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Informal Meeting of Councillors record

This form must be completed by the attending Council Officer and returned immediately to Governance Officer for filing. Please also attach any other material circulated at the meeting.

1. Required pursuant to the Bass Coast Shire Council Governance Rules 2020 Details of Informal Meeting of Councillors

Title of Meeting	Councillor Briefings – Off Site		
Time commenced:	10:30am	Time concluded:	3.15pm
Location:	Melbourne Museum – 11 Nicholson Street Carlton		
Division:	Business Transformation	Date: 3/5/2023	

Attendees

Cr M Whelan	Cr R Halstead
Cr B Kent (apology)	Cr C Le Serve
Cr L Laing	Cr L Larke (on leave)
Cr D Rooks	Cr B Tessari
Cr R Bauer	

Matters discussed	Attendees
1. Tour of Gandel Gondwana Garden	Ali Wastie – CEO, Jodi Kennedy, Wayne Mack, Greg Box, James Stirton, Shannan Little, Devon Atkins, Damian Prendergast, Emilie Cutler, Ingrid Huitema Melbourne Museum – Tim Zeigler CJ Arms - Ben Wilson, Simon Taylor, Robyn Overall
2. Melbourne Museum Presentation on Gandel Gondwana Garden, visitation, concept, vision & development of experience	Ali Wastie – CEO, Jodi Kennedy, Wayne Mack, Greg Box, James Stirton, Shannan Little, Devon Atkins, Damian Prendergast, Emilie Cutler, Ingrid Huitema Melbourne Museum Nurin Veis Director Melbourne Museum Research Institute CJ Arms - Ben Wilson, Simon Taylor, Robyn Overall
3. Presentation on Dinosaurs Trail project as a Council major project	Ali Wastie – CEO, Jodi Kennedy, Wayne Mack, Greg Box, James Stirton, Shannan Little, Devon Atkins, Damian Prendergast, Emilie Cutler, Ingrid Huitema CJ Arms - Ben Wilson, Simon Taylor, Robyn Overall

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4. CJ Arms on the Wonthaggi Gondwana Garden	Ali Wastie – CEO, Jodi Kennedy, Wayne Mack, Greg Box, James Stirton, Shannan Little, Devon Atkins, Damian Prendergast, Emilie Cutler, Ingrid Huitema CJ Arms - Ben Wilson, Simon Taylor, Robyn Overall, Domonique Hall, Cassandra Grey, Samuel Tate
5. Bass Coast Community Awards	Ali Wastie – CEO, Jodi Kennedy, Wayne Mack, Greg Box, James Stirton, Devon Atkins

2. Required pursuant to the *Local Government Act 2020 S131(1)*
Conflict of interest disclosures

Councillor	LGA Act section	Item no	Left the room during the discussion ✓	Form completed ✓

Form completed by:	Robyn Borley	
Signature: Robyn Borley		Date: 3/5/2023
Received CEO's Office: Ali Wastie		Date: 15 May 2023

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Informal Meeting of Councillors record

This form must be completed by the attending Council Officer and returned immediately to Governance Officer for filing. Please also attach any other material circulated at the meeting.

1. Required pursuant to the Bass Coast Shire Council Governance Rules 2020 Details of Informal Meeting of Councillors

Title of Meeting	Councillor Briefings		
Time commenced:	10.30am	Time concluded:	2.53pm
Location:	Civic Centre Wonthaggi (virtual option available)		
Division:	Business Transformation	Date: 10 May 2023	

Attendees

Cr M Whelan – Mayor	Cr R Halstead – Deputy Mayor
Cr L Laing	Cr C Le Serve
Cr D Rooks	Cr L Larke
Cr B Tessari	Cr R Bauer - on leave

Matters discussed	Attendees
1. Council Agenda Discussion	Ali Wastie – CEO, Jodi Kennedy, Wayne Mack, Greg Box, James Stirton, Robyn Borley, Donna Taylor
2. Parking requirements for planning permits	Ali Wastie – CEO, Jodi Kennedy, Wayne Mack, Greg Box, James Stirton; Robyn Borley, Donna Taylor
3. Cyber Security	Ali Wastie – CEO, Jodi Kennedy, Wayne Mack, Greg Box, James Stirton; Robyn Borley, Sharni McLennan & Keith Ludowyk
4. Community Grants	Ali Wastie – CEO, Jodi Kennedy, Wayne Mack, Greg Box, James Stirton, Robyn Borley, Sharni McLennan & Shirley Egan, Colette McMahon
5. Isle of Wight Update	Jodi Kennedy, Wayne Mack, Greg Box, James Stirton, Robyn Borley, Donna Taylor & Sharni McLennan, Shannan Little, Ramsay Jurdi, Patrick Doyle, Damian Prendergast External: Tim Richardson, Moda Simon Martin, Ratio

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2. Required pursuant to the *Local Government Act 2020 S131(1)*
Conflict of interest disclosures

Form completed by:	Robyn Borley			
Signature: Robyn Borley				Date: 10/5//2023
Received CEO's Office: Ali Wastie				Date: 15 May 2023
Councillor	LGA Act section	Item no	Left room for discussion ✓	Form completed ✓

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Informal Meeting of Councillors record

This form must be completed by the attending Council Officer and returned immediately to Governance Officer for filing. Please also attach any other material circulated at the meeting.

1. Required pursuant to the Bass Coast Shire Council Governance Rules 2020
Details of Informal Meeting of Councillors

Title of Meeting	Councillor Briefings		
Time commenced:	10.45am	Time concluded:	11:15am
Location:	Civic Centre Wonthaggi (virtual option available)		
Division:	Business Transformation	Date: 17 May 2023	

Attendees

Cr M Whelan – Mayor	Cr R Halstead – Deputy Mayor – on leave
Cr L Laing - apology	Cr C Le Serve
Cr D Rooks	Cr L Larke
Cr B Kent - apology	Cr R Bauer – On leave
Cr B Tessari	

Matters discussed	Attendees
1. Council Agenda Discussion	Ali Wastie – CEO, Jodi Kennedy, Wayne Mack, Greg Box, James Stirton, Robyn Borley & Donna Taylor

2. Required pursuant to the *Local Government Act 2020 S131(1)*
Conflict of interest disclosures

Councillor	LGA Act section	Item no	Left room for discussion ✓	Form completed ✓

Form completed by:	Robyn Borley
Signature: Robyn Borley	Date: 10/5//2023
Received CEO's Office:	Date: 30 May 2023

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Informal Meeting of Councillors record

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1. Required pursuant to the Bass Coast Shire Council Governance Rules 2020
Details of Informal Meeting of Councillors

Title of Meeting	Audit & Risk Committee Meeting		
Time commenced:	9.30am	Time concluded:	11.54am
Location:	Council Chambers – Civic Centre		
Division:	Business Transformation	Date:24/5/2023	

Attendees

Cr M Whelan – Mayor	Cr Rochelle Halstead - apology

Matters discussed	Attendees
1. Audit and Risk Committee Meeting	Ali Wastie – CEO, Jodi Kennedy, Wayne Mack, Greg Box, James Stirton, Robyn Borley, Noel McRae, Lee-Anne Harmer, Keith Ludowyk, David Filmalter, Donna Taylor, Simon Woodland, James Kelly, Joseph Kay, Diana Whittington BCSC Auditors: Vince Philpott – Chair, Homi Burjoree, Tim Large, Janelle Howell, Goran Mitrevski External Auditors: Gordon Robertson, Melissa Saunders – CROWE, Kapil Kukreja, Vanessa D'Souza, Amrit Kaur - HLB

2. Required pursuant to the *Local Government Act 2020 S131(1)*
Conflict of interest disclosures

Councillor	LGA Act section	Item no	Left the room during the discussion ✓	Form completed ✓

Form completed by:	Robyn Borley
Signature: Robyn Borley	Date: 24/5/2023
Received CEO's Office:	Date: 30 May 2023

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Informal Meeting of Councillors record

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1. Required pursuant to the Bass Coast Shire Council Governance Rules 2020 Details of Informal Meeting of Councillors

Title of Meeting	Councillor Briefings		
Time commenced:	12.45pm	Time concluded:	3.15pm
Location:	Council Chambers – Civic Centre		
Division:	Business Transformation	Date: 24/5/2023	

Attendees

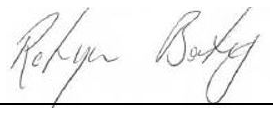
Cr M Whelan - Mayor	Cr R Halstead – Deputy Mayor – On leave
Cr B Kent - apology	Cr C Le Serve
Cr L Laing from 1:08pm	Cr L Larke (virtual)
Cr D Rooks	Cr B Tessari (virtual) from 1:07pm
Cr R Bauer – On leave	

Matters discussed	Attendees
1. Public Submissions Meeting	Ali Wastie – CEO, Jodi Kennedy, Wayne Mack, Greg Box, James Stirton, Robyn Borley, Sharni McLennan, David Filmalter, Joseph Kay, Gemma Freeman External: Ken Blackman, Rhyll Community Association Brendan Smart, Woolamai Beach Surf Life Saving Club Deb Leonard , Woolamai Pump Track Deborah Milligan, Pioneer Bay Residents Association
2. Budget Workshop following submissions presentations	Ali Wastie – CEO, Jodi Kennedy, Wayne Mack, Greg Box, James Stirton, Robyn Borley, Sharni McLennan Gemma Freeman, David Filmalter, Joseph Kay
3. Coronet Bay Master Plan	Ali Wastie – CEO, Jodi Kennedy, Greg Box, James Stirton, Robyn Borley, Sharni McLennan, Gemma Freeman, Angus Cameron, Greg Polson & Ella Angarane

2. Required pursuant to the *Local Government Act 2020 S131(1)*
Conflict of interest disclosures

Councillor	LGA Act section	Item no	Left the room during the discussion ✓	Form completed ✓

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Form completed by:	Robyn Borley	
Signature: 		Date: 24/5/2023
Received CEO's Office: 		Date: 30 May 2023