email cricket@sport.vic.gov.au if you experience any issues with emailing your supporting documentation.

4.2 Facilities on school land

For projects on school land, a Community Joint Use Proposal (to the Department of Education and Training) which is completed by the applicant and the school must be submitted by the applicant to be eligible for funding (schools can access this document from the Department of Education and Training website). Applicants must allow sufficient time to complete this document and obtain the necessary written endorsement from the Department of Education and Training.

A letter from the Department of Education and Training central office must also be provided that indicates endorsement of the project. Applicants requesting this letter should email vsbaproperty@education.vic.gov.au.

Projects in non-government schools are also eligible for funding through LGAs/ARBs and require similar demonstration of commitment from both parties to ensure long-term community access is achieved under agreed terms.





5

TYPES OF ACTIVITIES THAT WILL NOT BE FUNDED

- Applications submitted after the closing date will not be considered eligible and will not be assessed, unless an extension has been requested and approved in writing by Sport and Recreation Victoria before the closing date, which will only be granted under exceptional circumstances (e.g. significant technology disruptions).
- Applications for projects expanding or enhancing projects previously funded such as Regional Cricket and Community Centres or seeking funding to be a Metropolitan Cricket and Community Centre.
- Facilities where little or no public access is available.
- The purchase of land (in general, the land on which the facility development is proposed will be municipal property, a Crown reserve, land owned by a public authority, private land with public access rights or land held for public purposes by trustees).
- Requests for retrospective funding, where projects have commenced construction or are completed prior to the execution of a funding agreement (construction includes, but is not limited to demolition, site clearing, earthworks, building works and any form of early works).
- Buildings considered temporary or not permanent in nature or intended use.
- Requests for ongoing operational costs such as, but not limited to, salaries, electricity, water, asset maintenance and other utilities.
- Upgrading or redeveloping kitchens or public toilet facilities, except as part of a larger project that meets the objectives of the Program.
- Scoreboards, coaches' boxes and other supporting infrastructure with limited direct impact on participation, unless considered a minor component of a larger project.
- Routine or cyclical maintenance works.
- Purchasing or maintaining recreation, entertainment, sporting, life-saving or any other equipment (except as part of facility fit out).
- Projects previously funded by Sport and Recreation Victoria, unless applicants can demonstrate additional or new uses resulting in increased participation/programming outcomes.
- Projects that do not meet relevant sport or Australian Standards (e.g. lighting projects). Facilities that do not comply with the relevant sport standard must seek exemption from the relevant sporting organisation to be supported by the Program.
- The replacement of like-for-like surfaces (e.g. synthetic wickets replaced by a similar synthetic surface) are ineligible for funding. To be eligible for funding the application will need to demonstrate that additional uses are proposed and/or a multi-purpose element is being introduced. Exceptional circumstances may be considered where a safety standard or compliance issue are evident, and an activity will not continue to be conducted as a result.

- Repair of facilities damaged by vandalism, fire or other natural disasters where the damage can be fully covered by insurance. The Program may consider supporting applications where the scope includes elements in addition to the facility damaged.
- In general, areas designated as licensed areas within a proposed facility will not be eligible for funding. The Department of Jobs, Precincts and Regions may consider applications where a restricted club licence is proposed or in place, provided that the restricted licence does not interfere with the facility's other amenities or services, such as child care or access by young people.
- Projects where contributions from funding partners are not confirmed in writing and by bank statement/s or underwritten by the applicant.
- Applications where the recipient organisation/s receive revenue from electronic gaming machines will be given a lower priority.
- Tenant clubs that have failed to resolve a breach of the Fair Play Code.





6

CONDITIONS THAT APPLY TO FUNDING

Funding Agreements

Successful applicants must enter into a Funding Agreement with the Department of Jobs, Precincts and Regions (DJPR). Funding Agreements must be signed and returned to DJPR within 4 weeks of receiving the Funding Agreement and letter.

Funding Agreements establish the parties and outline their commitments and obligations to each other, as well as setting out the general funding terms and conditions. It is recommended that applicants view the template funding agreement on the SRV website. The funding agreement will include reference to the following:

- It is anticipated that Community Cricket Facilities projects will be given a period of 18 months for completion.
- All cricket training net projects must be fully publicly accessible, as per Community Cricket Facility Guidelines (2015).
- The agreement establishes the parties and their commitments and obligations to each other and sets out the terms and conditions of funding.
- A Funding Agreement is required to be executed (signed) by both parties. The Agreement sets out the:
  - activity details and funding amounts
  - agreed milestones and payments
  - outcomes reporting and other reporting requirements
  - acknowledgement and publicity requirements
  - other activity specific requirements
  - notices.
- Funds must be spent on the project as described in the funding application and outlined in the Funding Agreement, unless changes are agreed to in writing.
- The facility tenant club(s) are expected to adhere to the Fair Play Code (formerly Victorian Code of Conduct for Community Sport) or related state sporting association Code of Conduct. More information can be found at the Sport and Recreation Victoria website (www.sport.vic.gov.au).
- A request to vary the timing of an approved project must be discussed with your Sport and Recreation Victoria representative before submitting your request or commencing works. Timing variation approval is at Sport and Recreation Victoria's discretion and may lead to a reduction or cancellation of the grant depending on the change in timing.

- A request to vary the scope of an approved project can only be approved by the Minister for Community Sport. A formal process and documentation to request a change of scope is provided on Sport and Recreation Victoria's website.
- LGAs/ARBs must inform the participating organisation(s), where applicable, of all funding arrangements and obligations in relation to the grant allocation. This includes ensuring the funded project does not commence prior to the endorsement of the funding agreement.
- LGAs/ARBs are obliged to liaise with Sport and Recreation Victoria on the progress of funded projects, as requested throughout the life of projects.
- A LGA/ARB Officer must be designated to manage the project and provide information to the department according to the following key reporting requirements:
  - A Project Management Framework* must be completed and submitted for all streams.
  - LGAs/ARBs must secure Sport and Recreation Victoria's endorsement of key documents such as schematic plans and architectural/planning briefs prior to work commencing. Projects must not commence or be tendered until endorsement is provided. Sport and Recreation Victoria may not make milestone payments if endorsement is not secured in a timely manner.
  - LGAs/ARBs must provide project acquittal documentation as required.
  - LGAs/ARBs are expected to guarantee the cash flow payments towards works where a community organisation is providing funding contributions for a project.
- Successful applicants will need to develop a participation plan prior to project completion demonstrating how participants, including under-represented groups will be engaged and their participation facilitated.
- Successful applicants will be required to contribute information on activity outcomes for use in outcomes reporting, program evaluation reviews or Department of Jobs, Precincts and Regions publications, 12 months after project acquittal.

** A Project Management Framework is a statement/ spreadsheet that includes the name of the local government officer responsible for the project, project activities and project timelines. The Project Management Framework Fact Sheet, along with a basic Project Management Framework template, can be obtained from the Sport and Recreation Victoria website.*

Acknowledging the Victorian Government's support and promoting success

Successful applicants need to acknowledge the Victorian Government's support through the provision of a grant from the *Community Cricket Program*. Promotional guidelines form part of the funding agreement and include the requirement that all activities acknowledge Victorian Government support through logo presentation on any activity-related publications, media releases and promotional material; and/or placing a Victorian Government endorsed sign at the site of infrastructure activities.

Details of requirements for funded projects are available in the *Sport and Recreation Victoria: Infrastructure Grants Acknowledgement and Publicity Guidelines*, available on Sport and Recreation Victoria's website.

Successful applicants may be required to contribute information on activity outcomes for use in program evaluation reviews or the department's marketing materials.

Payments

Payments will be made conditional upon:

- the Funding Agreement having been executed by both parties
- milestones having been achieved to the department's satisfaction including provision of required/requested information and reports to the satisfaction of the department
- other terms and conditions of funding continue to be met.

Performance

Sport and Recreation Victoria will review an applicant's past performance and assess whether this is likely to have an impact on the successful delivery of a future project. LGAs/ARBs are expected to deliver milestones and acquit projects within the prescribed timeframes. Poor past performance will be considered when assessing applications and may be reason for projects not being recommended.

This will include consideration of whether:

- organisations have taken the appropriate steps to implement any previous projects funded by Sport and Recreation Victoria (within appropriate timeframes)
- organisations have overdue milestones and whether they have requested a variation
- organisations have already completed projects funded by Sport and Recreation Victoria and whether they have submitted required final acquittal documentation
- organisations have a large number of current projects and capacity to deliver additional projects isn't well evidenced.

Privacy

The Department of Jobs, Precincts and Regions is committed to protecting your privacy. We collect and handle any personal or health information about you or a third party in your application, for the purpose of administering your grant application and informing the public of successful applications.

In order for us to administer your grant application effectively and efficiently, we may need to disclose your personal or health information with others for the purpose of assessment, consultation, and reporting. This can include departmental staff, Members of Parliament and their staff, external experts, such as members of assessment panels, or other government departments. If you intend to include personal information about third parties in your application, please ensure that they are aware of the contents of this privacy statement.

Any personal information about you or a third party in your correspondence will be collected, held, managed, used, disclosed or transferred in accordance with the provisions of the *Privacy and Data Protection Act 2014* (Vic) and other applicable laws.

To obtain a copy of the Department of Jobs, Precincts and Regions Privacy Policy, please email info@sport.vic.gov.au.

For information about how to access information about you held by the Department of Jobs, Precincts and Regions, please email info@sport.vic.gov.au.



7

RESOURCES AND ADDITIONAL INFORMATION

Sport and Recreation Victoria has consolidated several helpful guidelines, tools and resources to assist with project and application development that can be found on the Sport and Recreation Victoria website https://sport.vic.gov.au/grants-and-funding/our-grants.

Community Cricket Facility Guidelines

Cricket Australia's Community Cricket Facility Guidelines aim to provide a consolidated resource of community cricket facility planning, development, management and maintenance information for use by community, government and national cricket industry partners and stakeholders. For more information and a copy of these guidelines please visit https://www.community.cricket.com.au/clubs/facilities/facilities-guidelines.

Supporting documentation, forms and templates

Templates, forms and factsheets to support applications can be found on Sport and Recreation Victoria's website. These include but are not limited to:

- Schedule of Use.
- Project Management Framework.
- Project Governance Framework.
- Fair Play Code for Tenants.

For more information and copy of these forms and templates please visit:

https://sport.vic.gov.au/grants-and-funding/funded-project-information-forms-and-templates

Universal Design

The concept of Universal Design is to make the built environment more usable to as many people as possible, at little or no additional cost. Sport and Recreation Victoria's The Design for Everyone Guide incorporates the Universal Design Principles approach to best practice facility design. This is available at www.sport.vic.gov.au.

Environmentally Sustainable Design

All projects are encouraged to consider Environmentally Sustainable Design. This must be demonstrated with a specific Environmentally Sustainable Design budget in the application. It is good practice to incorporate Environmentally Sustainable Design initiatives in all projects where possible.

Voluntary Labour and In-kind Support

Applicants may claim in-kind expenses to a maximum of 50 per cent of the total project cost.

Fair Play Code

The facility tenant club(s) are expected to adhere to the Fair Play Code (formerly Victorian Code of Conduct for Community Sport) or related state sporting association Code of Conduct. More information can be found at Sport and Recreation Victoria's website www.sport.vic.gov.au.

Cultural Heritage Management Plans (Aboriginal Heritage Regulations 2018)

This tool is used and completed to determine if a Cultural Heritage Management Plan is required for the project. https://www.aboriginalvictoria.vic.gov.au/cultural-heritage-management-plans.



These guidelines are subject to changes at the discretion of the Minister for Community Sport.

Authorised and published by the Victorian Government, 1 Spring Street, Melbourne.

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To receive this publication in an accessible format, please Business Victoria on 1800 325 206 between 9.00am and 5.00pm weekdays, using the National Relay Service 13 36 77 if required.

Available at Sport and Recreation Victoria's website sport.vic.gov.au

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VICTORIA State Government | Jobs, Precincts and Regions



World Game Facilities Fund

2020-21 GUIDELINES

VICTORIA State Government | Jobs, Precincts and Regions

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MESSAGE FROM THE MINISTER

With more than 456,000 participants state-wide in 2019, football continues to grow in popularity, and more women and girls are playing the game than ever before.

The world beating exploits of our Matildas, the Socceroos, and the performances of our A-League and W-League teams are inspiring a new generation of players. When Australia and New Zealand host the FIFA Women's World Cup in 2023, it will change the game forever.

However, with growing interest in the game, many of our football clubs face challenges accommodating new players.

That is why the Victorian Government is proud to be investing $20 million over four years in the *World Game Facilities Fund*.

In 2020 the fund has already invested in 13 game-changing infrastructure projects across Victoria, with a total project value of almost $15 million.

Grants of up to $500,000 are available for sports lighting, pitch developments, synthetic pitches, and female friendly change rooms.

The program reflects our major commitment to health and wellbeing, economic activity and local jobs, diversity, inclusion, and boosting the capacity of communities to attract and host local and regional football competitions and events.

The *World Game Facilities Fund* is one of a suite of infrastructure programs, which includes the *Local Sports Infrastructure Fund*, *Community Cricket Program*, *Community Sports Infrastructure Loans Scheme*, and the *Community Motorsports Program* which are investing millions across Victoria.

I look forward to seeing new and exciting projects from the *World Game Facilities Fund* benefiting more Victorians.



THE HON ROS SPENCE MP
Minister for Community Sport



1. THE WORLD GAME FACILITIES FUND

1.1 About the Fund

Established in 2018, the World Game Facilities Fund (Fund) is a $20 million state-wide Victorian Government investment program that funds the development of high-quality, accessible community football infrastructure. Funding will assist local football clubs and organisations working with their Local Government Authority or Alpine Resort Board to upgrade existing or develop new facilities across Metropolitan Melbourne and Regional Victoria to support the sustainability and growth of football.

The Fund promotes partnerships between the Victorian Government, Local Government Authorities (LGAs), Alpine Resort Boards (ARBs), football leagues and associations, football clubs, schools and community organisations to deliver the strategic directions identified in *Active Victoria: A strategic framework for sport and recreation 2017 – 2021*.

The Fund is underpinned by the Department of Jobs, Precincts and Regions' priorities of ensuring the state's economy benefits all Victorians by creating more jobs for more people, building thriving places and regions and nurturing inclusive communities.

1.2 Objectives of the Fund

Strong, active and healthy communities need high-quality, accessible, well-designed and well-managed infrastructure to conduct sport and active recreation activities. Developing football infrastructure that supports participation and inclusion of woman and girls and other under-represented groups along with disadvantaged communities, while boosting local economic activity is a priority for the Victorian Government. The Fund aims to achieve this by:

- Upgrading existing and constructing new football infrastructure that will increase, or in some cases maintain participation.
- Fostering inclusive, diverse, accessible and responsible development through universal design, environmental sustainability, and strategically planned facilities.
- Encouraging involvement of football organisations in planning and developing facilities.
- Encouraging collaboration between LGAs, ARBs, Sport and Recreation Victoria (SRV), Football Victoria, other football peak bodies, football associations and leagues, and clubs to actively promote diverse, inclusive cultures and programs that increase, or in some cases maintain, football participation.

- Supporting multi-sport outcomes, where football is the primary beneficiary.
- Supporting access to football development and pathway programs by improving access to higher quality facilities across Victoria.
- Developing local economic activity through the planning, building, maintenance, management and activation of redeveloped or new infrastructure.

Rates of participation in sport and active recreation are well below the state average for many groups of Victorians, including Aboriginal Victorians, people with a disability, seniors, disengaged youth, culturally and linguistically diverse (CALD) communities, women and girls, LGBTIQ people and socio-economically disadvantaged communities. The Victorian Government is committed to supporting greater opportunities for all Victorians, and the World Game Facilities Fund will prioritise projects that will support participation for these groups.

1.3 Outcomes of the Fund

The Fund reflects the Victorian Government's commitment to securing the many benefits of participating in football. This includes supporting Victorians particularly in disadvantaged communities to achieve better health, social, and economic outcomes through the construction, programming and activation of football infrastructure. The Fund will invest in proposals that can demonstrate commitment to the following outcomes:

- Develop new or maintain existing participation opportunities, where there is a risk to participation decline.
- Improve football's diversity and inclusiveness by prioritising projects that provide opportunities for under-represented groups such as women and girls and areas of socio-economic disadvantage, as outlined in *Active Victoria*.
- Improve physical and mental health, social and economic outcomes for traditionally disadvantaged communities such as low socio-economic areas, growth areas, and communities experiencing long-term disadvantage.
- Support gender equality in participation, coaching, administration, officiating and volunteering.

Participation is defined as involvement in playing, coaching, officiating or volunteering in a sport or active recreation activity.

1.4 Investment priorities

Priority will be given to projects:

- Supporting communities in areas of need that have experienced natural disasters, such as bushfires, flood and drought, or communities experiencing socio-economic disadvantage, strong population growth or significant change in circumstances (e.g. economic challenges).
- Demonstrating specific participation outcomes for disadvantaged communities and under-represented groups, including women and girls, Aboriginal Victorians, people with a disability, seniors, disengaged young people, culturally and linguistically diverse communities, and LGBTIQ people.
- Demonstrating economic lift in the form of job creation during construction and operations, non-government investment in the facility and participant and event attraction.
- Demonstrating implementation of Universal Design principles and Environmentally Sustainable Design in project planning.
- Projects or facilities on school land that can demonstrate multi-use opportunities and ensure long-term community access. (Please see Section 4.2 for information regarding facilities on school land).



2.

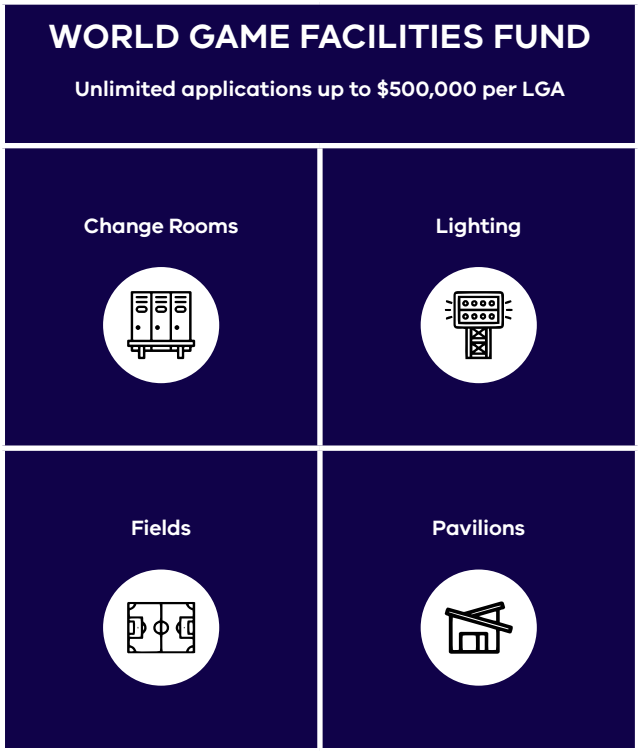
ELIGIBILITY

2.1 Eligible projects

The types of projects that are eligible for support include:

- Building new or redeveloping change rooms and pavilions to increase capacity, inclusion and safety.
- Building new or redeveloping sports fields to increase capacity and safety.
- Outdoor synthetic surface installations.
- Projects that result in energy or water efficiency, with a direct impact on participation, such as warm season grass conversions.
- Sports lighting that improves facility capacity and participant safety. Requests for replacement of lighting with LED lights are not eligible unless part of a new lighting installation.
- Infrastructure on school land with confirmed community use.
- Projects that benefit multi-sport outcomes where football is the primary beneficiary.

Projects will need to be completed within eighteen (18) months of executing a funding agreement with the Department of Jobs, Precincts and Regions.



2.2 Eligible applicants

Only Victorian LGAs and ARBs are eligible to apply directly to the Fund.

LGAs and ARBs are required to discuss their project/s with their Sport and Recreation Victoria and football peak body (e.g. Football Victoria) representatives before submitting their application/s to receive advice about developing projects that meet the program objectives.

All applications will be assessed against the objectives of the fund and the assessment criteria in **Section 3.4**.

An Expression of Interest for Community Organisations Form has been developed. The purpose of this form is to assist football clubs to liaise directly with their LGA or ARB on possible applications to the fund. Community organisations are advised to contact their LGA or ARB about timelines and processes for expressions of interest.

2.3 Funding details

Eligible organisations may submit unlimited applications, however the total funding sought cannot exceed $500,000 per LGA or ARB, per round and no application can exceed the **maximum grant amount of $500,000**.

Applicants must approve and underwrite any in-kind contribution from third parties.

Applications may include project management fees of up to 7.5 per cent of the total project cost that is exclusive of GST.

Applicants must address the assessment criteria at **Section 3.4** and provide the list of supporting documentation as per **Section 4**.

The department reserves the right to negotiate a lower than requested funding amount for submitted applications.

2.4 Funding ratios

Funding ratios apply and applications will be required to provide matched funding in accordance with the funding ratios in the below table.

Consideration will be given to claiming in-kind expenses to a maximum of 50 per cent of the total project cost. LGAs/ARBs must approve and commit to any in-kind contribution and underwrite these from third parties.

The definition of rural and regional is defined under the *Regional Development Victoria Act 2002* (Act) as comprising the 48 Local Government Authorities outside of metropolitan Melbourne plus the six alpine resorts set out in Schedule 2 of the Act.

Funding ratios under the programs consider the differing capability and capacity between regional cities, rural councils and metropolitan councils as described in the following table.

LGAs/ARBs will be required to provide matched funding in accordance with the below funding ratios:

MAXIMUM GRANT AMOUNT	LOCAL GOVERNMENT AUTHORITIES (LGAS)	FUNDING RATIO
Up to $500,000* *Unlimited applications permitted with a maximum total request of $500,000 per LGA/ARB per round.	Metropolitan	SRV = $1 Local = $1
	Metropolitan Interface Councils: Casey, Cardinia, Hume, Melton, Mornington Peninsula, Nillumbik, Whittlesea, Wyndham and Yarra Ranges	SRV = $1.5 Local = $1
	Ballarat, Bendigo and Geelong	SRV = $1.5 Local = $1
	Rural	SRV = $2 Local = $1

Applicants cannot utilise other State Government funding, including the *Community Sports Infrastructure Loans Scheme* as part of their local contribution. Local contributions may comprise of funding from all other organisations such as LGAs/ARBs, clubs, state sporting associations, Federal Government, community partners, or through in-kind support.



3.

APPLICATION AND ASSESSMENT PROCESS

3.1 Application process

STEP ONE: CONTACT SPORT AND RECREATION VICTORIA

LGAs/ARBs must discuss project ideas with their Sport and Recreation Victoria representative and their football peak body (e.g Football Victoria) representatives before submitting an application. Applicants will be provided:

- high level advice on the most appropriate funding opportunity for projects.
- guidance on the development of proposals that have merit, that align with the fund's objectives and that are ready to proceed.
- high-level design advice that comply with football facility standards.

STEP TWO: SUBMIT APPLICATION AND DOCUMENTATION

Eligible applicants must submit an application via the Sport and Recreation Victoria website, addressing the assessment criteria as per **Section 3.4** and separately email all supporting documents.

Applications can be submitted anytime (via the below link) from the opening of the program to the closing date. Applications should only be submitted when all documentation is complete and ready to be assessed.

https://sport.vic.gov.au/grants-and-funding/our-grants/world-game-facilities-fund

All applications must be submitted and supporting documents emailed, copying in your Sport and Recreation Victoria representative, by **5:00pm on Friday, 19 February 2021.**

Please see **Section 4** for a list of the required supporting documentation along with instructions how to submit supporting documentation.

If you need further assistance with applying online, please contact Business Victoria on 1800 325 206 between 9.00am and 5.00pm weekdays. Further questions on this program can also be directed to worldgame@sport.vic.gov.au

3.2 Guidance

These Guidelines and any discussions you may have with Sport and Recreation Victoria staff are for information only, and do not constitute advice. Applicants should seek independent advice before making an application or entering into a Grant Agreement. Applications are at the cost of the applicant.

All projects must demonstrate a commitment to implementing Universal Design principles. This can be demonstrated through the assessment criteria and supporting documentation such as schematic plans. Projects are also strongly encouraged to include clearly identifiable Environmentally Sustainable Design elements in the project scope and budget, where possible.

Applications may include project management fees of up to 7.5 per cent of the total project cost that is exclusive of GST.

LGAs/ARBs are encouraged to explore and confirm funding contributions that demonstrate stakeholder commitment to the project. Stages of a larger facility development may seek support from the program, providing the stage addresses the assessment criteria and is eligible.

Projects on school land and private land are eligible but will be subject to the establishment of a legally binding agreement between the organisation and LGA/ARB to ensure ongoing public access. For these applications to be eligible, LGAs and ARBs should provide the required supporting documents outlined in Section 4.

LGAs/ARBs wanting to undertake prefabricated and modular design and construct projects are eligible. However, applicants are required to submit a detailed area schedule rather than schematic plans (although plans can be submitted if available). These projects must be permanent buildings, rather than temporary facilities to ensure long-term benefits for local communities.

3.3 Assessment process

Only eligible applications will be assessed and considered for funding by the department. An application must address all assessment criteria as per **Section 3.4**. Claims made against each criterion must be substantiated with evidence.

The department reserves the right not to assess an application should insufficient information be provided, including responses to assessment criteria and supporting documentation.

Applications will be considered against the assessment criteria by Sport and Recreation Victoria staff and then reviewed by a Moderation Panel. The Moderation Panel will consider the Investment Priorities outlined at **Section 1.4** before making recommendations to the Minister for Community Sport.

Consideration will also be given to:

- ensuring an equitable distribution of funding across Victoria, including across rural, regional, interface and metropolitan communities.
- LGA/ARB performance and the organisation's capacity to deliver the project on time based on recent performance or current project management capacity. Compliance with past funding agreements and the number of overdue milestones for existing projects will also be considered.

Decisions by the Minister for Community Sport regarding funding are final and no further correspondence shall be entered into regarding such decisions. However, applicants can seek feedback on unsuccessful applications from Sport and Recreation Victoria.

3.4 Assessment criteria

There are a number of common features in successful applications. Good applications are well planned, involve co-ordination and collaboration with Sport and Recreation Victoria, involve other relevant stakeholders and are clear about what they are aiming to achieve. Every application will be carefully considered and will take into account all of the below assessment criteria.

LGAs/ARBs will need to address and respond to the following application questions and are also required to provide evidence and documentation to support the application. A detailed table of the mandatory and desired documents can be found in the supporting documentation checklist at **Section 4.**

CRITERIA	WEIGHT	QUESTIONS
PROJECT NEED	25%	1. What football participation issue/s is the project seeking to address? Explain in detail why the project is required. Detail how the project scope will address the football participation issue/s identified? Applications should indicate how the project need is supported by planning e.g. LGA/ARB plans, masterplans, alignment with Football Victoria's State Football Facilities Strategy.
PROJECT OUTCOMES	20%	2. Outline current football participation activities and how participation will increase through future activities, programs and activations resulting from the project.
	20%	3. Describe the new opportunities and initiatives that improve inclusion and diversity by under-represented groups and disadvantaged communities including Aboriginal Victorians, people with a disability, disengaged young people, culturally and linguistically diverse communities, women and girls, LGBTIQ people and socio economically disadvantaged communities, as a result of the project. This may include initiatives, policies or practices currently being undertaken or that will be implemented in the future to reinforce the impact of the project (e.g. club-based gender equity plan, priority access).
COMMUNITY AND STAKEHOLDER ENGAGEMENT	20%	4. Detail the community consultation and stakeholder engagement that has occurred in relation to the project. Evidence must be provided of community consultation and its findings where there is any impact of the proposed project on residential or community amenity. Evidence must include: • How the community has been consulted/informed about the proposed project (e.g. onsite consultation, letter box drop, social media posts). • Community consultation findings and outcomes of any formal engagement (e.g. community consultation report, master plan, Council report).
PROJECT READINESS	15%	5. Outline the planning undertaken so far to deliver this project. Outline what steps will be taken to deliver the project within eighteen (18) months. Note: the quality of supporting documentation will also be considered in assessing this criterion.

3.5 Timelines

PROGRAM CLOSES	APPLICATION ASSESSMENT	PROJECTS ANNOUNCED
19 February 2021	**February – March 2021**	**From April 2021**







4.

SUPPORTING DOCUMENTATION CHECKLIST

Please ensure that you submit all of the following documentation with your Full Application as this will demonstrate project readiness.

Desired documents are not a requirement but will demonstrate that further planning has been undertaken and that the project is in a state of readiness. Given the high level of demand for competitive grants, providing desired documents can increase the chances of projects being considered ready for funding.

SUPPORTING DOCUMENTATION	REQUIREMENT
Project Management Framework	**Mandatory**
Detailed Schedule of Use	**Mandatory**
Evidence must be provided of community consultation and its findings where there is any impact of the proposed project on residential or community amenity. Evidence must include: • How the community has been consulted/informed about the proposed project (e.g. onsite consultation, letter box drop, social media posts). • Community consultation findings and outcomes of any formal engagement (e.g. community consultation report, master plan, Council report).	**Mandatory**
Detail the stakeholder engagement undertaken for the project.	**Mandatory**
Site specific plan / aerial map showing location of proposed project	**Mandatory**
Site specific schematic developed with stakeholder input including clear dimensions, measurements and scale. The plans should support compliance against Football Victoria's *Football Facilities Building Development Guide* (Not applicable for modular construction projects). *Note: High level concept plans, hand drawn plans, generic plans or plans from previous projects will not be accepted.*	**Mandatory**

SUPPORTING DOCUMENTATION	REQUIREMENT
Lighting Plans including lux charts that are site specific for lighting projects (where lighting is requested in the project scope)	**Mandatory**
If total project cost is over $1 million (excluding GST): Quantity survey, tender price or independent qualified expert report **If total project cost is under $1 million (excluding GST):** Quotes or internal cost estimates	**Mandatory**
Evidence confirming any additional funding required to complete the project. Evidence of council funding should be in relation to the total funding being contributed e.g. letter from CEO. Where funding from a club is indicated, current bank statement/s evidencing that amount is held by the club must be provided with a letter from a club authorised officer committing that funding amount.	**Mandatory**
Completed in-kind and voluntary labour support form (if applicable)	**Mandatory**
Relevant sections of LGA/ARB reports/plans/strategies/community consultation to support the project (please do not attach entire documents)	**Mandatory**
Letters of support from organisations that clearly indicate how the group will either support or benefit from the project	**Mandatory**
Completed Fair Play Code Form for Tenants from all clubs and/or associations that are tenants of the facility (formerly Victorian Code of Conduct for Community Sport)	**Mandatory**
Attach evidence that the Aboriginal Heritage Planning Tool *(Aboriginal Heritage Act 2006)* has been completed	**Mandatory**
For projects on school land (if applicable, see **Section 4.2**): • A completed Joint Use Agreement, or a completed Community Joint Use Proposal to enter into a Community Joint Use Agreement. • A letter from the Department of Education and Training central office that indicates endorsement of the project. Applicants requesting this letter should email vsbaproperty@education.vic.gov.au	**Mandatory**
A legally binding land-use agreement for projects located on private land (if applicable)	**Mandatory**
Project Governance Framework	Desired
Facility Management Plan	Desired
Environmentally Sustainable Design report(s) and budget	Desired
Business or Feasibility Planning Documents	Desired
Access audits (where available)	Desired
Site investigation documents e.g. Geotech report (where available)	Desired

4.1 Submitting supporting documentation

Please ensure all documents are clearly named (e.g: Plans – Project Name, Costs – Project Name, etc).

Once all documents have been obtained, please zip them all into one compressed folder and email to worldgame@sport.vic.gov.au.

You must also quote your project name in the subject line of your email. Please see instructions below on how to zip files into a compressed folder.

Compressing files into a compressed folder

Select all files using your mouse, then **right click**, select **Send to** and then select **Compressed (zipped) folder**. This will prompt a **Save** window allowing you to save all selected files into one compressed folder.

The size limit of an email varies between 20mb to 30mb. If your documents combined exceed this, you will need to split them into zip folders and email them separately (e.g.: Part 1 – Project Name, Part 2 – Project Name, etc.).

Please email worldgame@sport.vic.gov.au if you experience any issues with emailing your supporting documentation.

4.2 Facilities on school land

For projects on school land, a Community Joint Use Proposal (to the Department of Education and Training) which is completed by the applicant and the school must be submitted by the applicant to be eligible for funding (schools can access this document from the Department of Education and Training website). Applicants must allow sufficient time to complete this document and obtain the necessary written endorsement from the Department of Education and Training.

A letter from the Department of Education and Training central office must also be provided that indicates endorsement of the project. Applicants requesting this letter should email vsbaproperty@education.vic.gov.au.

Projects in non-government schools are also eligible for funding through LGAs/ARBs and require similar demonstration of commitment from both parties to ensure long-term community access is achieved under agreed terms.



5.

TYPES OF ACTIVITIES THAT WILL NOT BE FUNDED

- Applications submitted after the closing date will not be considered eligible and will not be assessed, unless an extension has been requested and approved in writing by Sport and Recreation Victoria before the closing date, which will only be granted under exceptional circumstances (e.g. significant technology disruptions).
- Facilities where little or no public access is available.
- The purchase of land (in general, the land on which the facility development is proposed will be municipal property, a Crown reserve, land owned by a public authority, or land held for public purposes by trustees).
- Requests for retrospective funding, where projects have commenced construction or are completed prior to the execution of a funding agreement (construction includes, but is not limited to demolition, site clearing, earthworks, building works and any form of early works).
- Buildings considered temporary or not permanent in nature or intended use.
- Requests for ongoing operational costs such as, but not limited to, salaries, electricity, water, asset maintenance and other utilities.
- Upgrading or redeveloping kitchens or public toilet facilities, except as part of a larger project that meets the objectives of the fund.
- Scoreboards, behind goal netting, coaches' boxes and other supporting infrastructure with limited direct impact on participation, unless considered a minor component of a larger project.
- Routine or cyclical maintenance works.
- Purchasing or maintaining recreation, entertainment, sporting, life-saving or any other equipment (except as part of facility fit out).
- Projects previously funded by Sport and Recreation Victoria, unless applicants can demonstrate additional or new uses resulting in increased participation/programming outcomes.
- Projects that do not meet relevant sport or Australian Standards (e.g. lighting projects). Facilities that do not comply with the relevant sport standard must seek exemption from the relevant sporting organisation to be supported by the fund.

- The replacement of like-for-like surfaces (e.g. synthetic surface replaced by a similar synthetic surface) are ineligible for funding. To be eligible for funding the application will need to demonstrate that additional uses are proposed and/or a multi-purpose element is being introduced. Exceptional circumstances may be considered where a safety standard or compliance issue are evident, and an activity will not continue to be conducted as a result.
- Repair of facilities damaged by vandalism, fire or other natural disasters where the damage can be fully covered by insurance. The fund may consider supporting applications where the scope includes elements in addition to the facility damaged.
- In general, areas designated as licenced areas within a proposed facility will not be eligible for funding. The Department of Jobs, Precincts and Regions may consider applications where a restricted club licence is proposed or in place, provided that the restricted licence does not interfere with the facility's other amenities or services, such as childcare or access by young people.
- Projects where contributions from funding partners are not confirmed in writing and by bank statement/s or underwritten by the applicant.
- Applications where the recipient organisation/s receive revenue from electronic gaming machines will be given a lower priority.
- Tenant clubs that have failed to resolve a breach of the Fair Play Code.



6.

CONDITIONS THAT APPLY TO APPLICATIONS AND FUNDING

Funding Agreements

Successful applicants must enter into a Funding Agreement with the Department of Jobs, Precincts and Regions (DJPR). Funding Agreements must be signed and returned to DJPR within 4 weeks of receiving the Funding Agreement and letter.

Funding Agreements establish the parties and outline their commitments and obligations to each other, as well as setting out the general funding terms and conditions. It is recommended that applicants view the template funding agreement on the SRV website. The funding agreement will include reference to the following:

- It is anticipated that *World Game Facilities Fund* projects will be given a period of 18 months for completion.
- The agreement establishes the parties and their commitments and obligations to each other and sets out the terms and conditions of funding.
- A Funding Agreement is required to be executed (signed) by both parties. The Agreement sets out the:
  - activity details
  - funding amounts
  - agreed milestones and payments
  - outcomes reporting and other reporting requirements
  - acknowledgement and publicity requirements
  - other activity specific requirements
  - notices.
- Funds must be spent on the project as described in the application and outlined in the Schedule, unless changes are agreed to in writing.
- The Fund projects are to be completed and all funds claimed within 18 months of execution of a Funding Agreement.
- The facility tenant club(s) are expected to adhere to the Fair Play Code (formerly Victorian Code of Conduct for Community Sport) or related state sporting association Code of Conduct. More information can be found at the Sport and Recreation Victoria website www.sport.vic.gov.au.
- A request to vary the timing of an approved project must be discussed with your Sport and Recreation Victoria representative before submitting your request or commencing works. Timing variation approval is at Sport and Recreation Victoria's discretion and may lead to a reduction or cancellation of the grant depending on the change in timing.

- A request to vary the scope of an approved project can only be approved by the Minister for Community Sport. A formal process and documentation to request a change of scope is provided on Sport and Recreation Victoria's website.
- LGAs/ARBs must inform the participating organisation(s), where applicable, of all funding arrangements and obligations in relation to the grant allocation. This includes ensuring the funded project does not commence prior to the endorsement of the funding agreement.
- LGAs/ARBs are obliged to liaise with Sport and Recreation Victoria on the progress of funded projects, as requested throughout the life of projects.
- An LGA/ARB Officer must be designated to manage the project and provide information to the department according to the following key reporting requirements:
  - A Project Management Framework* must be completed and submitted for all streams.
  - LGAs must secure Sport and Recreation Victoria's endorsement of key documents such as schematic plans and architectural/planning briefs prior to work commencing. Projects must not commence or be tendered until endorsement is provided. Sport and Recreation Victoria may not make milestone payments if endorsement is not secured in a timely manner.
  - LGAs must provide project acquittal documentation as required.
  - LGAs are expected to guarantee the cash flow payments towards works where a community organisation is providing funding contributions for a project.
- Successful applicants will need to develop a participation plan prior to project completion demonstrating how participants, including under-represented groups will be engaged and their participation facilitated.
- Successful applicants will be required to contribute information on activity outcomes for use in outcomes reporting, program evaluation reviews or Department of Jobs, Precincts and Regions publications, 12 months after project acquittal.

** A Project Management Framework is a statement/spreadsheet that includes the name of the local government officer responsible for the project, project activities and project timelines. The Project Management Framework Fact Sheet, along with a basic Project Management Framework template, can be obtained from the Sport and Recreation Victoria website.*

Acknowledging the Victorian Government's support and promoting success

Successful applicants need to acknowledge the Victorian Government's support through the provision of a grant from the *World Game Facilities Fund*. Promotional guidelines form part of the funding agreement and include the requirement that all activities acknowledge Victorian Government support through logo presentation on any activity-related publications, media releases and promotional material; and/or placing a Victorian Government endorsed sign at the site of infrastructure activities.

Details of requirements for funded projects are available in the *Sport and Recreation Victoria: Infrastructure Grants Acknowledgement and Publicity Guidelines*, available on Sport and Recreation Victoria's website.

Successful applicants may be required to contribute information on activity outcomes for use in program evaluation reviews or the department's marketing materials.

Payments

Payments will be made conditional upon:

- the Funding Agreement having been executed by both parties
- milestones having been achieved to the department's satisfaction including provision of required/requested information and reports to the satisfaction of the department
- other terms and conditions of funding continue to be met.

Performance

Sport and Recreation Victoria will review an applicant's past performance and assess whether this is likely to have an impact on the successful delivery of a future project. LGAs/ARBs are expected to deliver milestones and acquit projects within the prescribed timeframes. Poor past performance will be considered when assessing applications and may be reason for projects not being recommended.

This will include consideration of whether:

- organisations have taken the appropriate steps to implement any previous projects funded by Sport and Recreation Victoria (within appropriate timeframes)
- organisations have overdue milestones and whether they have requested a variation
- organisations have already completed projects funded by Sport and Recreation Victoria and whether they have submitted required final acquittal documentation
- organisations have a large number of current projects and capacity to deliver additional projects isn't well evidenced.

Privacy

The Department of Jobs, Precincts and Regions is committed to protecting your privacy. We collect and handle any personal or health information about you or a third party in your application, for the purpose of administering your grant application and informing the public of successful applications.

In order for us to administer your grant application effectively and efficiently, we may need to disclose your personal or health information with others for the purpose of assessment, consultation, and reporting.

This can include departmental staff, Members of Parliament and their staff, external experts, such as members of assessment panels, or other government departments. If you intend to include personal information about third parties in your application, please ensure that they are aware of the contents of this privacy statement.

Any personal information about you or a third party in your correspondence will be collected, held, managed, used, disclosed or transferred in accordance with the provisions of the *Privacy and Data Protection Act 2014* (Vic) and other applicable laws.

To obtain a copy of the Department of Jobs, Precincts and Regions Privacy Policy, please email info@sport.vic.gov.au.

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7.

RESOURCES AND ADDITIONAL INFORMATION

Sport and Recreation Victoria has consolidated several helpful guidelines, tools and resources to assist with project and application development that can be found on the Sport and Recreation Victoria website www.sport.vic.gov.au/grants-and-funding/our-grants.

Supporting documentation, forms and templates

Templates, forms and factsheets to support applications can be found on Sport and Recreation Victoria's website. These include but are not limited to:

- Schedule of Use.
- Project Management Framework.
- Project Governance Framework.
- Fair Play Code for Tenants.

For more information and copy of these forms and templates please visit:

https://sport.vic.gov.au/grants-and-funding/funded-project-information-forms-and-templates

Universal Design

The concept of Universal Design is to make the built environment more usable to as many people as possible, at little or no additional cost. Sport and Recreation Victoria's The Design for Everyone Guide incorporates the Universal Design Principles approach to best practice facility design. This is available at www.sport.vic.gov.au.

Environmentally Sustainable Design

All projects are encouraged to consider Environmentally Sustainable Design. This must be demonstrated with a specific Environmentally Sustainable Design budget in the application. It is good practice to incorporate Environmentally Sustainable Design initiatives in all projects where possible.

Voluntary Labour and In-kind Support

Applicants may claim in-kind expenses to a maximum of 50 per cent of the total project cost.

Fair Play Code

The facility tenant club(s) are expected to adhere to the Fair Play Code (formerly Victorian Code of Conduct for Community Sport) or related state sporting association Code of Conduct. More information can be found at Sport and Recreation Victoria's website www.sport.vic.gov.au.

Cultural Heritage Management Plans *(Aboriginal Heritage Regulations 2018)*

This tool is used and completed to determine if a Cultural Heritage Management Plan is required for the project. www.aboriginalvictoria.vic.gov.au/cultural-heritage-management-plans.

These guidelines are subject to changes at the discretion of the Minister for Community Sport.

Authorised and published by the Victorian Government, 1 Spring Street, Melbourne.

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Available at Sport and Recreation Victoria's website



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ACTIVE BASS COAST 2018-2028

Get Outdoors • Get Active • Get Social

BASS COAST







SEPTEMBER 2018

BASS COAST

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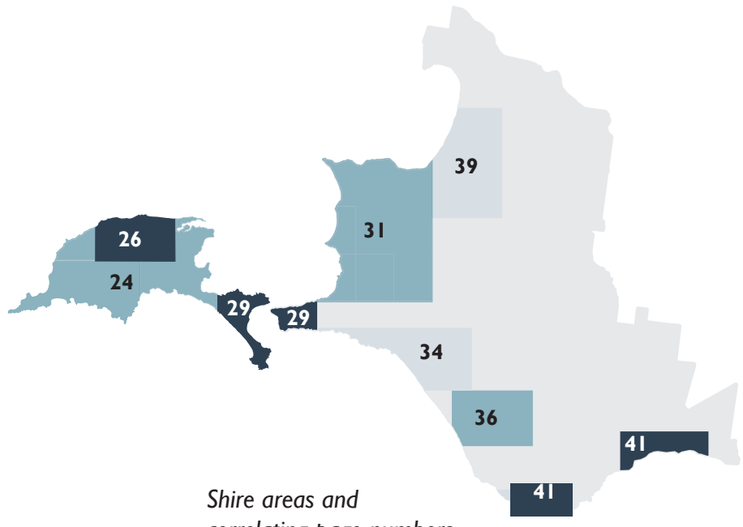

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MAYOR'S MESSAGE



Cr Brett Tessari



Cr Julian Brown



Cr Les Larke



Cr Michael Whelan



Cr Pamela Rothfield Mayor



Cr Stephen Fullarton



Cr Clare Le Serve



Cr Bruce Kent



Cr Geoff Ellis and Finn

Bass Coast Shire acknowledges Aboriginal and Torres Strait Islanders as the first Australians and recognises that they have a unique relationship with the land and water. Council recognises that we are situated on the traditional lands of the Bunurong/Boonwurrung, members of the Kulin Nation who have lived here for thousands of years. We offer our respect to their elders past and present and through them, all Aboriginal and Torres Strait Islander people.

Active Bass Coast is the Plan that will set our aspiration and actions for recreation and open space in the municipality across the next 10 years. We have had great interest in the development of the project with over 3,000 comments and suggestions from our community, visitors and organisational partners in its development. This is a strong indicator of how invested our community are in our open spaces and recreation facilities within the Shire. It is no surprise that Bass Coast has a strong sporting culture and is home to some of the most beautiful and unique open spaces in Victoria.

Quality open spaces and recreation facilities are fundamental as these places encourage people to be social and active. This is integral to the health and wellbeing of our communities and environment.

This Plan sets out directions for creating healthy and active environments, infrastructure and services in Bass Coast. We know there are health and wellbeing challenges for many people in our Shire. We can not underestimate the value of our recreation and open spaces in enabling people to participate in sport, socialise, play and relax.

An important part of the Plan is continuing to provide for our community and visitors, opportunities to connect with Bass Coast's natural coastline, bushlands and waterways. This Plan is an important part of developing on the strengths of the activities and events that currently happen within the Shire and planning for the future.

Cr Pamela Rothfield
Mayor

Thank you

We thank our community for their input into this Plan. Organisational partners also provided valuable input and we acknowledge the funding assistance from Sport and Recreation Victoria to develop the Plan.

EXECUTIVE SUMMARY

Active Bass Coast is a 10 year Plan that sets the vision for the provision and use of open space and recreation activities across the Shire.

The vision for Active Bass Coast is:

a healthy and connected community that regularly participates in recreation and social activities in both natural and structured open spaces.

The Plan builds on the Sport and Active Recreation Needs Assessment (SARNA) undertaken in 2016 and integrates a number of local strategies such as the Council Plan and Municipal Public Health and Wellbeing Plan along with more recreation specific Plans including the Skate Strategy and Playspace Strategy. This Plan also references key state government plans and priorities including Active Victoria 2017 (Sport and Recreation Victoria).

The Plan has a number of short, medium and long term recommendations that have been prioritised using criteria that supports the objectives of the Plan and these focus areas.

The recommendations have been categorised broadly into regional projects, township based projects, and planning projects. Under these broad categories, recommendations have been categorised according to the project type. These sub-categories include recreation reserves, parks, foreshores and pathways.

This research and benchmarking, along with extensive consultation, uncovered key focus areas for the Plan under the themes **Active People**, **Active Places**, **Active Partnerships**.

Active People

1. Adapting to changing trends in sport and recreation participation
2. Increasing physical activity and targeting the least active members of the community
3. Empowering the community to lead the way
4. Ensuring inclusive environments and access for all

Active Places

5. Providing adequate open space and recreation options in growth areas
6. Ensuring equitable and sustainable management of facilities, reserves and foreshores
7. Connecting the Bass Coast Shire via walking and cycling trails
8. Conserving the natural environment while promoting sustainable active recreation

Active Partnerships

9. Identifying and prioritising regional recreation facilities
10. Building equitable and sustainable relationships with community groups
11. Partnering with government and organisations to increase funding for open space and recreation
12. Boosting the economy via recreation tourism



1| ABOUT THE PLAN

1.1 OVERVIEW

Council's overarching vision is that '*Bass Coast will be known as a region that supports a sustainable and healthy community, and values and protects its natural assets'*.

Active Bass Coast provides strategic direction to strive toward this vision. This Plan encompasses both open space and recreation facilities and services across the municipality, and recognises the partnerships that assist us to deliver on our vision, both within and beyond the boundaries of our Shire.

This Plan has been developed with consideration of previous strategic plans, drawing on feedback from consultations undertaken through the development of our Council Plan – A Better Bass Coast 2017-2021, masterplans and population health profiles, along with further specific Active Bass Coast consultations throughout February and March 2018. Our community have strongly shaped this strategy, through provision of information about their use of open space and participation in recreation.

Active Bass Coast is an overarching framework to guide Council's decision-making process in the provision of open space and recreation services and facilities.

The Plan includes actions which range from regional to township level and focuses on aspects such as advocacy and the environment, health and wellbeing, liveability and our character. The Plan outlines short, medium and long term priorities.

The Active Bass Coast Plan recognises that the vision and proposed actions fall into three key categories, helping to conceptualise the key areas of open space and recreation provision in Bass Coast: **Active People**, **Active Places**, **Active Partnerships**.

1.2 VISION AND OBJECTIVES

Vision

A healthy and connected community that regularly participates in recreation and social activities in both natural and structured open spaces.

Active People

- Increase participation in physical activity and social activities across the Shire
- Provide diverse opportunities for people of all ages and abilities to participate
- Align provision with community needs and expectations

Active Places

- Provide diverse settings to cater for all recreation activities
- Protect and value the environment
- Optimise use of existing open space and recreation facilities (shared facilities)
- Align with community needs and expectations

Active Partnerships

- Engage with and support the community and partner organisations to develop, maintain and protect open spaces and deliver quality recreation services
- Attract funding opportunities for priority projects

Objectives

Through this Plan we aim to:

- Provide clear strategic directions for developing recreation services and facilities in Bass Coast
- Develop a network of recreation facilities and open spaces that provide a diverse range of social, environmental and economic benefits to the community
- Recommend location specific actions for improving open space and recreation facilities
- Identify partnerships to improve the breadth and sustainability of recreation services and opportunities in the Shire
- Develop an implementation plan to guide Council priorities

How will we use the Plan

Active Bass Coast will become a guide for:

- Councillors
- Council officers
- Community groups
- Partner organisations

The Plan will be used as an:

- Advocacy document
- Land use planning tool
- Budget preparation resource

Review Process

Being a 10 year Plan, a review process will be required to ensure long-term validity of the Plan's content and guiding principles.

Minor structural reviews will be undertaken in 2021 and 2025 to ensure the Plan's key directions evolve and adapt with the changing open space and recreation requirements and Council's future corporate plans.

A major review of the Plan will be undertaken in 2028 and will involve a comprehensive review of all research and statistics to ensure the document remains relevant and appropriate.

1| ABOUT THE PLAN

1.3 SCOPE OF THE PLAN

The Active Bass Coast Plan considers all public recreation activities but focuses mainly on those that occur within open space. Open space settings include both built and natural features, providing a venue for the majority of recreation activities across the Shire.

The Plan will consider a broad range of settings, irrespective of ownership and management arrangements, however, Active Bass Coast actions primarily focus on outcomes that fall within Council's roles and responsibilities.

This Plan defines open space as the setting for a number of activities undertaken by the community. Recreation refers to all leisure activities that occur within this setting.

Figure 1 outlines the various open space types available within the Shire and the recreation activities that take place within these settings.

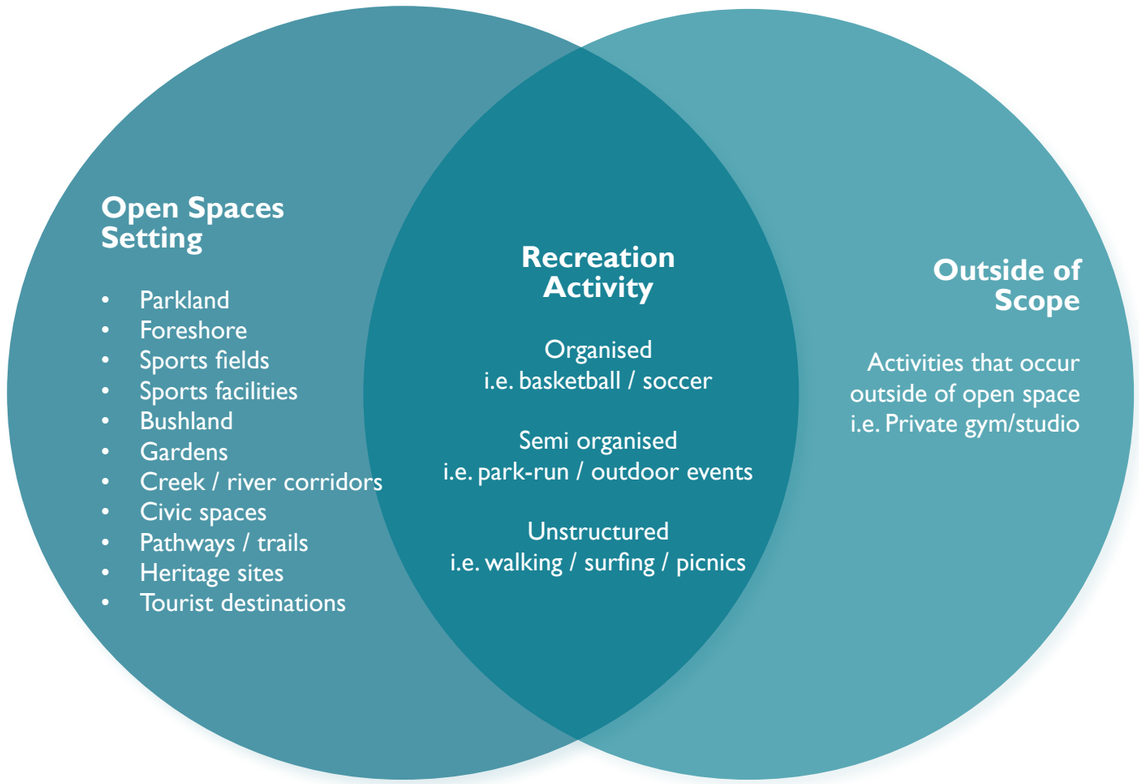


Figure 1 Active Bass Coast - Scope

1.4 COUNCIL'S ROLE IN OPEN SPACE AND RECREATION

As the level of government with the closest connection to their community, local government has an important role to play in creating healthy and connected communities through:

- Engaging and supporting local people, clubs and volunteers through programs and promotion
- Shaping local places through effective planning and provision of open spaces and recreation facilities
- Implementing efficient management partnerships and processes through local plans and policies
- Working collaboratively to achieve community outcomes

Figure 2 sets out the diverse roles that Council plays in the provision of open space and recreation activities for the Bass Coast community.

OUR ROLE	DESCRIPTION
Service provider	Council provides recreation services through service agreements e.g. leisure centres.
Partner	Council partners with state government departments, schools, sports clubs and Committees of Management to deliver recreation and manage open space.
Facilitator and leader	Assist with bringing together relevant stakeholders to address sport and recreation issues. Assist with developing relationships between relevant parties and strengthening their capacity. Provide leadership across the industry and inspire best practice.
Information provider	Council provides information to the community about recreation opportunities and open spaces via promotion and marketing.
Advocate	Council advocates for state and federal government investment in new open space and recreation projects.
Regulator	Council ensures that open space and recreation facilities are provided and used in accordance with the local law, policies and procedures.

Figure 2 Council's Role in Open Space & Recreation

1.5 HOW THE PLAN WAS DEVELOPED

The development of Active Bass Coast involved extensive research and consultation. **Figure 3** sets out the six key development phases.

Phase 1. Research and Benchmarking

Literature and policy review

Demographic analysis

Review of industry participation trends

Phase 2. Consultation

Extensive consultation process with community and key stakeholders including:

Survey (870 responses)

Six pop up consultation events

Workshops with Council staff and partner organisations *(Parks Victoria, Phillip Island Nature Parks, YMCA, GippSport, Sport and Recreation Victoria, and Westernport Water)*

Phase 3. Open Space Analysis

A planning framework used to classify open space and establish open space provision guidelines

Open space and recreation facility inventory and mapping

Open space supply assessment

Phase 4. Action Plan Development

Identified key issues and strategies for improving the provision of open space and recreation services and facilities

Phase 5. Public Exhibition

Draft Plan available for review (six weeks)

Council Website

Drop in sessions

Copies available at Libraries and Council Offices

Phase 6. Finalise Plan

Community feedback incorporated where appropriate into Draft Plan

Final plan endorsed by Council

Figure 3 Active Bass Coast Development Process

Strategic Basis

The research and benchmarking phase of the Plan's development has been extensive, and a number of Victorian plans and policies have helped shape Active Bass Coast.

Over the last four years there have been a number of consultations with community that have fed into strategies and plans. These plans and strategies have been integral to the development of Active Bass Coast. The most relevant are listed:

State Government Plans

2018

Sport 2030 - National Sport Plan

2017

Active Victoria (Sport and Recreation Victoria)
Parks Victoria Guide to Healthy Parks Healthy People
Parks Victoria Learning in Nature Strategy
Biodiversity 2037
VicSport Strategic Plan

2016

GippSport Strategic Plan
VicHealth Action Agenda for Health Promotion

2014

Victorian Coastal Strategy
VicHealth's Investment Plan (Physical activity, sport and walking)

2012

Heart Foundation Healthy By Design

Bass Coast Shire Plans

2018

Active Bass Coast Community Engagement Report
Skate Strategy

2017

Council Plan – A Better Bass Coast, incorporating the Municipal Public Health and Wellbeing Plan
Playspace Strategy
Natural Environment Strategy

2016

Sport and Active Recreation Needs Assessment Study
Pathways Plan
Youth Action Plan

2015

Bass Coast Aquatics Strategy

2013

Municipal Recreation Plan



These Bass Coast documents are available on Council's website: www.basscoast.vic.gov.au

2| OUR COMMUNITY

2.1 BASS COAST SHIRE OVERVIEW

Bass Coast Shire is located about 130 kilometres south-east of Melbourne and is predominantly a coastal municipality with a unique coastline complemented by a beautiful hinterland.

Bass Coast Shire has a vast array of recreation reserves, parks, community spaces, sports stadiums, an aquatic facility, a network of off-road trails including the iconic and popular George Bass Coastal Walk and Bass Coast Rail Trail, and some of the most valued coastal environments in Victoria.

The Shire has significant waterways including Screw Creek, Powlett and Bass Rivers along with protected wetlands. Phillip Island hosts major tourist attractions including the world famous little penguins and a number of natural attractions including a national surfing reserve.

Bass Coast Shire offers a unique and affordable lifestyle in beautiful natural surrounds. Ever improving transport links, paired with Melbourne's continuous expansion, means the northern parts of the Shire are included within the commuting belt of Melbourne's outer south eastern suburbs.

Bass Coast is one of the few Victorian municipalities with tourism and agriculture as the two major industries. Cattle and dairy farming are the area's agricultural backbone.

Bass Coast is home to a population of 33, 581 (ABS estimated resident population 2016) and by 2036, the population for Bass Coast Shire is forecast to increase to over 47,000, at an average annual change of two per cent. The Shire encompasses a total land area of 865 square kilometres, including extensive coastal areas.

In line with our rural nature, Bass Coast is home to many small coastal or agricultural villages, with some larger townships scattered amongst them. Established as a coal mining town in the early 1900s, Wonthaggi is today a large regional centre not only for Bass Coast, but for surrounding areas, and is the main source of employment within the Shire, particularly in health, education, community service and construction. Bass Coast Shire has recently been successful in receiving millions of dollars in government grants to improve education, health and sport services to the community in Wonthaggi and beyond.

Many of our coastal villages are also characterised by large numbers of holiday homes. Whilst the permanent population of the Shire has been growing strongly in recent years, the population also swells significantly to well over 70,000 during holiday periods. The Shire is visited by 35 per cent of Melbourne's international visitors each year.

2.2 HEALTH AND WELLBEING

Sport, recreation and the outdoors form an integral part of the Australian culture and are recognised as an important part of a well-balanced, healthy lifestyle.

A range of social, environmental and economic benefits are derived from participating in sport and recreation and engaging with open spaces in a variety of settings including parks and coastal environments. With this in mind, we have developed a holistic plan encompassing active and passive recreation, ensuring that we consulted with a broad range of people and age groups.

Bass Coast is one of the fastest growing municipalities in Victoria. It is important that we understand not only the growth in our municipality and future need, but the associated age demographics and health and wellbeing indicators.

We understand that many factors come together to affect the health and wellbeing of our community. The World Health Organisation states that community determinates of health (those areas that impact a person's health and wellbeing) include; the social and economic environment, the physical environment and a person's individual characteristics and behaviours *(www.who.int/hia/evidence/doh.en - accessed 25-5-18).*

The Active Bass Coast Plan acknowledges the importance of creating liveable neighbourhoods through quality urban planning and community design. This Plan works in partnership with documents such as Council's Activity Centre Plans and Health and Wellbeing Plan to achieve 'liveability' outcomes, such as creating 'walkable' environments.

Figure 4 sets out the benefits derived from providing quality recreation options within a variety of open space settings.

Individual Benefits	Social Benefits	Economic Benefits	Environmental Benefits
Increases physical fitness Increases health and wellbeing	Supports social inclusion Promotes social connections Provides a place for social gatherings, celebrations, events and play	Reduces healthcare costs Provides lifestyle benefits that attract employees to the region Generates nature-based recreation and tourism activities	Encourages appreciation for the natural environment Protects open space and natural assets Supports biodiversity

Figure 4 Benefits of Open Space and Recreation

2.3 DEMOGRAPHICS

The Plan draws on these demographics to formulate recommendations that address specific characteristics of the Bass Coast Shire community. The least active members of the community and target groups have been identified through research, consultation and the demographic profile. Recommendations in the Plan to address these target groups include a focus on access for all through inclusive environments and providing quality playgrounds, skate parks and walking/ cycling trails (free informal recreation activities).

Township Demographics

Population and demographics vary across townships and this data is essential when planning for open space and recreation for particular townships.

Township Profiles are available for each town across the Shire and draw together all the key strategic documents, plans and projects happening in each town. Key events, community groups and demographic information are also included, town by town, as a 'one stop shop' resource.*

Township priorities have drawn on these demographics and the Town Profiles are a partner document for this Plan.

**http://www.basscoast.vic.gov.au/About_Bass_Coast/Town_Population*

Population

Australia, among many other countries, faces an ageing population. Bass Coast Shire is ageing faster than most regions with many older adults choosing to retire to the Shire.

The age group with the most population is 60-64 years (2,713 persons and 8.7 per cent of the total persons).

The median age of people residing in Bass Coast is 50 years (up from 45 years in 2011 Census - compared with 37 years for Victoria).

The largest increase in persons between 2016 and 2026 is forecast to be in ages 75 to 79 , which is expected to account for six per cent of the total persons in Bass Coast.

The predominant family type is "couples without children" (49.5 per cent).

The average household size for the Shire is 2.2 persons per dwelling.

Health

Fifty nine per cent of Bass Coast residents visit a green space at least once per week (DHHS 2013).

There are 1,723 people in Bass Coast living with a profound or severe disability. The top five causes of disability are neurological and sense disorders, mental disorders, malignant cancers, chronic respiratory disease and cardiovascular disease.

Fifty nine per cent of residents do not meet physical activity guidelines 'sufficient time and sessions' (DHHS 2014).

Bass Coast rates of obesity for men are above the state average. Bass Coast - 28 per cent, Victoria - 20 per cent (DHHS 2014).

The top cause of death in Bass Coast is malignant cancer, followed by cardiovascular disease and chronic respiratory diseases (DHHS 2014).

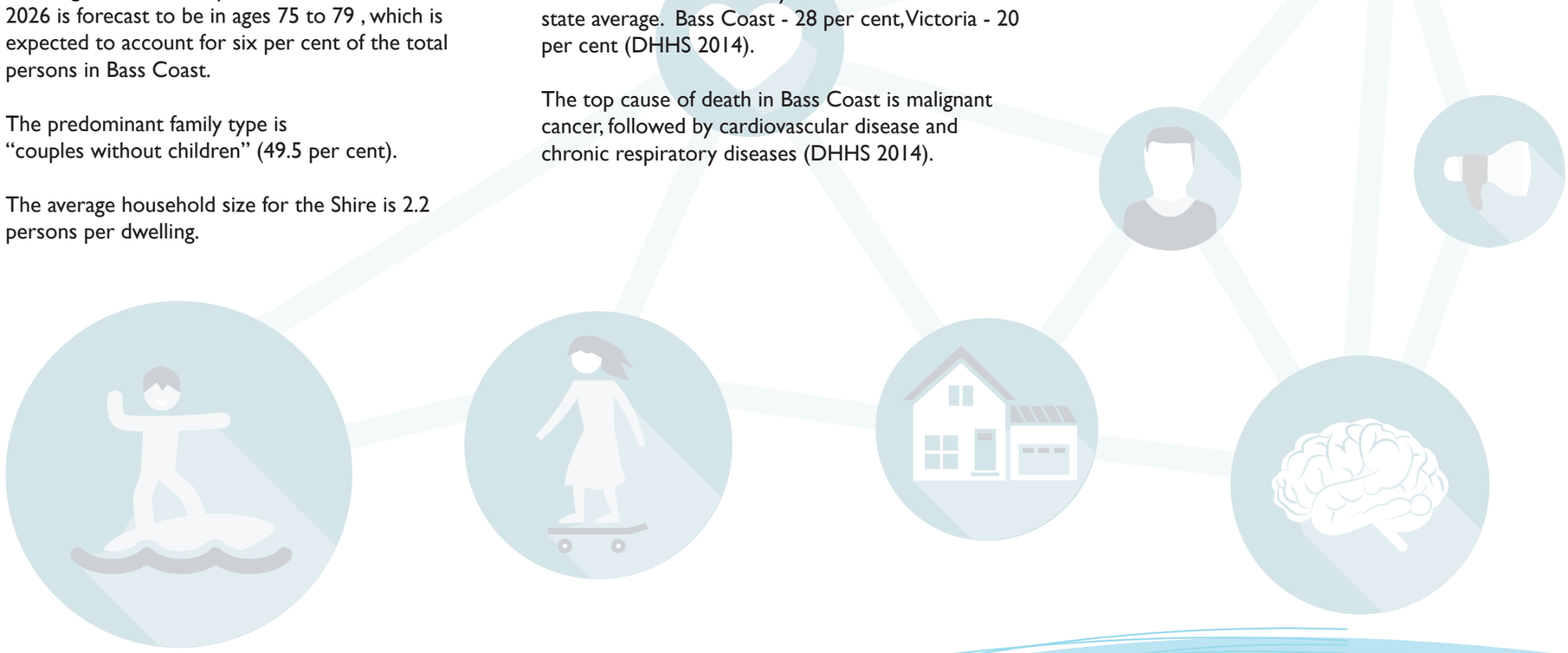
Social

The percentage of households with mortgage stress is among the highest in the state.

25 per cent of Bass Coast residents volunteer, higher than across Victoria (19 per cent).

The Shire has a strong arts community with numerous artists living and working in the Shire.

The Shire has a strong surfing culture due to the number and quality of surf beaches available. A strong skate culture has emerged from the surfing lifestyle in the Shire.



2.4 ACTIVE BASS COAST CONSULTATION SUMMARY

A range of methods and tools were used to engage with the community, including six place-based pop-up consultations, a key stakeholder workshop, internal Council staff workshop and an online survey. During the community engagement activities, a wide range of people were consulted including children, young people and adults as well as people who live in Bass Coast and visitors to the region.

Staff who supported the most recent consultation process found the community were highly engaged when asked about the best ways to get our community outdoors, active and social. People were excited about the prospect of more support, facilities and opportunities in the future. The responses gathered during the consultation process included over 3,000 comments.

Feedback from the engagement activities informed the priorities and focus areas identified in the Plan. The following is a summary of the Consultation and Engagement Report June 2018.

Community Feedback: Facilities

The most popular topic during the engagement was requests for the upgrade or development of new facilities across Bass Coast. Over 400 comments were received about the state of current facilities, including the need for upgrades and the development of a range of new facilities to enable people to get outdoors, active and social more often. Comments about aquatics related to both an upgrade to the Wonthaggi Pool (Bass Coast Aquatic and Leisure Centre) and a new facility on Phillip Island (around 220 requests).

When looking at localities, there were over 50 specific requests for improvements to both recreation reserves in Inverloch* including; netball courts, pavilion, oval lighting and goal post netting as well as tennis courts. The need for a windsurfing club house and storage on the foreshore were also raised. Over 30 requests were received for township skate parks including Cape Paterson, San Remo, Cowes, Kilcunda and Corinella.

**It should be noted that Inverloch had a significantly higher response rate and these results are considered within the context of the Shire.*

Community Feedback: Walking / cycling paths

The second most popular topic raised during the engagement was walking and cycling trails, and path connections. Over 300 comments were received on this subject. The following areas received more than 10 comments:

"Extend the existing trail along the foreshore in Inverloch to the surf beach and to Cape Paterson" (49 specific requests)

"Develop a shared cycling and pedestrian path between Wonthaggi and Inverloch" (15 specific requests)

Community Feedback: Festivals, events and activities

There were over 150 comments referring to the need for more festivals and events across Bass Coast. Suggestions included:

- fun runs
- more sporting activities
- 'come and try' days for children
- 'kid friendly' active classes
- outdoor group activities such as Tai Chi and dancing
- more walking groups and clubs

2| OUR COMMUNITY

The top priorities emerging from the survey under the themes included:

People

"Provide open spaces and recreation facilities that cater for ALL ages, level of ability and gender i.e. facilities for female teams within clubs, ramp access to the beach"

"Create better walking / cycling connections i.e. new paths, upgraded paths, directional signage, promotional material"

Place

"Improve infrastructure for outdoor recreation activities that are NOT organised sport programs i.e. playgrounds, windsurfing, mountain bike / BMX, skate parks"

"Protect our natural open spaces to allow us to connect to the environment i.e. nature appreciation, biodiversity, nature play, bushwalking, beach play"

Partnerships

"Collaborate with partners to attract funding and share resources i.e. shared facilities with schools, physical activity referral programs (doctors), state government"

What does our community like doing?

More than 35 per cent of community members indicated that walking was their favourite activity. Other preferred activities included spending time on the beach, swimming, cycling, walking the dog and surfing.
Refer **Figure 5**.

What are our participation barriers?

Respondents to the Active Bass Coast Plan consultation nominated a number of reasons for not participating in open space and recreation activities as regularly as they might like to. The most prevalent barriers nominated were:

- poor condition of facilities
- lack of facilities
- not feeling safe

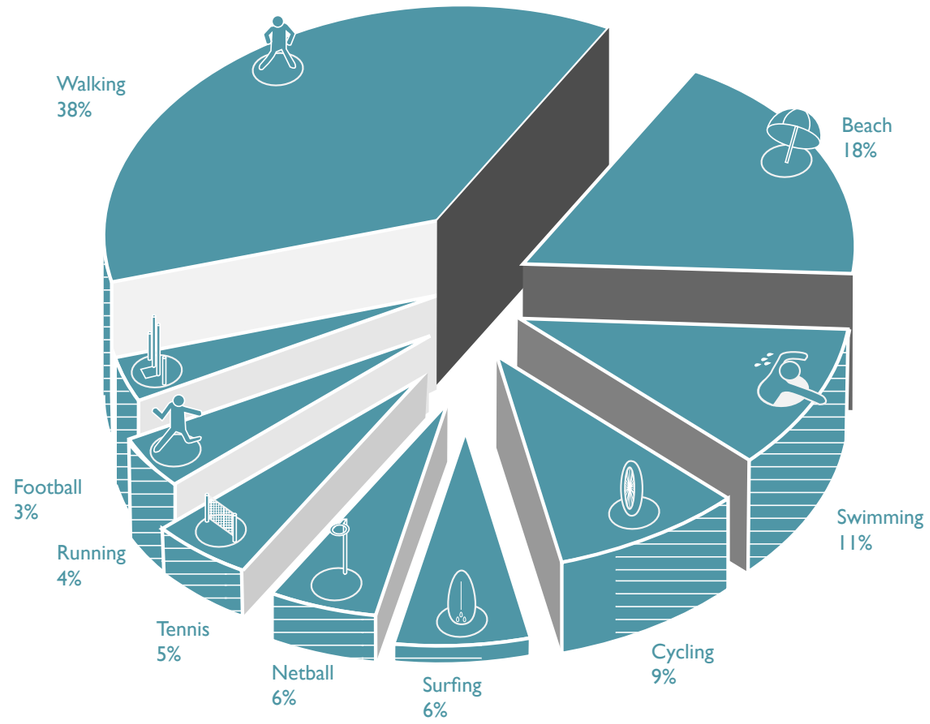


Figure 5 Bass Coast Survey - Favourite Activity (786 respondents)

2.5 SPORT AND ACTIVE RECREATION NEEDS ASSESSMENT

Summary

The Sport and Active Recreation Needs Assessment (SARNA) 2016 found the following in relation to recreation needs in the municipality:

- Participation rates for most sports fall well below state and national averages
- Participation in the majority of organised sports has remained steady from 2012-2015
- Netball and soccer have experienced the most growth
- 'Lifestyle' and 'extreme' sports and activities have increased in popularity including surfing, stand up paddle boarding, windsurfing and skating
- Participation rates in tennis and lawn bowls have plateaued
- There is a need to address the inadequate indoor aquatic facility provision across the Shire
- There is a need to upgrade player and umpire change rooms to ensure they are female and family friendly
- There is a need to address netball and tennis court non-compliance and surface condition issues
- There is a need to support the growth of soccer through provision of improved player and umpire change rooms, floodlighting and playing fields
- There is a need to address the gap in the current planning and provision for highly participated informal and active recreation pursuits including walking, cycling and skate
- Water and lifestyle sports (e.g. windsurfing, surfing) require continued support through increased infrastructure and facility access such as storage, meeting spaces and amenities

Participation rates

SARNA found that participation rates for most sports fall well below state and national averages. While this finding can be due to a number of contributing factors, consultation with local clubs, sporting associations and the wider Bass Coast community indicated poor facility condition, suitability (e.g. fit for purpose facilities) and accessibility was a key barrier to attracting new participants and enabling club growth and sustainability.

Project research, participation rates and consultation suggests that with the exception of basketball, netball, soccer, croquet, indoor aquatics facilities and shared trails, the Shire's current facility provision (number of playing facilities) is adequate, however the condition of supporting facilities is below standard.

As a result, there is a strong need to upgrade and improve the condition of existing facilities 'on and off the playing field' with a large number of non-compliant fields, courts and facilities preventing club development and overall sport and recreation participation growth.



Active People

2.6 FOCUS AREAS

The following section is a summary of the extensive research and consultation undertaken to determine the priorities for Active Bass Coast. It provides some overarching issues and areas for action or consideration which relate specifically to Bass Coast. The Implementation Plan takes these focus areas and describes them in more detail in Section 5 of this document.

ACTIVE PEOPLE

Focus Area 1 – Adapting to changing trends in sport and recreation participation

There has been a significant rise in demand for informal recreation opportunities and the natural coastal landscape of Bass Coast Shire provides outstanding opportunities for many outdoor pursuits.

A greater percentage of our community participate in active recreation than in organised sport. Physical activity in outdoor green spaces is also strongly connected to health and wellbeing. The amount of time people spend on sport and outdoor activities has decreased. This plan supports a number of outdoor informal recreation pursuits including, but not limited to, cycling, skating, walking, windsurfing, surfing and stand up paddle boarding.

Another changing trend is the rise in demand for some organised sport activities. In Bass Coast, these include soccer and basketball as well as a rise in female participation in football and soccer.

Specific Actions:

- Work with coastal recreation groups to increase participation while protecting the foreshore environment
- Partner with Gippsland Councils to deliver a Tracks and Trails Plan
- Support the development and delivery of foreshore and recreation reserve masterplans
- Ensure all recreation reserves include female and family friendly change rooms

Focus Area 2 – Increasing physical activity levels and targeting the least active members of the community

Within the Bass Coast community there are many groups that don't achieve adequate levels of physical activity to stay healthy. Some of these groups include older adults, community members with low socio–economic status and youth. The population distribution is strongly weighted towards older residents, with nearly 24% of the population aged 65 or over compared to the state average of 14.4%. In line with state-wide trends, Bass Coast Shire experiences a significant drop off in sport participation when children reach their teenage years. Open space and recreation activities and programs need to address these target groups to improve the health and wellbeing of our community.

Specific Actions:

- Support GippSport and other health promotion organisations to develop programs that target the least active members of the community including older adults, people with a disability and youth
- Provide a variety of recreation opportunities for older children and teenagers within regional parks i.e. new playspace at Guide Park in Wonthaggi, new skate facilities
- Support Council's Pathways Plan to better connect our community and encourage walking and cycling as a recreation activity for all ages and abilities
- Review the Community Grants guidelines and selection criteria to encourage projects that improve access, inclusion and gender equity
- Improve existing and develop new playspaces that cater for all ages and abilities

Focus Area 3 - Empowering the community to lead the way

The Bass Coast Shire community has a large number of volunteers and community groups with a vested interest in improving their local environment and the health of their local community. This Plan identifies the need to empower these groups.

Specific Actions:

- Support Council's Community Grant Process
- Support community led projects such as Woni Proud using the principles of Asset Based Community Development (ABCD)
- Support community advisory groups as required to empower the community to influence and improve their local neighbourhoods i.e. Bass Coast Walks Advisory Group to assist in promoting walks across the Shire

Focus Area 4 – Ensuring inclusive environments and access for all

Bass Coast Shire prides itself on being an inclusive municipality. The Shire is an accredited White Ribbon Workplace and a 'Refugee Friendly Zone'. The Council is also a signatory to the Age Friendly Victoria Declaration as well as the Victorian Charter for Child Friendly Cities and Communities and hosts the LGBTI Inclusion Network. To continue to advocate for inclusive environments, this Plan will focus on increasing female participation and recreation opportunities for all abilities.

In Victoria, a greater percentage of men participate in sport than women, particularly in club-based sport even though women make up a larger percentage of the overall population. Furthermore, men dominate the non-playing positions in sport including governance, managerial and administrative roles and coaching.

The Shire has a high number of residents with a disability and consultation activities highlight the community's priority to improve access to open spaces and recreation facilities to allow everyone to participate. Active Bass Coast supports the Disability Action Plan 2016 and will work in partnership with the Access and Inclusion Advisory Committee to deliver their actions.

Specific Actions:

- Work with the Office for Women in Sport and Recreation, and GippSport, to raise the profile of Women in Sport and gender equity within Bass Coast
- Support local clubs and community groups to improve governance, attract volunteers/ members and attract more women to participate at all levels
- Develop programs to encourage and promote skating for women and girls across the Shire and at the future regional skate park
- Implement foreshore masterplans with access as the priority to ensure all residents can access popular beaches
- Implement recreation reserve masterplans with access as the priority to ensure all residents can access popular parks
- Promote accessible recreation facilities using Council's brochures that feature accessible beach access and accessible trails

Active Places

ACTIVE PLACES

Focus Area 5 - Providing adequate open space and recreation options in growth areas

Bass Coast is experiencing moderate to high levels of population growth, and there has been an increase in the number of residential lots created within the municipality over the last seven years. This is projected to continue at a similar rate into the future. Bass Coast also has a significant transient visitor population, mainly focussed on the coastal towns within the Shire. This steady increase in population places pressure on the existing open space network and creates demand for more open space and the need for improvement of existing open space.

Specific Actions:

- Develop new parks, playspaces, pathways and recreation facilities to cater for the population growth across the Shire
- Ensure new subdivisions comply with Council's Public Open Space Policy

Focus Area 6 - Ensuring equitable and sustainable management of facilities, reserves and foreshores

Many sporting and foreshore facilities require upgrading across the Shire. Council's capital works budget has limited and finite annual funds to address all of these within the life of this Plan. This Plan identifies the prioritising process in line with service levels, budgets and community need.

There are many operational requirements of recreation reserves and open spaces. Consultation has shown that standards and expectations require clarification to ensure we can manage our assets consistently and sustainably.

Specific Actions:

Develop design guidelines and funding models for:

- Pavilions
- Ovals
- Courts
- Flood lighting
- Cricket nets
- Other recreation infrastructure

Develop guidelines and policies to effectively manage Council owned and managed land including:

Recreation Reserve and Open Space Fees and Charges Policy

- Seasonal and casual hire agreements
- Signage and advertising
- Commercial and community use
- Club contributions to facility development
- Council subsidies

Recreation Reserve Management Guidelines

- Priority of use for recreation facilities
- Roles and responsibilities of clubs and Council
- Shared use of facilities

Focus Area 7 – Conserving the natural environment while promoting sustainable active recreation

The unique environment is our most valuable asset and the reason that people make Bass Coast Shire their home, and attracts 3.4 million visitors every year. The Shire has environmental, cultural and landscape values of regional and national significance, including Ramsar listed wetlands, marine parks, UNESCO Biosphere and remnant native vegetation.

Protection of the natural environment is paramount when planning for open space and recreation along with the consideration of environmental risks such as coastal inundation and loss of biodiversity.

As screens / technology and organised sports tend to dominate lifestyles, the need to promote the benefits of being active in the natural environment for improved health becomes more vital. Attracting the community into natural places raises the profile of our environment and encourages the community to appreciate and take care of it for future generations.

Specific Actions:

- Support the actions of the Natural Environment Strategy Action Plan July 2017
- Support the Victorian Coastal Strategy 2014 and Coastal Inundation Recommendations
- Partner with Parks Victoria and Phillip Island Nature Parks to promote our natural spaces and nature programs such as bush walking and bush kinder
- Partner with land managers to develop a plan to activate the bushland areas around Wonthaggi
- Incorporate nature based play into our playspaces in line with the Playspace Strategy

Focus Area 8 - Connecting the Bass Coast community via walking and cycling trails

A re-occurring theme in all community consultation has been to improve the network of walking and cycling trails across the Shire. Given the popularity of walking as a recreation activity and the benefits to communities when there are opportunities to walk or ride rather than travel by car, these are considered high priorities. This focus area also acknowledges the value of dog walking and the positive physical and mental health outcomes that this activity provides for the community.

Specific Actions:

- Support Bass Coast Pathways Plan 2017 and advocate for pathways priorities (outlined in this Plan)
- Support the Gippsland Tracks and Trails Plan
- Support actions in the Domestic Animal Management Plan to identify additional potential dog off leash areas in Bass Coast



Active Partnerships

ACTIVE PARTNERSHIPS

Focus Area 9 - Building equitable and sustainable relationships with community groups

There are many community groups (Committees of Management / Clubs) that manage open space and recreation facilities on behalf of the Bass Coast Shire community, and Council has varying support roles. This Plan aims to clarify processes and better support these groups to ensure sustainability and more efficient management of our assets.

Specific Actions:

- Develop guidelines for Council working with Committees of Management and Clubs
- Support Committees of Management to improve communication and processes to ensure Council is able to provide the appropriate level of support
- Promote open space and recreation priorities within the Shire to funding bodies and fundraising organisations

Focus Area 10 – Identifying and prioritising regional recreation facilities

Due to limited funding options and the uneven population distribution across the Shire, it is important to nominate and locate regional facilities that will cater to all residents within and beyond Bass Coast.

Specific Actions:

- Design and construct the new regional skate park at San Remo in partnership with San Remo Foreshore Committee and local traders
- Continue to investigate and plan for aquatics across the Shire
- Review the Bass Coast Aquatics and Leisure Centre Masterplan
- Partner with State Government to construct and oversee the new Bass Coast Community Stadium in line with the usage guidelines as the regional basketball facility for the Shire
- Design and construct Guide Park (Wonthaggi), Wyeth - McNamara (Inverloch) and Erehwon Point (Cowes) Playspaces as the regional playspaces for the Shire

Focus Area 11- Partnering with government and organisations to increase funding for open space and recreation

Council benefits from partnerships with organisations to reduce the financial burden and provide quality facilities to keep our community active.

Specific Actions:

- Develop a three year funding plan that identifies funding sources including grants, donations and community / club contributions
- Continue to partner with schools to deliver shared recreation facilities
- Promote open space and recreation priorities within the Shire to funding bodies and philanthropic organisations

Focus Area 12 - Boosting the economy through recreation tourism

The Bass Coast environment is ideal for attracting tourism based on recreation and natural spaces. Bass Coast Shire's status as an iconic location and tourist destination attracts a large number of travellers, backpackers and visitors over the summer months. During peak season, many tourist destinations are at capacity, while during the off peak season, visitation drops dramatically.

This Plan aims to attract recreation events and use of open spaces during the off peak season.

Specific Actions:

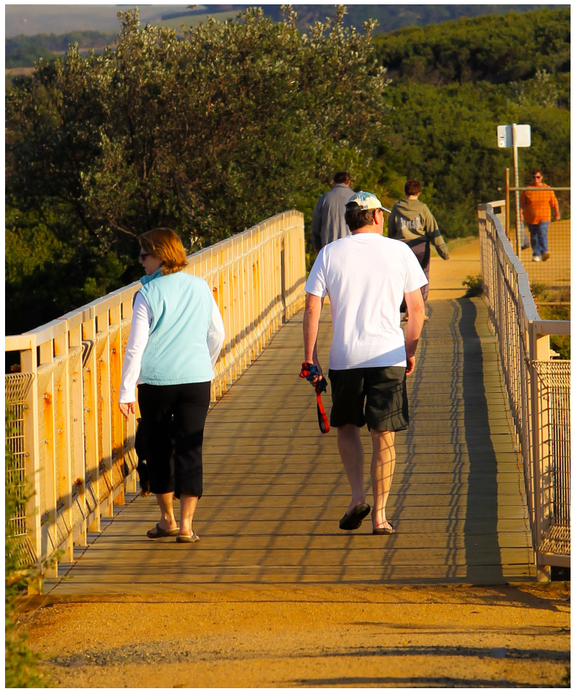
- Advocate for the extension of regionally significant walking / cycling trails including the extension of the George Bass Trail and the Bass Coast Rail Trail
- Develop a regional skate park to attract events and tourism
- Support coastal recreation groups to continue to deliver water sport opportunities to the community
- Develop regional playspaces for all ages and abilities in Wonthaggi, Cowes and Inverloch

3 | OUR PRIORITIES

There are a large number of essential and aspirational projects that have been identified through master planning and strategic planning processes. Careful consideration needs to be given in relation to funding, resources and priority order of implementation to achieve the best outcomes over the short, medium and long term.

Through the development of Active Bass Coast, a prioritising tool has been developed to support this decision making. It has been applied to the projects identified by community, clubs and partner agencies.

The prioritisation tool takes into account project evaluation principles and criteria (Refer **Figure 6**), time frames and open space and recreation facilities classification (Refer **Figures 7 and 8**).



3.1 PRIORITISING PRINCIPLES

The prioritising principles underpin our decision making processes. These principles draw on what we have heard throughout the consultation for the Plan, what we know about our population health e.g. rates of disability, and principles already highlighted in guiding Plans and Strategies.

Efficiency

- Flexible - multi-use design
- Shared facilities
- Sustainable financial management

Participation

- Increasing levels of participation
- Reaching target groups

Diversity

- Wide range of recreation opportunities
- Wide range of open space settings

Partnerships

- Partnering with organisations for improved outcomes

Universal Design

- Safety
- Inclusive of gender
- All ages / all abilities

3.2 EVALUATION CRITERIA

The evaluation criteria has been developed based on the prioritising principles (3.1) which reflect the vision and objectives of this Plan. Each project is scored against the criteria below with the different categories attributing a percentage of the total. All projects must meet the 'strategic justification' category to be considered as a priority project.

Each action has a timing priority attributed to it. These are determined using the evaluation criteria. In most cases, the higher priority projects are recommended to be funded in the shorter term.

- Short Term - less than three years
- Medium Term - three to six years
- Long Term - seven to 10 years
- Future - 10 years and beyond
- Current
- Ongoing

35%

Active People

- Increases participation numbers
- Attracts least active to participate
- Addresses target groups
- Fills an identified gap
- Encourages broad participation

35%

Active Partnerships

- High level of community support
- Grant/s available
- Community contribution (in kind or financial)
- Established partnership between government departments or land managers

30%

Active Places

- Identified location is suitable (size / topography / access etc.)
- Supporting infrastructure available
- Improvement to local amenity
- Addresses safety risk
- Promotes flexible / multi use opportunities
- Supports universal design
- Protects the natural environment

Strategic Justification

(compulsory)

- Supports regional plans
- Supports other Council strategies and plans
- Supports Financial Plan
- Identified in Active Bass Coast Plan
- Supports the Municipal Public Health and Wellbeing Plan

Figure 6 Active Bass Coast Evaluation Criteria

3 | OUR PRIORITIES

3.3 FACILITY HIERARCHY

Our open space network and recreation facilities should encourage more active lifestyles by offering a variety of safe and attractive spaces that are well distributed throughout townships, are accessible and cater to the sporting and recreational needs of the community.

The classification of a facility usually represents the level of use. Facilities and parks that attract higher levels of usage may be assessed as higher priorities for the community in line with the evaluation criteria outlined.

The classification of existing and proposed facilities are highlighted in the recommendations and on the maps.

The following hierarchy is used to identify whether an open space (Refer Figure 7) or a recreation facility (Refer Figure 8) is considered a regional, township or local level park.

3.4 OPEN SPACE IN NEW RESIDENTIAL AREAS

Council's Public Open Space Policy 2017 provides guidelines to ensure that adequate open space is provided within new growth areas.

The purpose of open space contributions is to provide for the open space needs generated as a result of subdivision and consequent development of land. Open space contributions can be taken as land or as cash-in-lieu of land, or a combination of the two.

Active Bass Coast supports the Policy's guidelines that aim to establish a network of well-distributed neighbourhood public open space that includes:

- Local parks within 400 metres safe walking distance of at least 95 per cent of all dwellings. Where not designed to include active open space, local parks should be generally one hectare in area and suitably dimensioned and designed to provide for their intended use and to allow easy adaptation in response to changing community preferences.
- Additional small local parks or public squares in activity centres and higher density residential areas.
- Regional or township level open space within one kilometre of 95 per cent of all dwellings. To be suitably dimensioned and designed to provide for the intended use, buffer areas around sporting fields and passive open space:
  - Sufficient to incorporate two football / cricket ovals
  - Appropriate for the intended use in terms of quality and orientation
  - Located on flat land (which can be cost effectively graded)
  - Located with access to, or making provision for, a recycled or sustainable water supply
  - Adjacent to schools and other community facilities where practical
  - Designed to achieve sharing of space between sports
- Linear parks and trails along waterways, vegetation corridors and road reserves within one kilometre of 95 percent of all dwellings.

When locating new open space, the Policy recommends that open space should:

- Be provided along foreshores, streams and permanent water bodies
- Be linked to existing, or proposed, future public open spaces where appropriate
- Be integrated with floodways and encumbered land that is accessible for public recreation
- Be suitable for the intended use
- Be of an area and dimensions to allow easy adaptation to different uses in response to changing community active and passive recreational preferences
- Maximise passive surveillance
- Be integrated with urban water management systems, waterways and other water bodies
- Incorporate natural and cultural features where appropriate

Open space contributions cannot include land reserved for:

- Drainage purposes
- The protection of significant flora and fauna
- Sites of significant cultural heritage
- Buffers (to protect particular uses)

Open Space Classification	Description	Size
Regional	• Caters for more than one township or community • May cater for the whole municipality and visitors to the area • Incorporates a range of facilities i.e. multi-use open space, play / picnic areas and courts	At least 3ha
Township	• Caters for a community or town • Caters mainly for residents of the township and may offer some opportunities for visitors	1- 3ha
Local	Localised within residential or rural areas	• 3000m2 - 1ha • 1ha plus required for new parks

Figure 7 Active Bass Coast Open Space Classification

Recreation Facility Classification	Description
Regional	• Draws participants from all parts of the Shire and neighboring municipalities • Accommodates appropriate competition standards and allows for multiple teams to compete at the same venue • Accommodates regional events, drawing from neighboring municipalities
Township	• Draws participants from its town and neighboring towns • Caters for local competition
Local	• Caters for nearby residents (usually walking distance) i.e. playspaces or half-court basketball

Figure 8 Active Bass Coast Recreation Facility Classification

3| OUR PRIORITIES

3.5 PROJECT DELIVERY PROCESS

Figure 9 sets out the three phases required for the delivery of all Council projects. In line with this process, many complex projects may take several years to progress.

Project evaluation and classification occurs during the first phase 'planning' stage. The priority projects identified through this Plan will be investigated and developed with further consultation and concept planning. An estimated budget is determined before the project enters the 'fund' phase.

The 'fund' phase looks at the Active Bass Coast priorities in the context of Council's Financial Plan and competing priorities across all areas of Council.

The 'deliver' phase begins once the funding for the project has been committed. Projects are delivered via a number of Council programs including the Capital Works Program for new infrastructure and the Renewal Program to upgrade existing infrastructure to the appropriate standard.

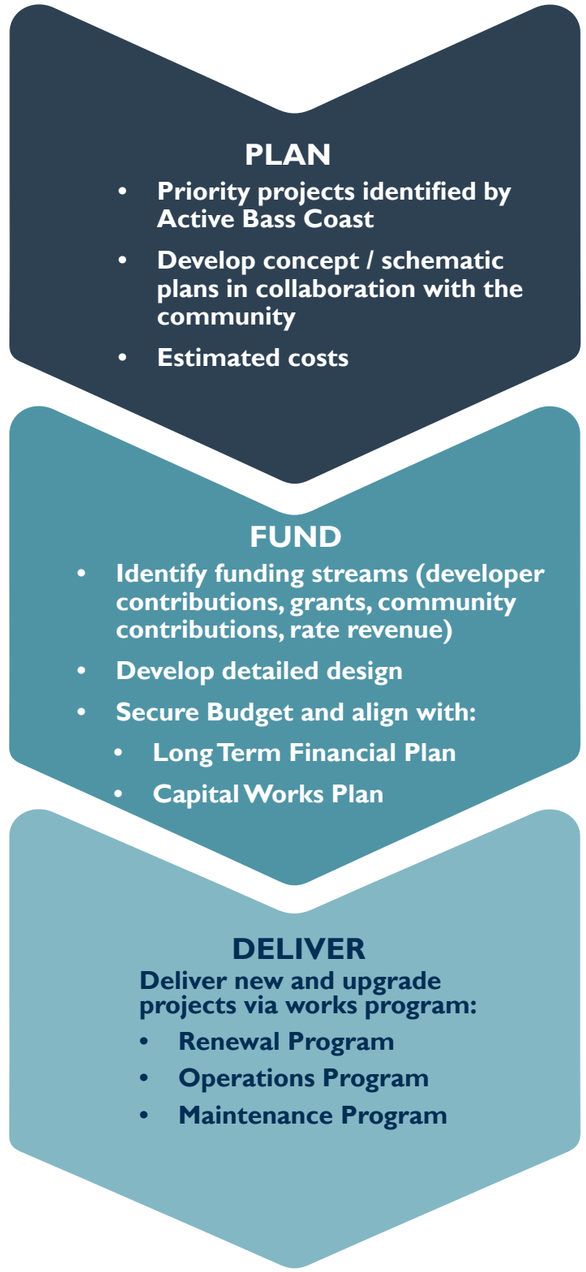


Figure 9 Active Bass Coast Plan, Fund, Deliver Process



4 | IMPLEMENTING THE PLAN

4.1 COUNCIL FUNDING

Council has a capital works budget which includes both new works, renewals and upgrades of approximately $20,000,000 per year.

Open space and recreation projects account for an average of approximately 30 per cent (approximately $6,000,000 in 2018/19) of the total budget and include projects such as:

- Sporting / recreation facilities (new/upgrade) i.e. pavilions, floodlights
- Foreshore recreation upgrades (new/upgrade) i.e. access tracks
- General parks facilities (new/upgrade) i.e. playspace, seating, shelter
- Pathways i.e. walking and cycling

Funding for our parks and recreational facilities is derived from general rate revenue, government grants and contributions by developers as well as clubs and community groups (Refer **Figure 10** - Funding Streams for Open Space and Recreation Projects).

A critical requirement for Council is the consideration of ongoing recurrent costs that occur through requirements to maintain, renew and, in some cases, operate services when an upgrade occurs.

Renewal Funding

Renewal works restore an asset to its original condition. Funds for the renewal of Council's open space and recreation assets are determined through its Asset Management practices. This is informed through regular condition inspections of each individual asset. Typically the yearly capital works renewal program prioritise first those assets which are in the greatest need of renewal based on these condition assessments.

Developer Contributions to Open Space

Council's Public Open Space Policy 2017 prescribes developers contribute five per cent of the value of the land that is being developed to Council.

The purpose of open space contributions is to provide for the open space needs generated as a result of subdivision and consequent development of land. Open space contributions can be taken as land or as cash-in-lieu of land, or a combination of the two.

The cash taken in lieu of open space shall be spent on improvements to regional open space, or open space in the vicinity of where it was taken.

Open space projects that meet the criteria outlined in this policy are identified, prioritised and considered through the annual budget process.

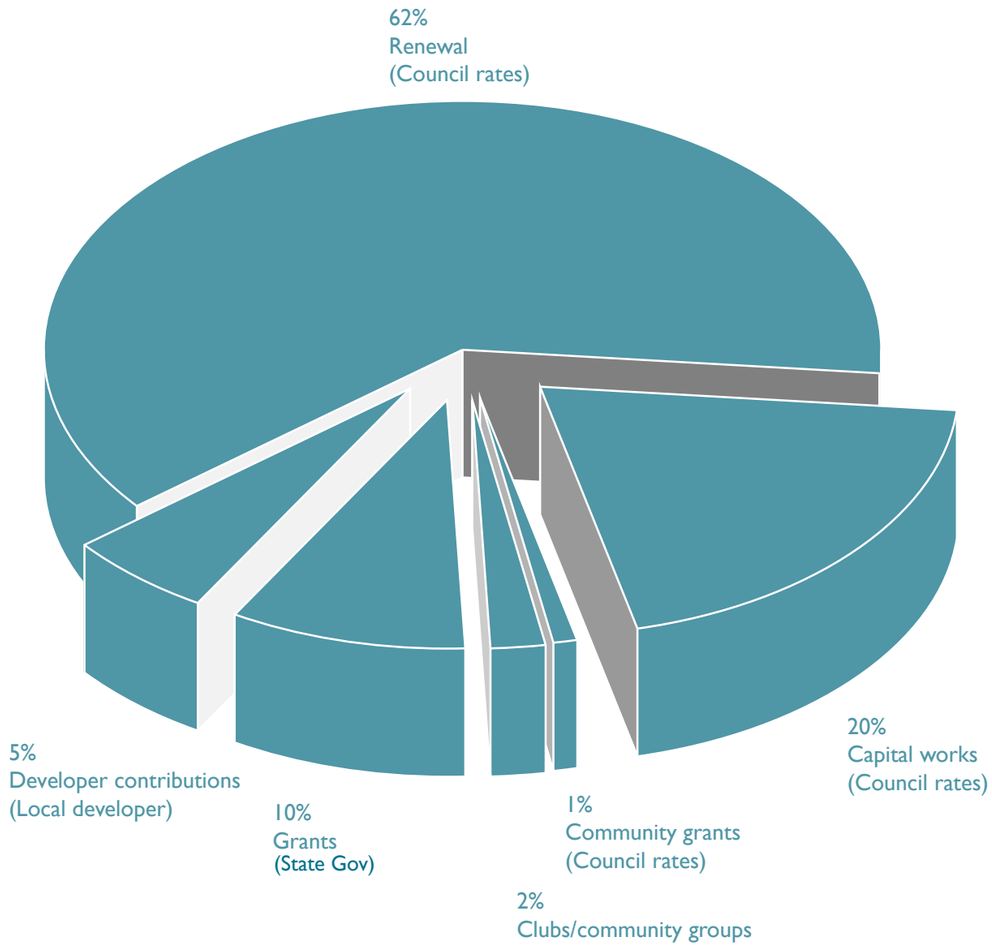


Figure 10 Funding Streams for Open Space and Recreation Projects (approximate breakdown – figures from projected 10 year Financial Plan 2017/18 – 2027/28)

4 | IMPLEMENTING THE PLAN

Other funding options

Councils have a number of other options to fund open space and recreation projects (outside the operational, renewal and new projects funding):

- Developer contributions
- Grants for capital investment (grants do not cover ongoing operational or maintenance costs and some grant applications require matching funding from Council or the community/clubs)
- Corporate sponsorship
- Partner with neighbouring Councils to save or share the cost of a new regional facility or service
- Increase fees and charges on services
- Partner with local schools to share facilities
- Decommission recreation assets that are not providing adequate value to the community
- Other options as provided in Council's Revenue Strategy

Funding Active Bass Coast

The implementation of the Active Bass Coast Plan will be funded from within Council's existing resources wherever possible for service delivery, infrastructure renewal, open space and facility upgrades and planning.

In addition, Council will seek external funding to support projects or services that will assist in delivering the objectives of the Active Bass Coast Plan.

This Plan includes a number of recommendations that aim to improve funding equity and efficiencies:

- Ensure that Council subsidy amounts to sporting clubs and community groups are clearly specified and publicly available
- Develop new guidelines for outdoor sport infrastructure that:
    - Ensure efficient and effective use of Council and community resources and to maximise use of the facility
    - Define who is responsible for the costs associated with infrastructure including club contribution standards
    - Clearly stipulate a standard facility (building) fit out
- Partner with Wonthaggi Secondary College to construct the Regional Community Stadium for the Shire
- Support the development of the Gippsland Tracks and Trails Plan

Budget Review Process

The Active Bass Coast Implementation Plan will inform Council's 10 year Capital Works Program.

An annual review process will be undertaken to monitor the Plan's success in line with the action and implementation plan timeline and to ensure the Plan continues to align with priorities of the current Council.

An annual Active Bass Coast Business Case Report will be prepared including:

- Funding priorities from the Implementation Plan (planning, promotion/engagement and capital projects)
- Key open space and recreation achievements and challenges



5 | OPEN SPACE AND RECREATION PROJECTS



Community Halls are located at the following towns with recreation activities such as social gatherings and table tennis:

- Krowera
- Woodleigh
- Glen Forbes
- Archies Creek
- Dalyston
- Rhyll
- Newhaven
- Corinella
- Coronet Bay
- Cape Paterson
- Kilcunda

Figure 11 Bass Coast Shire Map - Project Areas

Implementation

The following projects plan lists projects in the following categories:

- regional projects
- shire-wide projects
- recreation reserves
- foreshores
- pathways
- parks

These projects have been selected from a range of sources including consultation activities and other endorsed plans and strategies and address the focus areas outlined on page 13. These projects have been assessed against the principles of the Active Bass Coast Plan and evaluation criteria on page 16.

All projects are at different stages of the 'plan', 'fund', 'deliver' cycle (refer Figure 9) and will be reviewed in line with Council's financial planning process.

*Some listed projects will require significant grant funding to enable their delivery.

Partner Plans

Active Bass Coast projects may also be identified in other Council strategies and plans. Where relevant, these are identified in the project tables (refer pages 21-46). In some cases, timing may be influenced by a partner plan priority. These partner plans include:

- Municipal Public Health and Wellbeing Plan 2017
- Pathways Plan 2016
- Recreation Reserve Masterplans and Foreshore Management Plans
- Domestic Animal Management Plan 2017
- Playspace Strategy 2017
- Skate Strategy 2017
- Bass Coast Aquatic Strategy 2015

MAP A
REGIONAL PROJECTS

1. Partner with State Government to provide Community Stadium
2. Develop new regional skate park including play elements for all abilities
3. Undertake acquisition process for regional recreation land in Cowes and prepare masterplan
4. Deliver the Bass Coast Aquatic Strategy
5. Develop new regional playspace at Guide Park, Wonthaggi

Legend

- Aquatics
- Motor Cross
- Football
- Tennis
- Netball
- Pony Club
- Marine National Park
- National Surf Reserve

6. Upgrade Erehwon Point Playspace, Cowes as a regional facility
7. Upgrade Wyeth McNamara Playspace, Inverloch as a regional facility
8. Develop a masterplan for the Rhyll Boat Ramp upgrade by 2030

Advocate and partner on regional trail projects:

9. Bass Coast Rail trail extension Woolamai to Nyora
10. San Remo Foreshore Trail
11. San Remo – George Bass Coastal Walk
12. Wonthaggi to Inverloch
13. Inverloch - Leongatha

- Proposed Boat Ramp (upgrade)
- Proposed Recreation Reserve
- Proposed Skate Park
- Proposed Community Stadium
- Proposed Aquatics
- Proposed Rail Trail
- Proposed Shared Path
- Proposed Playspace
- Lifesaving Club
- Open Space
- Rail Trail
- Shared Path

MAP A
REGIONAL PROJECTS



	Project	Description	Partners	Time frame
1	Partner with State Government to construct and oversee the new Bass Coast Community Stadium as the regional basketball facility for the Shire	• Three court facility (multi-use courts) • Victorian School Building Authority to complete construction • Develop usage guidelines and ensure the facility meets the needs of the local community (Council)	State Government Local clubs Wonthaggi Secondary College	Short term
2	Develop new regional skate park including play elements for all abilities	Design, seek funding and construct regional skate park. Support skate programs including women and girls initiatives	Local community groups and traders	Short term*
3	Undertake acquisition process for regional recreation land in Cowes and prepare masterplan	Review existing masterplan for neighbouring property (Hilton Chadwick Reserve) and expand to include new property (corner Phillip Island Road and Ventnor Road)	Local community Local clubs	Short term
4	Deliver the Bass Coast Aquatic Strategy	• Continue to investigate and plan for aquatics across the Shire • Review the Bass Coast Aquatics and Leisure Centre Masterplan	Aquatic Working Group Local community	Short term
5	Develop new regional playspace at Guide Park, Wonthaggi	Design, seek funding and construct regional playspace for all ages and abilities	Local community	Short*
6	Upgrade Erehwon Point Playspace as a regional facility, Cowes	Design, seek funding and construct regional playspace for all ages and abilities	Local community	Medium term*
7	Upgrade Wyeth McNamara Playspace as a regional facility, Inverloch	Design, seek funding and construct regional playspace for all ages and abilities	Local community	Medium term*
8	Develop a masterplan for the Rhyll Boat Ramp to facilitate the upgrade to a regional boat ramp by 2030	Partner with State Government Recreational Boating Facilities Framework 2030	State Government	Long term*
Advocate and partner on regional trail projects to improve recreation opportunities as listed below:		Support the development of the Gippsland Tracks and Trails Plan and stimulate tourism as prioritised through Council's Pathways Plan	State Government Gippsland Local Government Network Destination Gippsland	Ongoing
9	Bass Coast Rail trail extension Woolamai to Nyora			
10	San Remo – George Bass Coastal Walk	Advocate for the walking connection between San Remo Foreshore and George Bass Coastal Walk		
11	San Remo Foreshore Trail	Partner with San Remo Foreshore Committee of Management to support the completion of San Remo Foreshore Trail	San Remo Foreshore Committee	Short - Medium term*
12	Wonthaggi to Inverloch	Off road shared path		
13	Inverloch - Leongatha	Off road shared path		
14	Mountain biking	Location not yet identified		

**Some listed projects will require significant grant funding to enable their delivery.*

MAP B

VENTNOR • RHYLL • SUNSET STRIP • SURF BEACH SMITHS BEACH • SUNDERLAND BAY

9 Develop a masterplan for the Rhyll Boat Ramp upgrade by 2030 (Refer MAP A Regional Projects)

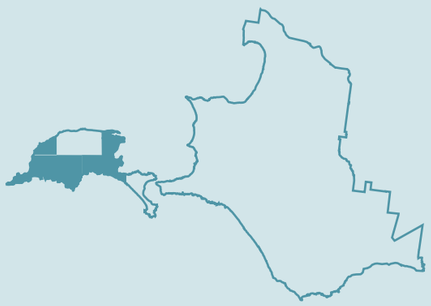
15 Upgrade tennis courts at Rhyll Recreation Reserve

16 Improve walking/cycling connections between Cowes and Rhyll (Oswin Roberts Reserve)

17 Improve walking/cycling connections between Cowes and Ventnor

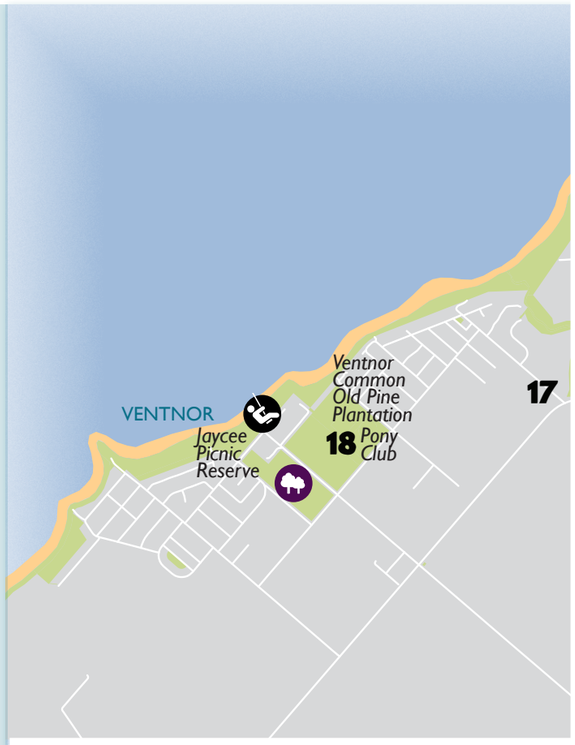
18 Deliver Ventnor Common and Old Pine Plantation masterplan (healthy active stations)

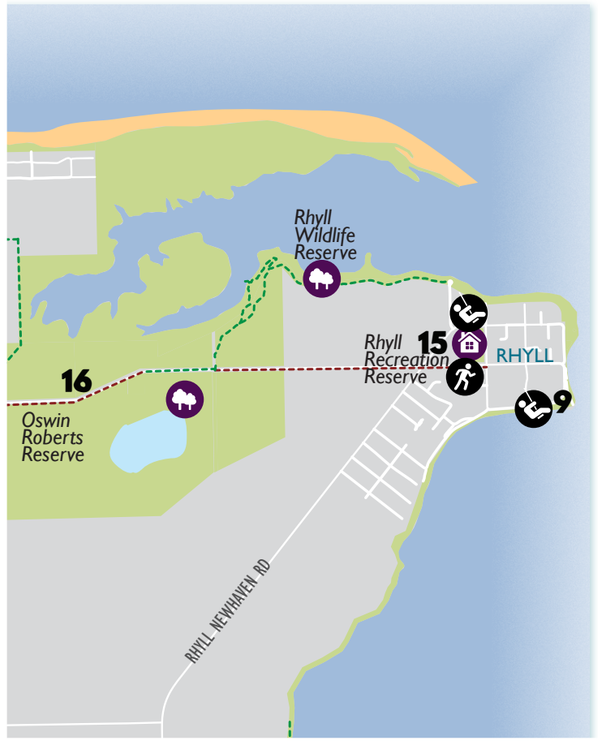
19 Continue to promote the walking trails throughout Scenic Estate



Legend

- Park (playspace)
- Recreation Reserve
- Community Hall
- Bushlands
- Open Space
- Proposed Shared Path
- Shared Path

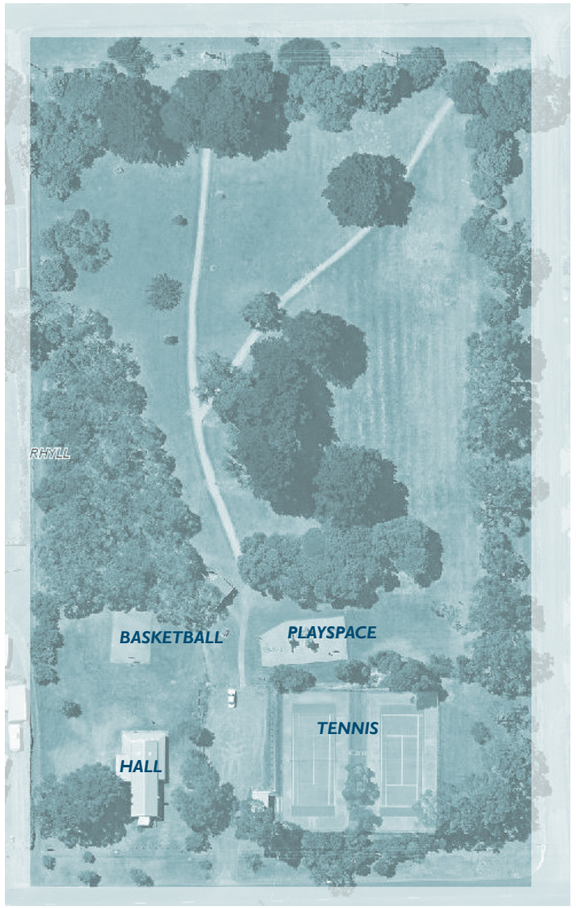








MAP B
RECOMMENDATIONS



Rhyll Recreation Reserve

Recreation Reserve

	Project	Description	Township	Classification	Partners	Time Frame
15	Upgrade tennis courts at Rhyll Recreation Reserve	Renew tennis courts	Rhyll	Township	Committee of Management Local club	Long term

Pathways

	Project	Description	Township	Classification	Partners	Time frame
16	Improve walking/cycling connections between Cowes and Rhyll (Oswin Roberts Reserve)	Along Cowes Rhyll Road Continue to work with local schools to promote walking/riding to school	Cowes Rhyll	Township	Local community	As per Pathways Plan
17	Improve walking/cycling connections between Cowes and Ventnor	Alignment not yet specified Continue to work with local schools to promote walking/riding to school	Cowes Ventnor	Township	Local community	As per Pathways Plan

Parks

	Project	Description	Township	Classification	Partners	Time frame
18	Deliver Ventnor Common and Old Pine Plantation Masterplan	Healthy active stations	Ventnor	Township	Local community	Medium to long term
19	Continue to promote the walking trails throughout Scenic Estate	Consider improved promotion and signage	Surfbeach	Township	Local community	Ongoing

Relevant Plans

Ventnor Common and Old Pine Plantation Masterplan 2010

MAP C
COWES • SILVERLEAVES • WIMBLEDON HEIGHTS

3 Undertake acquisition process for regional recreation land in Cowes and prepare masterplan (Refer Map A Regional Projects)

6 Upgrade Erehwon Point Playspace as a regional facility (Refer Map A Regional Projects)

20 Develop Blue Gum Recreation Reserve Masterplan

21 Upgrade Cowes Recreation Reserve

22 Improve access for all abilities to main beaches across the Shire

23 Support Cowes Yacht Club to replace the launching ramp

24 Deliver Cowes Jetty Triangle redevelopment

16 Improve walking/cycling connections between Cowes and Rhyll (Refer Map B)

17 Improve walking/cycling connections between Cowes and Ventnor (Refer Map B)

25 Improve walking / cycling connections along the Cowes East foreshore

26 Upgrade Olive Justice Place

27 Open the school pool for the local community over summer

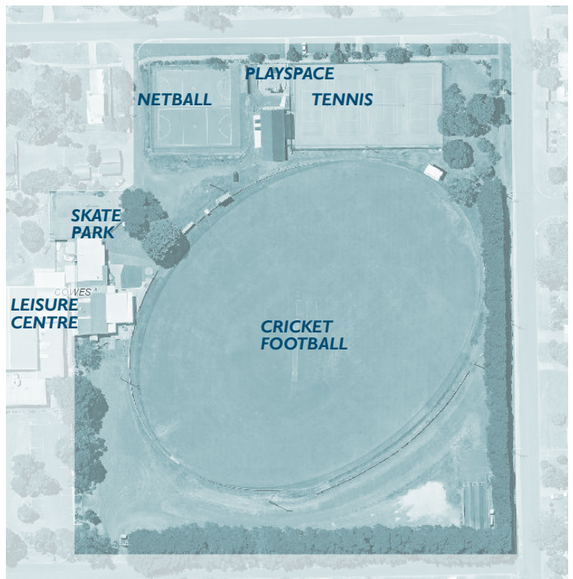
Legend

- Park (playspace)
- School
- Recreation Reserve
- Open Space
- Skate park
- Proposed Shared Path
- Proposed Recreation Reserve
- Shared Path
- Bushlands
- Community Hall





MAP C
RECOMMENDATIONS



Cowes Recreation Reserve

Recreation Reserve

	Project	Description	Township	Classification	Partners	Time Frame
20	Blue Gum Recreation Reserve Masterplan	Develop a masterplan for Blue Gum Reserve in partnership with the local community. Consider • Integration of public toilets in new croquet pavilion • Dog off lead area	Cowes	Township	Friends of Blue Gum Reserve Local clubs	Short term
21	Upgrade Cowes Recreation Reserve	Upgrade skate park	Cowes	Township	Local community	Short term
		Upgrade netball courts • Reconfigure N-S • Resurface • Install floodlighting / shelters	Cowes	Township	Local clubs	Short term
		• Construct netball and football away change rooms and umpire change rooms • Refurbish existing football pavilion change rooms	Cowes	Township	Local clubs	Underway
		Install oval drainage and floodlighting	Cowes	Township	Local clubs	Medium term

Foreshore

	Project	Description	Township	Classification	Partners	Time Frame
22	Improve access for all abilities to main beaches across the Shire	Implement foreshore masterplans with access as the priority	Cowes	Regional	Access Inclusion Advisory Committee	Medium term
23	Support Cowes Yacht Club to replace the launching ramp		Cowes	Township	Local community Local club	Medium term
24	Deliver Cowes Jetty Triangle redevelopment	Redevelopment to include ramped access to beach and sculptural play feature	Cowes	Regional	Local community	Underway

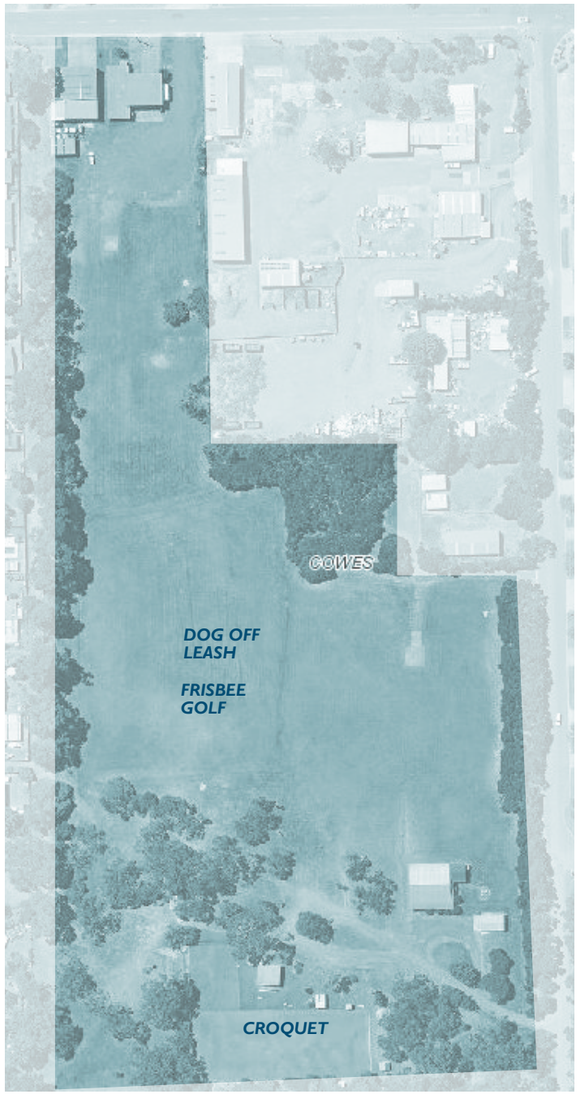
Pathways

	Project	Description	Township	Classification	Partners	Time frame
25	Improve walking / cycling connections along the Cowes east foreshore		Cowes	Township	Local community	As per Pathways Plan

Relevant Plans

Cowes Jetty Triangle Masterplan 2014
Cowes Recreation Reserve Masterplan 2010
Cowes Activity Centre Plan 2015

MAP C
RECOMMENDATIONS



Blue Gum Reserve

Parks

	Project	Description	Township	Classification	Partners	Time frame
26	Upgrade Olive Justice Place	Plan and deliver park upgrade	Cowes	Local	Local community	Short term
27	Continue to open the school pool for the local community over summer	Continue to partner with the YMCA and Cowes Primary School	Cowes	Township	Local community YMCA	Ongoing





MAP D
SAN REMO • NEWHAVEN
CAPE WOOLAMAI

2 Develop new regional skate park including play elements for all abilities (Refer Map A Regional Projects)

28 Upgrade San Remo Recreation Centre

29 Upgrade Newhaven Recreation Reserve

30 Deliver San Remo Foreshore Masterplan

31 Improve access for all abilities to main beaches across the Shire

10 Complete San Remo Foreshore Trail (Refer MAP A Regional Projects)

32 Support Phillip Island Nature Parks to improve trails and beach connections in Cape Woolamai

33 Future shared path connection between Phillip Island Road and the foreshore

11 Advocate for the walking connection between San Remo Foreshore and George Bass Coastal Walk (Refer Map A Regional Projects)

34 Future walking connection from foreshore to cemetery and Anderson Reserve

35 Proposed playspace at Anderson Reserve

36 New local level park within growth area



Legend

- Recreation Reserve
- Bushlands
- Skate Park
- Caravan Park
- Park (playspace)
- Lifesaving Club
- National Surf Reserve
- Cemetery
- Proposed Skate park
- Community Hall
- Proposed Recreation Reserve
- Future growth area
- Proposed Playspace
- School
- Proposed park (playspace)
- Open Space
- Proposed shared path
- Shared path



MAP D
RECOMMENDATIONS



San Remo Recreation Centre

Recreation Reserve

	Project	Description	Township	Classification	Partners	Time Frame
28	San Remo Recreation Centre	Support development of the San Remo Recreation Centre Masterplan Plan for local clubs including Westernport Tennis Club and San Remo Bowls Club	San Remo	Township	Committee of Management State Government Clubs	Short term
29	Newhaven Recreation Reserve	Develop a masterplan for Newhaven Recreation Reserve in partnership with the local community	Newhaven	Township	Local clubs	Short term
		Pavilion upgrade – female and family friendly change rooms	Newhaven	Township	Local clubs	Medium term
		Install floodlighting	Newhaven	Township	Local clubs	Underway

Foreshore

	Project	Description	Township	Classification	Partners	Time Frame
30	San Remo Foreshore Masterplan	Partner with San Remo Foreshore Committee to finalise and implement the foreshore masterplan	San Remo	Township	Committee of Management Westernport Water State Government	Underway
31	Improve access for all abilities to main beaches across the Shire	Implement foreshore masterplans with access as the priority	San Remo	Township	Access Inclusion Advisory Committee	Medium to long term
32	Support Phillip Island Nature Parks to improve trails and beach connections in Cape Woolamai	Support Cape Woolamai Coastal Reserve Masterplan	Cape Woolamai	Township	Phillip Island Nature Parks Local community	Medium to long term

Relevant Plans

San Remo Foreshore Masterplan (underway)
San Remo Recreation Reserve Masterplan (underway)
Cape Woolamai Coastal Reserves Masterplan 2016
Skate Strategy 2017
Playspace Strategy 2017

MAP D
RECOMMENDATIONS continued



Newhaven Recreation Reserve

Pathways

	Project	Description	Township	Classification	Partners	Time frame
33	Future shared path connection between Phillip Island Road and the foreshore (along Potters Hill Road)	To be delivered in line with new subdivision	San Remo	Township	Developer Local community	Long term
34	Future walking connection from foreshore to cemetery and Anderson Reserve	To be delivered in line with new subdivision	San Remo	Township		As per Pathways Plan

Parks

	Project	Description	Township	Classification	Partners	Time frame
35	Anderson Reserve Playspace	Install new playspace at Anderson Reserve	San Remo	Local	Community	Medium term
36	New local level park within growth area	Provide new park and playspace to meet the needs for the growing population of San Remo	San Remo	Local	Community	In line with subdivision development

MAP E
CORINELLA • CORONET BAY • TENBY POINT • BASS

37 Upgrade Harold Hughes Reserve (Corinella)

38 Upgrade Bass Recreation Reserve

39 Upgrade Coronet Bay Recreation Reserve

40 Upgrade Corinella Boat Ramp in line with State Government recommendation

41 Improve Coronet Bay foreshore management

42 Provide a walking/cycling path to Bass Valley Primary School from Corinella: Option One (Guy Road)

43 Provide a walking/cycling path to Bass Valley Primary School from Corinella: Option Two (Corinella Road)

44 Advocate for Bass River pathway and connections (community aspirations)

45 Provide new local parks within growth areas



Legend

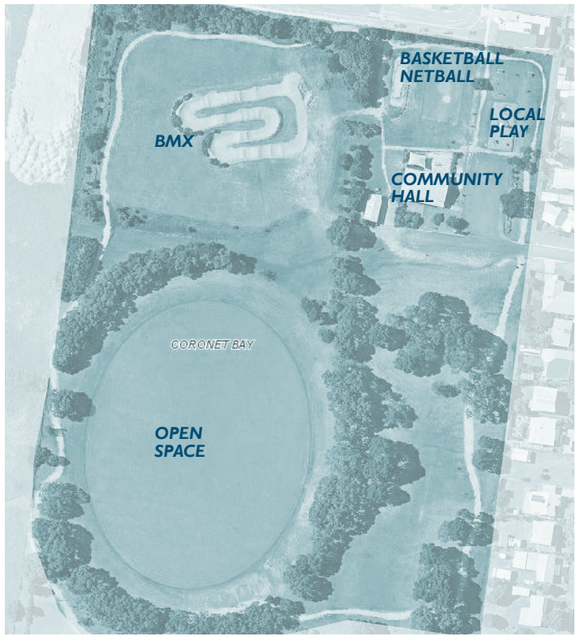
- Recreation Reserve
- Park (playspace)
- BMX
- Proposed park (playspace)
- Bushlands
- Community Hall
- School
- Future Growth Area
- Open Space
- Proposed Shared Path
- Shared Path



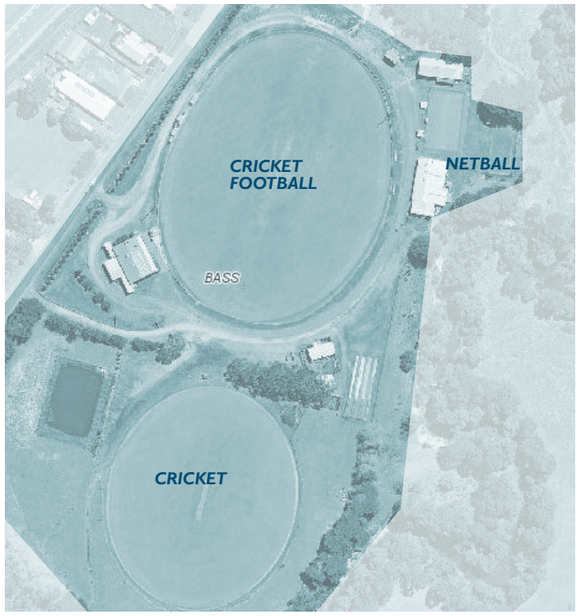
Harold Hughes Reserve (Corinella)



MAP E
RECOMMENDATIONS



Coronet Bay Recreation Reserve



Bass Recreation Reserve

Recreation Reserve

	Project	Description	Township	Classification	Partners	Time Frame
37	Upgrade Harold Hughes Reserve (Corinella)	Redevelop activity area • Skate • Two multi-use courts (Tennis / basketball / soccer / cricket - remove cricket nets) • Playspace	Corinella	Township	Local community	Short term
38	Upgrade Bass Recreation Reserve	Upgrade football and netball change rooms	Bass	Township	Committee of Management Local clubs	Medium term
		Upgrade netball courts				Short term
		Upgrade ovals including lighting and irrigation				Long term
39	Upgrade Coronet Bay Recreation Reserve (Fred Gration Reserve)	Upgrade recreation reserve including netball / basketball court, pathways, playspace and activity stations	Coronet Bay	Township	Committee of Management	Long term

Foreshore

	Project	Description	Township	Classification	Partners	Time Frame
40	Upgrade Corinella Boat Ramp in line with State Government recommendation	Develop masterplan to upgrade Corinella Boat Ramp to a district facility by 2030	Corinella	Township	State Government Local community	Long term
41	Coronet Bay foreshore management	Review foreshore management to establish one land manager	Coronet Bay	Township	Committee of Management State Government	Long term

Pathways

	Project	Description	Township	Classification	Partners	Time frame
42	Provide a walking/cycling path to Bass Valley Primary School from Corinella	Option a) along Guy Rd	Corinella Tenby Point Coronet Bay	Township	Community	As per Pathways Plan
43	Provide a walking/cycling path to Bass Valley Primary School from Corinella	Option b) along Corinella Rd	Corinella Tenby Point Coronet Bay			
44	Advocate for Bass River pathway and connections (community aspirations)	Community aspiration / Bass Valley Landcare: • Walking/cycling trail along Bass River and connecting to Bass Coast Rail Trail • Investigate walking path along the Bass River in partnership with Bass Valley Landcare	Bass	Township	Community	Aspirational

Parks

	Project	Description	Township	Classification	Partners	Time frame
45	Provide new local parks within future residential growth areas	• Within new residential development • In line with Council's Public Open Space Policy 2017	Corinella Coronet Bay	Local	Community Developers	Long term

MAP F
KILCUNDA • DALYSTON • GLEN ALVIE

46 Upgrade Dalyston Recreation Reserve

47 Upgrade Glen Alvie Recreation Reserve

48 Deliver Kilcunda Foreshore Management Plan

49 Plan for new walking paths in Dalyston

50 Improve Bass Coast Rail Trail and George Bass Coastal Walk signage

51 Plan for a new skate park in Kilcunda

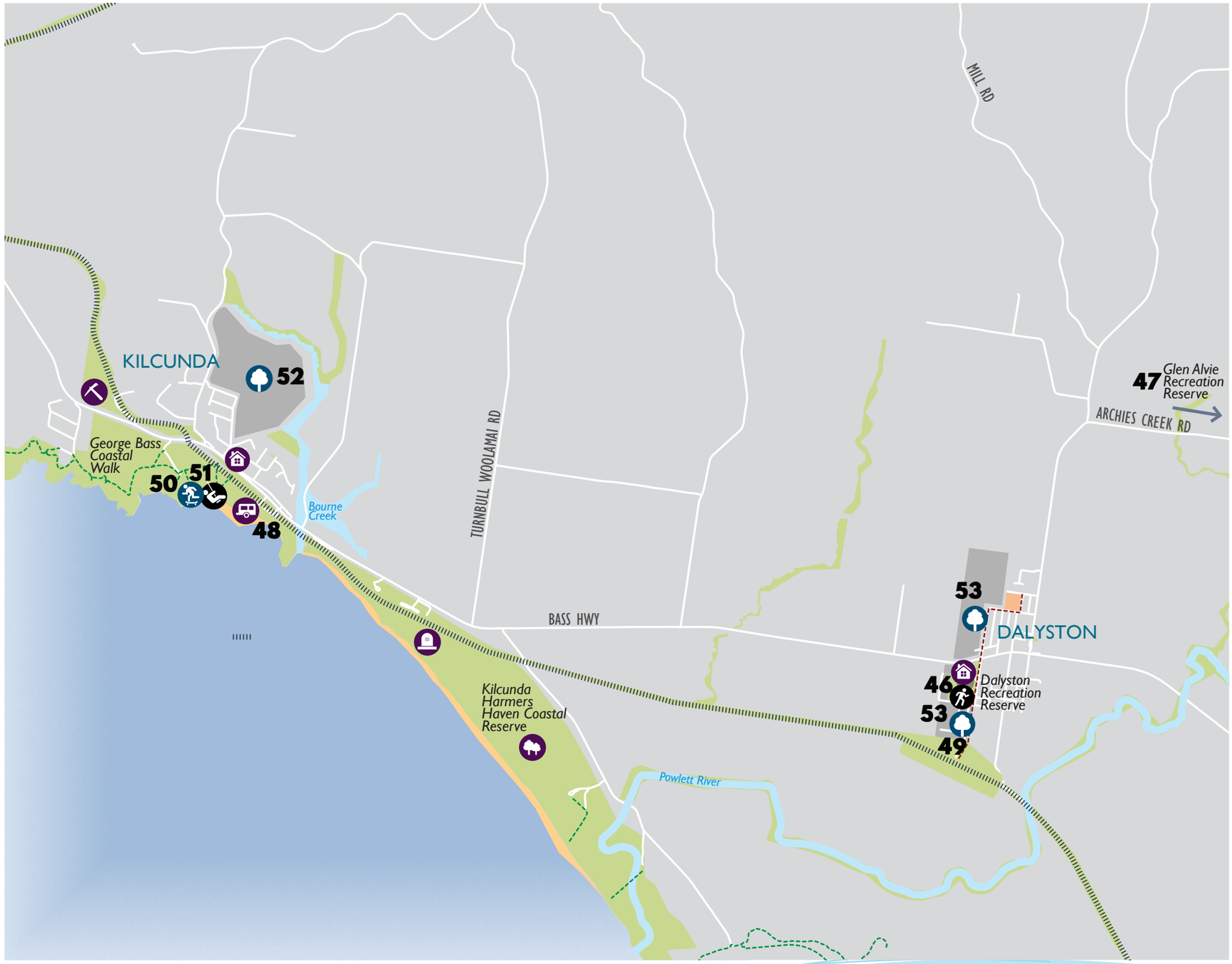
52 Provide new local park within future residential growth area in Kilcunda

53 Provide new local parks within future residential growth area in Dalyston

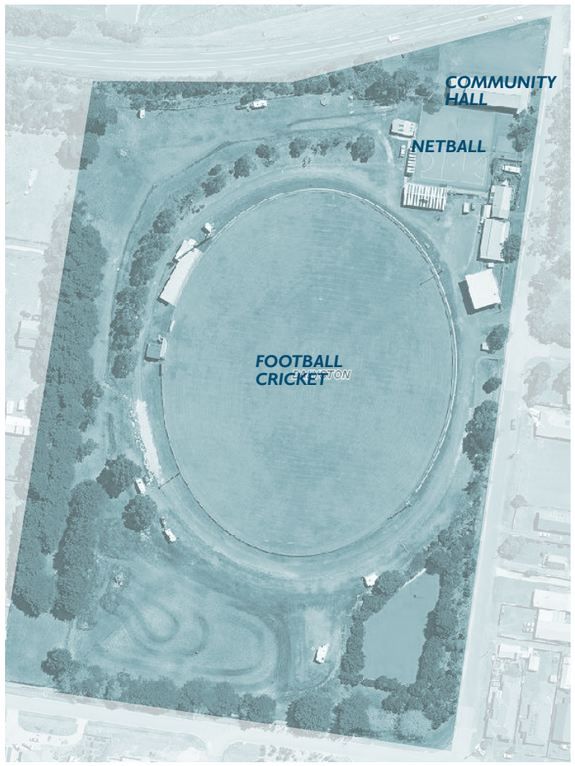


Legend

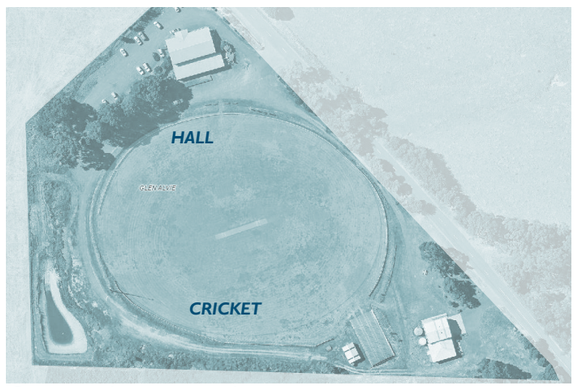
- *Community Hall*
- *Cemetery*
- *Historic Mining*
- *Caravan Park*
- *Bushlands*
- *Proposed park (playspace)*
- *Proposed Skate park*
- *Park (playspace)*
- *Recreation Reserve*
- *School*
- *Future Growth*
- *Open Space*
- *Proposed Shared Path*
- *Shared*
- *Rail Trail*



MAP F
RECOMMENDATIONS



Dalyston Recreation Reserve



Glen Alvie Recreation Reserve

Recreation Reserve

	Project	Description	Township	Classification	Partners	Time Frame
46	Upgrade Dalyston Recreation Reserve	Pavilion upgrade including female friendly change rooms for football and netball	Dalyston	Township	Committee of Management Local clubs	Underway
		Netball court upgrade	Dalyston	Township	Committee of Management Local clubs	Underway
		Install oval floodlighting	Dalyston	Township	Committee of Management Local clubs	Medium term
47	Upgrade Glen Alvie Recreation Reserve	Install drainage and irrigation	Glen Alvie	Township	Committee of Management Local clubs	Medium to Long term

Foreshore

	Project	Description	Township	Classification	Partners	Time frame
48	Kilcunda Foreshore Management Plan	Deliver Kilcunda Foreshore Management Plan	Kilcunda	Township	Kilcunda Development Community Association	Medium to long term

Pathways

	Project	Description	Township	Classification	Partners	Time frame
49	Plan for new walking paths in Dalyston	Investigate walking/cycling paths to better connect Dalyston township with: • rail trail • primary school	Dalyston	Township	State Government Community	As per Pathways Plan
50	Improve Bass Coast Rail Trail and George Bass Coastal Walk signage	Promote walking and cycling to and from Kilcunda	Regional	Regional	Local community Kilcunda Development Community Association	Medium term

Parks

	Project	Description	Township	Classification	Partners	Time frame
51	Kilcunda Skate Park	Plan for new local skate park at Kilcunda	Kilcunda	Local	Community	Medium term
52	Provide new local park within future residential growth area in Kilcunda	• Local level park including playspace, in line with Council's Public Open Space Policy 2017	Kilcunda	Local	Community Developers	In line with subdivision development
53	Provide new local parks within future residential growth area in Dalyston	• Local level parks including playspaces, in line with Council's Public Open Space Policy 2017	Dalyston	Local	Community Developers	In line with subdivision development

Relevant Plans

Kilcunda Foreshore Management Plan 2016
Skate Strategy 2018-2028
Dalyston Recreation Reserve Masterplan (Revised) 2017

MAP G
WONTHAGGI

54 Upgrade Wonthaggi Recreation Reserve

55 Plan for a township level recreation reserve in Wonthaggi North East

1 Partner with State Government to provide Community Stadium (Refer Map A Regional Projects)

56 Plan for walking / cycling connections for the new education precinct

57 Partner with land managers to activate the bushland areas around Wonthaggi

58 Plan for a pathway from the Desalination Plant to the Rail Trail

59 Improve Bass Coast Rail Trail signage to promote use

60 Future shared trail connection through Wonthaggi North East

61 Future path connection from Bass Coast Rail Trail to Guide Park

12 Wonthaggi to Inverloch off-road shared trail (Refer Map A Regional Projects)

62 Plan for new local parks in Wonthaggi North East

5 Guide Park Regional Playspace (Refer Map A Regional Projects)

63 Investigate future recreation land in Wonthaggi South

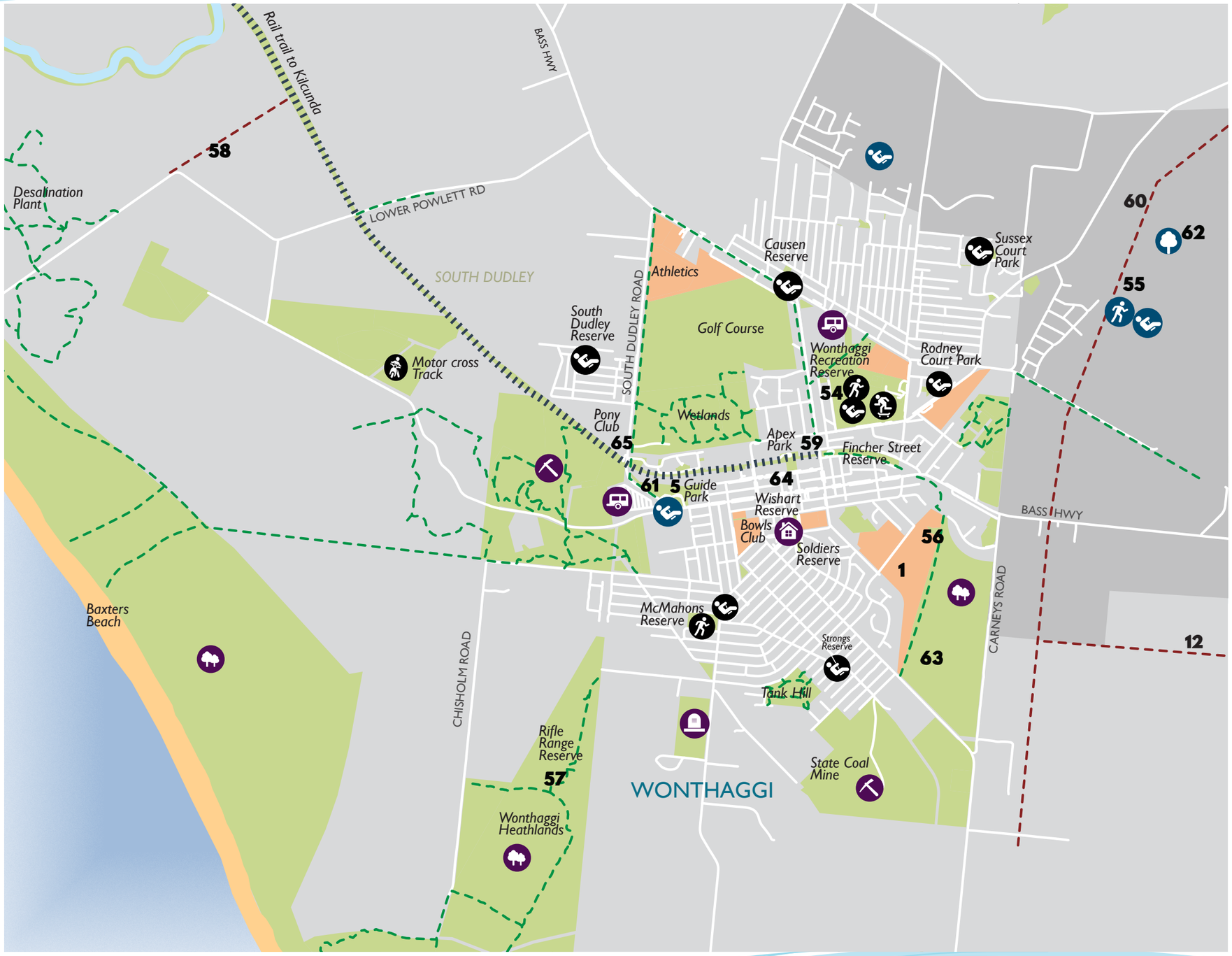
64 Activate central parks in Wonthaggi

65 Wonthaggi Pony Club - Improve Facilities

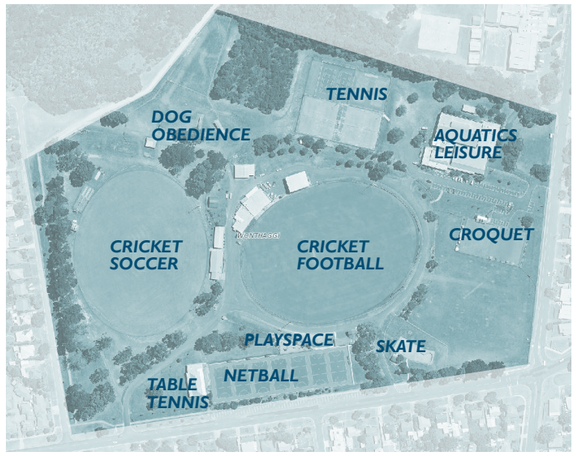


Legend

- Historic Mining
- Cemetery
- Caravan Park
- Proposed Play
- Proposed Recreation Reserve
- Proposed Park (playspace)
- Recreation Reserve
- Skate park
- Park (playspace)
- Bushland
- Community Hall
- School
- Rail Trail
- Shared Path
- Proposed Shared Path
- Open Space
- Future Growth



MAP G
RECOMMENDATIONS



Wonthaggi Recreation Reserve

Recreation Reserve

	Project	Description	Township	Classification	Partners	Time Frame
54	Review Wonthaggi Recreation Reserve Masterplan and upgrade facilities	• Construct new soccer pavilion • Expand oval 2	Wonthaggi	Regional	Local clubs Local community	Short term*
		Construct new multipurpose cricket nets				Short term*
		Resurface tennis courts				Short term
		Construct new shared pavilion (tennis)				Medium term
		Construct new croquet pavilion. Consider shared pavilion options to improve efficiencies and allow facility upgrades in the shorter term				Medium term
		Construct new netball change rooms				Medium term
		• Construct new croquet lawns • Install drainage on oval 1 • Expand playspace • Harvest storm water • Stage 2 main pavilion upgrade (Football) • Skate park redevelopment				Long term
55	Plan for new township recreation reserve in future growth area in Wonthaggi North East	Facilities to include - • Playspace • Two playing fields • Two courts	Wonthaggi	Township	Local community	In line with subdivision development

**Some listed projects will require significant grant funding to enable their delivery.*

Relevant Plans

Wonthaggi Recreation Reserve Master Plan 2017
Wonthaggi North East Structure Plan 2018
Wonthaggi Activity Centre Plan (underway)
Wonthaggi Secondary College Masterplan (State Government) 2016
Bass Coast Aquatic Strategy 2015

MAP G
RECOMMENDATIONS continued



Pathways

	Project	Description	Township	Classification	Partners	Time frame
56	Plan for walking and cycling connections from key destinations to the new education precinct and community stadium	Ensure new regional facilities have safe pedestrian and cycling access	Wonthaggi	Regional	State Government Wonthaggi Secondary College	Short term
57	Partner with land managers to develop a plan to activate the bushland areas around Wonthaggi	Advocate and partner with Parks Victoria and DELWP Investigate improved walking access and connections between reserves and walking map guide and signage system	Wonthaggi	Township	Local community Parks Victoria	Medium term
58	Plan for a pathway from the Desalination Plant to the Bass Coast Rail Trail	Carry out planning to investigate pathway connection options	Wonthaggi	Township	State Government	As per Pathways Plan
59	Improve Bass Coast Rail Trail signage to promote use	Design and deliver Bass Coast Rail Trail signage to improve access and encourage residents and tourists to enjoy the trails	Wonthaggi Dalyston Kilcunda	Regional	Local community	Short term
60	Future shared trail connection through Wonthaggi North East	Develop 3 metre wide shared trail through Wonthaggi North East in line with structure plan	Wonthaggi	Township	Local community	In line with subdivision development
61	Future connection from Bass Coast Rail Trail to Guide Park	Plan for a future connection from Bass Coast Rail Trail to regional playspace in Wonthaggi	Wonthaggi	Regional	Local community	As per Pathways Plan

Parks

	Project	Description	Township	Classification	Partners	Time frame
62	Plan for new local parks in future growth area in Wonthaggi North East	Local parks and playspaces within approximately a 400 metre radius of every residential property	Wonthaggi	Township	Developers State Government Community	In line with subdivision development
63	Investigate future recreation land in Wonthaggi South	Consider • Unstructured recreation options (walking trails) • Conservation • Field sports (soccer / cricket)	Wonthaggi	Regional	Community	Long term
64	Activate central parks in Wonthaggi including Apex Park and Wisharts Reserve	Investigate • Pop up events i.e. Tai Chi • Infrastructure i.e. park furniture	Wonthaggi	Township	Community	Short - medium term
65	Work with Wonthaggi Pony Club to improve facilities	Female and family friendly	Wonthaggi	Township	Club	Medium-long term

MAP H
GRANTVILLE • PIONEER BAY • KERNOT

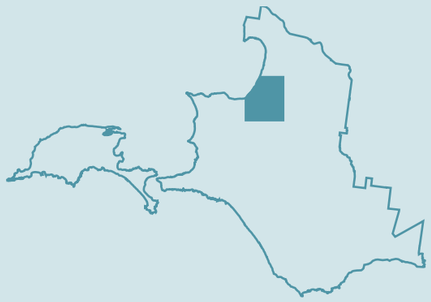
66 Upgrade Grantville Recreation Reserve

67 Upgrade Daisy Avenue Reserve (Pioneer Bay)

68 Upgrade the Grantville foreshore pathway connection

69 Partner with Parks Victoria to promote bush walking and informal mountain bike riding in the Gurdies Nature Conservation Reserve

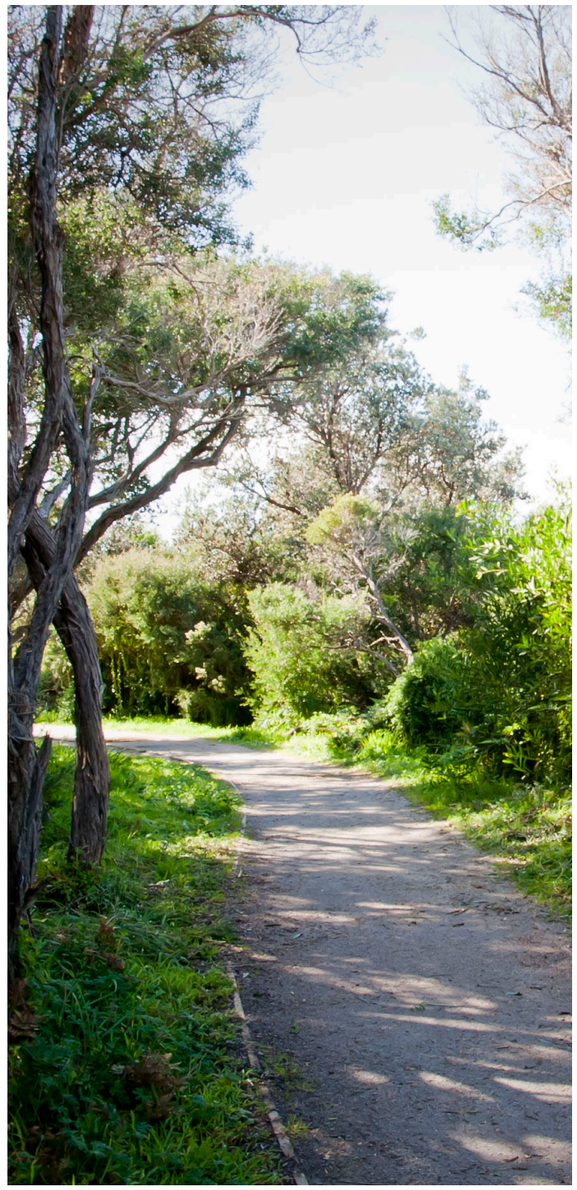
70 Provide new local park and playspace within future growth area



Legend

- Park (playspace)
- Recreation Reserve
- Proposed Park (playspace)
- Bushland
- Caravan Park
- School
- Community Hall
- Open Space
- Future Growth Area
- Shared Path





MAP H
RECOMMENDATIONS



Grantville Recreation Reserve

Recreation Reserve

	Project	Description	Township	Classification	Partners	Time Frame
66	Grantville Recreation Reserve	Redevelop activity area • Tennis court • Skate park • Multipurpose court • Playspace	Grantville	Township	Committee of Management Local clubs	Short term*
67	Daisy Avenue Reserve (Pioneer Bay)	Work with the local community to deliver community meeting place and toilets	Pioneer Bay	Local	Committee of Management	Long term

Pathways

	Project	Description	Township	Classification	Partners	Time frame
68	Upgrade the Grantville foreshore pathway connection	Improve pathway connection from foreshore to recreation reserve	Grantville	Township	Committee of Management	Medium term

Parks

	Project	Description	Township	Classification	Partners	Time frame
69	Promote bush walking and informal mountain bike riding in the Gurdies Nature Conservation Reserve	Partner with Parks Victoria	Grantville	Township	Parks Victoria Local community	Ongoing
70	Provide new local park and playspace within future growth area	In line with Council's Public Open Space Policy 2017	Grantville	Local	Local community Developers	In line with subdivision development

**Some listed projects will require significant grant funding to enable their delivery.*

Relevant Plans

Daisy Avenue Reserve Landscape Masterplan 2009 (Pioneer Bay Progress Association)

MAP I
INVERLOCH • CAPE PATERSON & HARMERS HAVEN

71 Upgrade Inverloch Recreation Reserve

72 Upgrade Thompson Reserve (Inverloch)

73 Inverloch Sound Shell

74 Cape Paterson Lifesaving Club

75 Cape Paterson Bay Beach masterplan

76 Extend Surf Parade shared path

13 Investigate shared trail to Leongatha (Refer Map A Regional Projects)

77 Connect Screw Creek trails to Cuttriss Street

78 Improve pedestrian access across Screw Creek

12 Future shared path to Wonthaggi (Refer Map A Regional Projects)

79 Provide new playspaces in Inverloch west

7 Upgrade Wyeth-McNamara (Rainbow) Park playspace (Refer Map A Regional Projects)

80 Provide new local park and playspace within future growth area



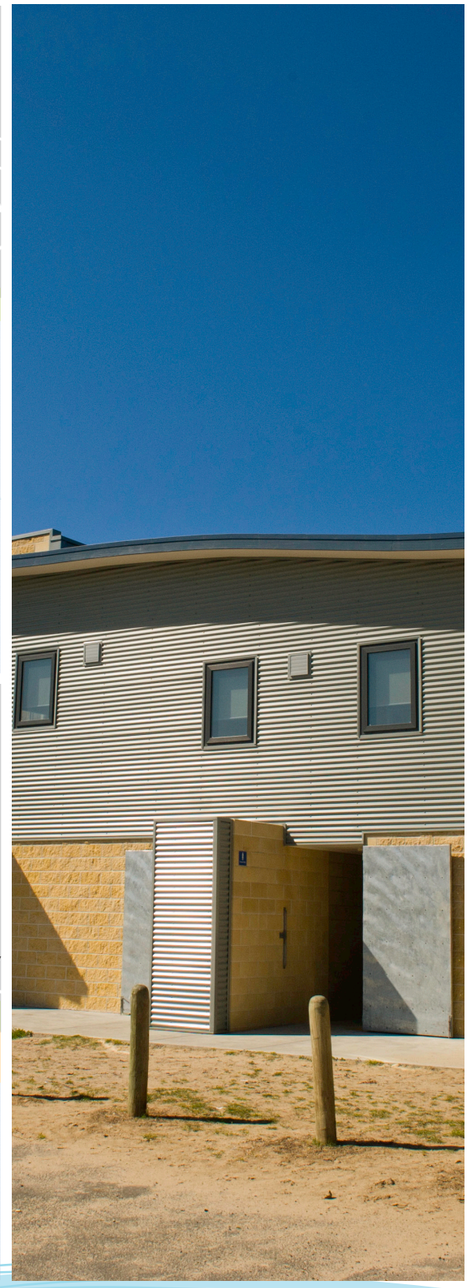
Legend

- Skate park
- Recreation Reserve
- Park (playspace)
- BMX
- Proposed Playspace
- Proposed Recreation Reserve
- Proposed Park (playspace)
- Community Hall
- Cemetery
- Bushland
- Caravan Park
- Lifesaving Club

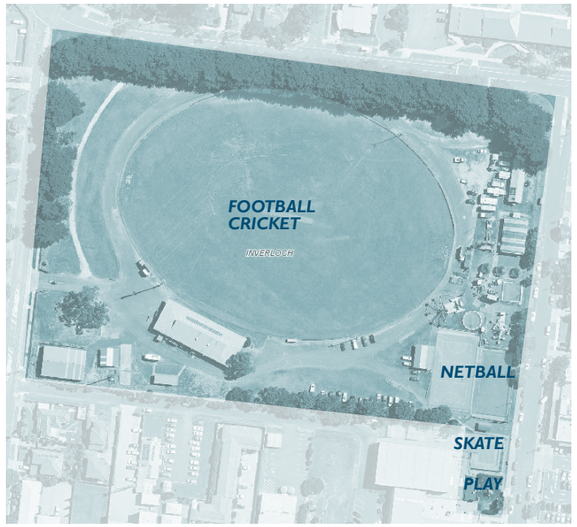








MAP I
RECOMMENDATIONS



Inverloch Recreation Reserve



Thompson Reserve

Relevant Plans

Inverloch Recreation Reserve Masterplan 2007
Thompson Reserve Masterplan 2013
Masterplan Surf Parade Shared Path 2017
Inverloch Foreshore Reserve Masterplan 2008
Cape Paterson Bay Beach Activity Area Masterplan 2014
Cuttriss Street Activity Area Plan 2014

Recreation Reserve

	Project	Description	Township	Classification	Partners	Time Frame
71	Upgrade Inverloch Recreation Reserve	Assist Inverloch Recreation Reserve Committee of Management to complete Landscape/Masterplan	Inverloch	Township	Committee of Management State Government	Short term
		Construct new netball pavilion and redevelop two existing netball courts floodlighting and fencing (multi-use)	Inverloch	Township	Committee of Management Local clubs	Short term*
		Install oval floodlighting	Inverloch	Township	Committee of Management Local clubs	Medium term
		• Upgrade and extend existing pavilion • Install oval irrigation and drainage	Inverloch	Township	Committee of Management Local clubs	Long term
72	Upgrade Thompson Reserve (Inverloch)	Review masterplan incorporating additional female and family friendly change rooms	Inverloch	Township	Local clubs	Short term
		Install multipurpose cricket nets	Inverloch	Township	Local clubs	Medium term
		Inverloch Tennis Club • Resurface courts south bank courts (4) and floodlights • Floodlighting (18/19) northern bank	Inverloch	Township	Local clubs	Short term

Foreshore

	Project	Description	Township	Classification	Partners	Time Frame
73	Inverloch Sound Shell	Support the installation of Sound Shell within the Glade	Inverloch	Township	Service groups Local community	Short term*
74	Cape Paterson Surf Lifesaving Club	Support construction of Cape Paterson Lifesaving Club	Cape Paterson	Regional	Local club Community State Government	Short term*
75	Cape Paterson Bay Beach Masterplan	Deliver Cape Paterson Bay Beach Activity Area Masterplan with improved beach access and playspace as the priority	Cape Paterson	Township	Local community	Short/ medium/long term

**Some listed projects will require significant grant funding to enable their delivery.*

MAP I
RECOMMENDATIONS continued



Pathways

	Project	Description	Township	Classification	Partners	Time Frame
76	Extend Surf Parade shared path	• Veronica Street to Goroke Avenue • Goroke Avenue to RACV Resort	Inverloch	Township	Local community	Short-medium term
77	Connect Screw Creek trails to Cuttriss Street	Construct pathway along foreshore to connect with Screw Creek trails	Inverloch	Township	Local community	As per Pathways Plan
78	Improve pedestrian access across Screw Creek	Investigate with partners to undertake planning to improve pedestrian access across Screw Creek or Little Screw Creek linking recent and future subdivisions and the beach /walking paths	Inverloch	Township	Local community Parks Victoria Developers	Short term

Parks

	Project	Description	Township	Classification	Partners	Time Frame
79	Provide new playspaces in Inverloch west	Construct 2 new playspaces in Inverloch west	Inverloch	Local	Local community State Government Developers	Short - medium term*
80	Provide new local park and playspace within future growth area	In line with Council's Public Open Space Policy 2017	Cape Paterson	Township	Local community Developers	In line with subdivision development

**Some listed projects will require significant grant funding to enable their delivery.*

PLANNING PROJECTS continued



	Project	Description	Partners	Time frame
81	Develop Recreation and Open Space Design Guidelines	• Principles outlined in the report including universal design and multi-use facilities • Sports infrastructure design (standards) • Pavilion design (standards) • Park infrastructure design (standards) • Signage	Local community	Short term
82	Develop Guidelines for club/community contributions to recreation / open space improvements.	Define who is responsible for the costs associated with new infrastructure as well as facility upgrades and ongoing maintenance	Clubs	Short term
83	Establish a Shire-wide physical activity network	To assist target groups to achieve healthy levels of physical activity. Investigate park activation opportunities to encourage the use of our parks for example: • Inclusive programs i.e. women and family friendly • Skate programs for youth • Pop up events • Tai Chi • Programs for older adults	YMCA GippSport Service providers Bass Coast Health Older persons groups and communities i.e. U3A, Probus and Neighbourhood Houses	Short term
84	Develop guidelines for outdoor fitness equipment/gyms	Guidelines to include: • Benefits of various outdoor fitness equipment types • Appropriate locations • Appropriate equipment types and layouts	YMCA GippSport Service providers Bass Coast Health Parks and Leisure Australia Sport and Recreation Victoria	Short term
85	Promote walking across the Shire	• Partner with Victoria Walks to increase the profile of Walking across the Shire • Improve walking/ cycling access to schools across the Shire	Heart Foundation Victoria Walks Walking groups Schools Bass Coast Health	Short term
86	Consult with the Registered Aboriginal Party to strengthen indigenous connections to open space as part of the Reconciliation Action Plan	Consider: • Signage/interpretative signage in parks and reserves • Environmental and cultural heritage education in natural spaces	Registered Aboriginal Party Local community	Short term
87	Review land management models at recreation reserves	To improve quality and efficiency	Committees of management Local clubs	Short term

PLANNING PROJECTS continued



	Project	Description	Partners	Time frame
88	Develop guidelines to strengthen Council partnerships with Committees of Management across the Shire	• Section 86 Committees (reporting to Council • Committees reporting to the Crown (DELWP) • Processes for improved communication • Clarify roles / responsibilities and reporting • Clarify funding arrangements • Council officers to attend committee meetings where appropriate and assist with master planning processes and grant applications	State Government Committees of Management (Recreation Reserve and Foreshore)	Short term
89	Facilitate an annual Open Space and Recreation Funding Forum to promote shared community priorities and fundraising initiatives	Work together to fund projects that are most important to the local community	Rotary Probus Bendigo Bank Sport and Recreation Victoria Bass Coast Foundation Community organisations	Short term
90	Work with partner organisations to encourage the community to spend more time in natural spaces	Partner with Parks Victoria and Phillip Island Nature Parks to promote our natural spaces and nature programs such as bush walking and bush kinder	Parks Victoria Phillip Island Nature Parks Schools/ Kindergartens	Short term
91	Bass Coast Sports Clubs development	Continue to partner with GippSport to assist local sports clubs and community groups to be inclusive, improve governance, attract volunteers/members, and attract participation for all ages, gender and abilities. Create positive and collaborative partnerships between Council and community sporting organisations • Incentives • Accreditation • Forums	GippSport State Sporting Associations	Ongoing
92	Support state-wide / national campaigns that encourage physical activity and social connections	Such as: • Active April • Heart Week (29 April - 6 May) • Walktober • Nature Play Week • Ride to Work days • Seniors Week	Agency partners Community Bass Coast Health	Ongoing

PLANNING PROJECTS continued



	Project	Description	Partners	Time frame
93	Continue to work with community groups and partner organisations to deliver recreation events and to attract new events to the Shire particularly during off-peak season	Such as: • Park-Run • Triathlons/open water swims • Surfing events • Overnight walks • Skate events	Clubs Community	Ongoing
94	Provide opportunities for the community to walk their dogs off lead on beaches and on the mainland	Support Council's Domestic Animal Management Plan. Support actions in the Domestic Animal Management Plan to identify potential dog off leash areas in Bass Coast. Consult with land managers, stakeholders and the community to confirm suitability of locations.	Community	Ongoing
95	Encourage people of all ages and abilities to access our beaches and parks	Implement foreshore and reserve master plans with access as the priority: • Cowes • Cape Paterson • Inverloch • San Remo Promote Council's resources including: • Easy Access Beaches • Bass Coast Walks and Trails Brochure • All Terrain Wheelchair Hire	Access and Inclusion Advisory Committee Community	Ongoing
96	Raise the profile of Women in Sport within Bass Coast	Support the Office for Women in Sport and Recreation to deliver initiatives	GippSport State Government	Ongoing
97	Liaise with coastal recreation groups to continue to deliver water sport opportunities to the community	Partner with coastal recreation groups (water sports) to increase participation while protecting the foreshore environment	Community	Ongoing
98	Provide additional support for community projects that address access, inclusion and gender equity	Review the Community Grants guidelines and selection criteria to encourage projects that improve • Access • Inclusion • Gender equity	Access and Inclusion Advisory Committee Community	Short term
99	Provide local parks and open spaces to meet community needs and encourage recreation and physical activity	In line with the Playspace Strategy and community needs / priorities	Community	Ongoing
100	Support all recreation clubs/providers including facilities not located on Council owned land such as lawn bowls, yacht and golf clubs to increase community use and attract facility funding	Investigate co-located facilities for like-activities such as croquet, golf and lawn bowls	Community	Ongoing



Appendix 6
Thompson Reserve Masterplan Review August 2019

The Thompson Reserve Masterplan has been updated to reflect changes in recent planning for the sports oval precinct.

Thompson Reserve in Inverloch is Council owned and has a current masterplan which was adopted in 2016. The masterplan is being reviewed as a result of recent changes including the decision for the Inverloch Bowls Club to remain on the Inverloch Foreshore and not re-locate to Thompson Reserve. This has had an impact on the Inverloch Stars Soccer Club and their facilities.

Consultation for the Masterplan Update was undertaken as follows:

- Stakeholder meetings at the Reserve
- Community drop in session on Wednesday, 8 May 2019
- Public Exhibition June – August 2019

Key issues/opportunities considered when developing the Draft Thompson Reserve Masterplan Update community consultation included:

- Change facilities for Inverloch Stars Soccer Club
- New multi-purpose training facilities for cricket and soccer
- Continued maintenance for BMX track
- Improved entry/exit access, including pedestrian only areas

The following community feedback has been incorporated into the Draft Masterplan Update 2019 –

- Relocation further south along Cuttriss Street the main entry/exit road, including a small car park for the BMX track
- Extended parking areas around permitter of oval for large events
- Continued use of entry/exit point off Inverloch – Venus Bay Road for delivery and short term uses only
- Creation of a pedestrian only area, creating a safe space
- Extension to existing pavilion to incorporate additional change areas
- Retain the existing BMX track
- New multi-purpose cricket and soccer training facilities
- Investigate improved pitch layout options within the existing oval footprint

Traffic Management

Through the consultation process, concerns were raised regarding traffic management along Cuttriss Street and at the intersection with Inverloch-Venus Bay Road.

Although it is agreed that a new Cuttriss Street entry to the Reserve will improve safety and circulation, this review also recommends that a broader traffic study be undertaken to assess the current and future circulation of traffic in this area of Inverloch and in particular at the Cuttriss / Inverloch-Venus Bay Road.

Recommendations

ST	**Short term**	**(0- 3 years)**
MT	**Medium term**	**(3-5 years)**
LT	**Long term**	**(5 years +)**
O	**Ongoing**	

1. Deliver stage 1 new change rooms to provide unisex facilities for male and female soccer and cricket training and competition **S/MT**
2. New synthetic multi-use cricket nets x 5 to allow for additional training options including soccer **MT** (Remove existing cricket nets from oval)
3. Retain existing oval car parking and provide vehicular turning area adjacent to bollards **ST**
4. Create pedestrian area to ensure safe access to pavilion. Install removable bollards to restrict vehicular entry **MT**
5. Create new main entrance / exit to improve road safety and connect with new and existing car parking with access from Cuttriss Street **MT**
6. Develop new carpark in close proximity to Cuttriss Street entrance **MT**
7. Retain existing main entrance as service entrance to allow for deliveries to the pavilion and maintenance requirements. Provide signage directing traffic to main Cuttriss Street entrance. Retain gate to control traffic flow **MT**
8. Extend oval gravel car parking to provide for increased vehicular traffic on game days and events (approx 50) **LT**
9. Deliver stage 2 new clubrooms to provide adequate social space and canteen options for soccer and cricket clubs **M-LT**
10. Existing BMX track to be retained **O**
11. Retain remaining oval boundary space to allow for emergency vehicle access and future parking if required **O**
12. Continue to provide safe pedestrian circulation along outside of oval **O**
13. Existing storage sheds to be retained **O**
14. Maintain maintenance access to optus tower **O**
15. Protect / maintain grassland & bushland areas **O**
16. Complete traffic management plan or the intersection of Cuttriss Street and Inverloch - Venus Bay Road **ST**
17. Investigate improved pitch layout options within the existing oval footprint **O**



Thompson Reserve, Inverloch

Sporting Field Precint Plan (Cricket/Soccer)

Draft
August 2019

Thompson Reserve Field Sporting Precinct Plan is to be read in conjunction with the Thompson Reserve Masterplan 2013.
It should be noted that this plan supersedes the recommendations made for this precinct.

THOMPSON RESERVE

INVERLOCH VIC 3996

DRAWING SCHEDULE:

SE_10717_F000	COVER SHEET
SE_10717_F001	EXISTING SITE LAYOUT PLAN
SE_10717_F100	SITE CLEARING LAYOUT PLAN
SE_10717_F150	BULK EARTHWORKS PLAN
SE_10717_F200	GENERAL ARRANGEMENT LAYOUT PLAN AND PAVEMENT PROFILE
SE_10717_F250	SITE SECTIONS
SE_10717_F600	PAVEMENT PLAN
SE_10717_F700	ENCLOSURE ELEVATIONS



LOCALITY PLAN - INVERLOCH VIC 3996



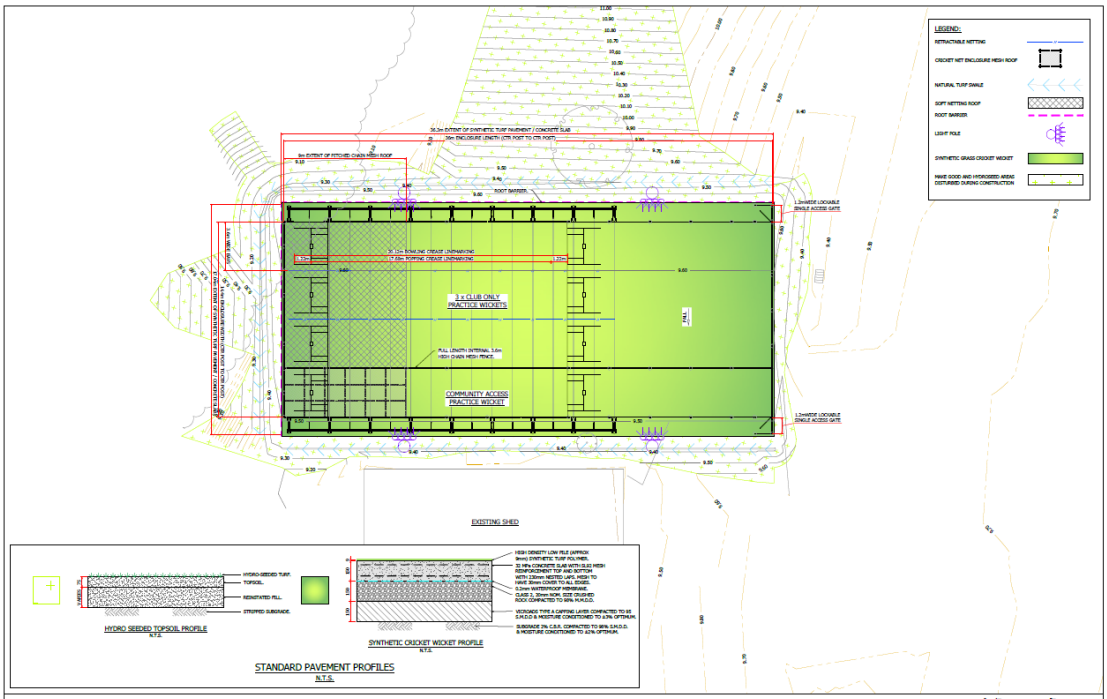
OVERALL SITE LAYOUT PLAN

ALL AERIAL IMAGERY USED IN THE PRODUCTION OF THIS DRAWING SET HAVE BEEN UNDER LICENSE FROM NEARMAP.

NOT FOR CONSTRUCTION

SPORTENG™ | BASS COAST

Job Title: THOMPSON RESERVE
Drawing Title: COVER SHEET
Revision: FIELD OF PLAY
Drawing Status: PRELIMINARY
Drawing Number: SE_10717_F000 | Issue: P1



WARNING
BEWARE OF UNDERGROUND SERVICES
THE LOCATION OF UNDERGROUND SERVICES ARE APPROXIMATELY SHOWN ONLY AND THEIR EXACT POSITION SHOULD BE PROVEN ON SITE. NO GUARANTEE IS GIVEN THAT ALL EXISTING SERVICES ARE SHOWN.

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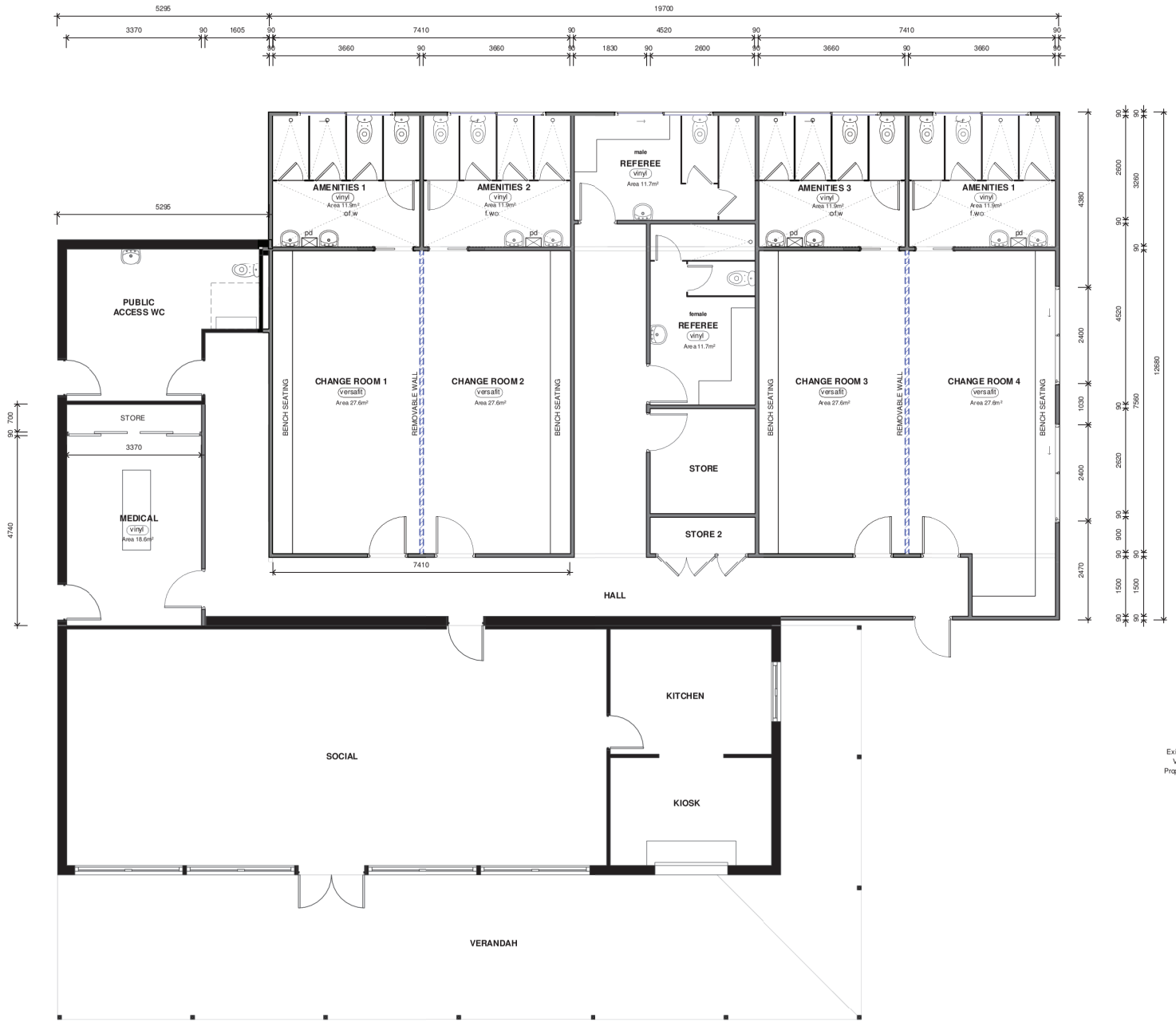
SPORTENG™ | BASS COAST

Job Title: THOMPSON RESERVE
Drawing Title: GENERAL ARRANGEMENT LAYOUT PLAN AND PAVEMENT PROFILE
Revision: FIELD OF PLAY
Drawing Status: PRELIMINARY
Drawing Number: SE_10717_F200 | Issue: P1



Area Schedule

Name	Area	House Sq's
Existing Floor Area	283.37 m²	30.50
Verandah Area	84.68 m²	9.11
Proposed Floor Area	132.25 m²	14.24

FLOOR plan

Scale : 1 : 50

DESIGN DRAWINGS

3rd February 2021

PROJECT:	CLIENT:	SITE:	PROJECT NUMBER:
Proposed Change Room Extension	Bass Coast Shire Council	13-43 Boys Home Road, Newhaven	21-009

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ISSUE	DESCRIPTION	DATE	SHEET:	DRAWN:	SCALE:	ISSUE:
A	Concept Drawings	3rf Feb 2021	A103	AGD	1 : 50@ A1	A

DATE: 3/02/2021 5:25:16 PM