Schedule of Fees

There are two costs associated with making a FOI request:

- The application fee
- The access charges

The application fee is a fixed cost which is non-refundable. If you consider you are entitled to have the application fee waived, please submit a request with supporting documentation (such as your current pension card or health care card).

Access charges relate to the costs incurred in granting access to the documents that you have requested. These costs may or may not apply depending on the nature of your request. The following table outlines these costs. All fees and charges are exempt from GST.

Application Fees

- Application fee - $34.50 from 1 July 2026.
  Application Fee Waiver: If you consider you are entitled to have the application fee waived, please submit a request with supporting documentation (such as your current pension card or health care card).

Access Charges

Access Charges[1] are in addition to the application fee and are based on the documents to be released. You will be notified of the additional amount to be paid. Access charges consist of the following:

Search time	$25.90 per hour or part thereof
Supervision time for viewing the documents	$25.90 per hour (to be calculated per quarter hour or part thereof.)
Photocopies	.20c per A4 copy

[1] Fee as at 1 July 2026 (GST Exempt)