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Informal Meetings of Councillors Summary

Required pursuant to the Bass Coast Shire Council Governance Rules 2020 chapter 6 and the *Local Government Act 2020 (the Act)* sections 130 and 131.

Details of Informal Meetings of Councillors

Title of Meeting	Council Briefings		
Time commenced:	10.50	Time concluded:	
Location:	Civic Centre Wonthaggi		
Division:	All	Date: 6 August 2025	

Attendees

Cr Rochelle Halstead (Mayor)	Cr Brett Tessari (Deputy Mayor) (r) **left at 12.10pm*
Cr R Bauer	Cr J Thompson
Cr M Morgan (remote *from 2.15pm)*	Cr T Bell
Cr T O'Brien	Cr J Temby
Cr M Edwards	

Matters discussed	Attendees
Long Term Financial Plan	Greg Box, Donna Taylor, Jodi Kennedy, David Filmalter, Jade Glen, Joseph Kay, Daniel Fokkens
Asset Plan Draft	Greg Box, Donna Taylor, Jodi Kennedy, David Filmalter, Jade Glen, Daniel Fokkens, Simon Harris
Wonthaggi Recyclers Facility Tour	Greg Box, Jodi Kennedy, Simon Woodland, Aaron Ferrell External – Adam Hill, Managing Director, Wonthaggi Recyclers Jenny Main, Business & Finance Manager/HSEQ Manager, Wonthaggi Recyclers
Nature Recovery Foundation	Greg Box, Donna Taylor, Jodi Kennedy, David Filmalter, Jade Glen, Diana Whittington, Simon Woodland External - Christopher Balmford, Nature Recovery Foundation and BioDiversity Legacy

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	Tim Rowe, Nature Recovery Foundation and BioDiversity Legacy
Bass Coast Industrial Land Use Strategy	Greg Box, Donna Taylor, Jodi Kennedy, David Filmalter, Jade Glen, Nick Felstead, Melanie Wright.

Conflict of interest disclosures: General s127 or Material s128 of the Act

Nil

Form completed by:	Jade Glen	
Signature: Jade Glen		Date: 6/08/2025
Received CEO's Office:		Date: 17 August 2025

Governance Rules 2020

Chapter 6 – Miscellaneous

1. Informal Meetings of Councillors

If there is a meeting of Councillors that:

1.1 is scheduled or planned for the purpose of discussing the business of *Council* or briefing Councillors and contains three or more Councillors;

1.2 is a meeting of a *Council* Committee that a Councillor is appointed to;

1.3 is attended by at least one member of Council staff; and

1.4 is not a *Council meeting*, *Delegated Committee* meeting or *Community Asset Committee* meeting

the *Chief Executive Officer* must ensure that a summary of the matters discussed at the meeting are:

(a) tabled at the next convenient *Council meeting*; and

(b) recorded in the minutes of that *Council meeting*.

Docusign Envelope ID: 591C08FB-38CD-4A54-BA74-48BA5EDD393F

Informal Meetings of Councillors Summary

Required pursuant to the Bass Coast Shire Council Governance Rules 2020 chapter 6 and the *Local Government Act 2020 (the Act)* sections 130 and 131.

Details of Informal Meetings of Councillors

Title of Meeting	Council Briefings		
Time commenced:	10.45	Time concluded:	
Location:	Civic Centre Wonthaggi		
Division:	All	Date: 13 August 2025	

Attendees

Cr Rochelle Halstead (Mayor)	Cr Brett Tessari (Deputy Mayor)
Cr R Bauer	Cr J Thompson
Cr M Morgan	Cr T Bell (virtual)
Cr T O'Brien	Cr J Temby
Cr M Edwards (virtual)	

Matters discussed	Attendees
Draft Community Vision, Draft Council Plan and Draft Annual Action Plan	Greg Box, Donna Taylor, Jodi Kennedy, Jade Glen, Kristy Grattan, Kathy Pompetti, Kiara Tonello, Colette McMahon, Nicola Glassey (virtual)
Healthy, Safe and Resilient Bass Coast Plan 2025–2029	Greg Box, Donna Taylor, Jodi Kennedy, Jade Glen, Kristy Grattan, Colette McMahon, Danielle Slaughter, Anna Moore, Harriet Nunan, Nicola Glassey (virtual)
Bass Coast Aquatic and Leisure Centre Feasibility Review	Greg Box, Donna Taylor, Jodi Kennedy, Jade Glen, Kristy Grattan, Susie Nogic, Greg Polson, Angus Cameron, Nicola Glassey (virtual) External – Jim Corbett, Director - Sport and Leisure Solutions
Cowes Streetscape Stage 1	Greg Box, Donna Taylor, Jodi Kennedy, Jade Glen, Kristy Grattan, Susie Nogic, Nicola Glassey (virtual)
2024/25 Capital Works Program	Greg Box, Donna Taylor, Jodi Kennedy, Jade Glen, Kristy Grattan, Daniel Fokkens, Erin Smrk, Nicola Glassey (virtual)

Docusign Envelope ID: 591C08FB-38CD-4A54-BA74-48BA5EDD393F

Governance Rules	Greg Box, Donna Taylor, Jodi Kennedy, Jade Glen, Kristy Grattan

Conflict of interest disclosures: General s127 or Material s128 of the Act

Nil

Form completed by:	Kristy Grattan	
Signature: 		Date: 13/08/2025
Received CEO's Office: 		Date: 17 August 2025

Governance Rules 2020

Chapter 6 – Miscellaneous

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Docusign Envelope ID: 5B22CC23-352D-43F6-AD8B-FED08EF4FBA0

Informal Meetings of Councillors Summary

Required pursuant to the Bass Coast Shire Council Governance Rules 2020 chapter 6 and the *Local Government Act 2020 (the Act)* sections 130 and 131.

Details of Informal Meetings of Councillors

Title of Meeting	Council Meeting		
Time commenced:	10.30am	Time concluded:	11.15am
Location:	Civic Centre Wonthaggi		
Division:	All	Date: 20 August 2025	

Attendees

Cr Rochelle Halstead (Mayor)	Cr Brett Tessari (Deputy Mayor)
Cr M Edwards	Cr T O'Brien
Cr M Morgan	Cr T Bell
Cr J Temby	Cr R Bauer
Cr J Thompson	

Matters discussed	Attendees
Council Meeting Agenda Run Through	Greg Box, Donna Taylor, Jodi Kennedy, Patrick Dillon, Jade Glen, Kristy Grattan, Nicholas Falstead, Nicola Glassey.

Conflict of interest disclosures: General s127 or Material s128 of the Act

Nil

Form completed by:	Jade Glen
Signature: KGrattan	Date: 20/08/2025
Received CEO's Office:	Date: 10 September 2025

Governance Rules 2020

Chapter 6 – Miscellaneous

1. Informal Meetings of Councillors

Docusign Envelope ID: 5B22CC23-352D-43F6-AD8B-FED08EF4FBA0

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Docusign Envelope ID: 5B22CC23-352D-43F6-AD8B-FED08EF4FBA0

Informal Meetings of Councillors Summary

Required pursuant to the Bass Coast Shire Council Governance Rules 2020 chapter 6 and the *Local Government Act 2020 (the Act)* sections 130 and 131.

Details of Informal Meetings of Councillors

Title of Meeting	Council Briefings		
Time commenced:	9.30	Time concluded:	1.15pm
Location:	Civic Centre Wonthaggi		
Division:	All	Date: 27 August 2025	

Attendees

Cr Rochelle Halstead (Mayor)	Cr Brett Tessari (Deputy Mayor)
Cr M Edwards	Cr T O'Brien
Cr M Morgan	Cr T Bell
Cr J Temby	

Matters discussed	Attendees
Distinctive Areas and Landscapes Update	Greg Box, Donna Taylor, Jodi Kennedy, Patrick Dillon, Jade Glen, Nicholas Felstead, Angus Cameron, Nicola Glassey
Urban Road and Drainage Improvement Program Update	Greg Box, Donna Taylor, Jodi Kennedy, Patrick Dillon, Jade Glen, Angus Cameron, Benita Russell, Heath Kolac, Luke Bryant, Nicola Glassey
Review of Governance Policies	Greg Box, Donna Taylor, Jodi Kennedy, Patrick Dillon, Jade Glen, Kristy Grattan, Lee-Anne Harmer

Conflict of interest disclosures: General s127 or Material s128 of the Act

Nil

Form completed by:	Jade Glen	
Signature: Jade Glen		Date: 27/08/2025
Received CEO's Office:		Date: 10 September 2025

Docusign Envelope ID: 5B22CC23-352D-43F6-AD8B-FED08EF4FBA0

Governance Rules 2020

Chapter 6 – Miscellaneous

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Docusign Envelope ID: 08B2FFAC-2D05-43B9-B8CA-7D84F8C241E6

Informal Meetings of Councillors Summary

Required pursuant to the Bass Coast Shire Council Governance Rules 2020 chapter 6 and the *Local Government Act 2020 (the Act)* sections 130 and 131.

Details of Informal Meetings of Councillors

Title of Meeting	Council Briefings		
Time commenced:	12.00	Time concluded:	4.02pm
Location:	Civic Centre Wonthaggi		
Division:	All	Date: 3 September 2025	

Attendees

Cr Rochelle Halstead (Mayor)	Cr Brett Tessari (Deputy Mayor)
Cr M Edwards (left 3pm)	Cr T O'Brien (remote)
Cr M Morgan	Cr T Bell (remote)
Cr J Temby	Cr R Bauer
Cr B Tessari (remote)	

Matters discussed	Attendees
Climate Change Action Plan 2020-2030 Mid-Term Review	Greg Box, Donna Taylor, Jodi Kennedy, Jade Glen, Meg Humphreys, Diana Whittington
Surf Parade Shared Path Stage 3b	Greg Box, Donna Taylor, Jodi Kennedy, Jade Glen, Joel Dickson, Luke Bryant, Daniel Fokkens
Resources Victoria - Changes in Legislation	Greg Box, Donna Taylor, Jodi Kennedy, Jade Glen, Shannan Little Externals; Tylah Drochmann, Manager Quarry Approvals Coordinator – Resources Victoria Richard Hancock, Manager Strategic Resource Planning – Resources Victoria Barry Strong, Deputy Chief Inspector Eastern Region – Resources Victoria Linda Bibby, Director Policy and Legislation – Resources Victoria Grant Clarke, Manager Strategic Engagement – Resources Victoria
Summerland Peninsula Master Plan – PINP	Greg Box, Donna Taylor, Jodi Kennedy, Jade Glen, Jarvis Weston, General Manager Infrastructure and Planning - Phillip Island Nature Parks

Docusign Envelope ID: 08B2FFAC-2D05-43B9-B8CA-7D84F8C241E6

Conflict of interest disclosures: General s127 or Material s128 of the Act

Nil

Form completed by:	Jade Glen	
Signature: Jade Glen		Date: 3/09/2025
Received CEO's Office:		Date: 10 September 2025

Governance Rules 2020

Chapter 6 – Miscellaneous

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