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Informal Meetings of Councillors Summary

Required pursuant to the Bass Coast Shire Council Governance Rules 2020 chapter 6 and the *Local Government Act 2020 (the Act)* sections 130 and 131.

Details of Informal Meetings of Councillors

Title of Meeting	Council Briefings		
Time commenced:	9:30am	Time concluded:	10:30am
Location:	Council Chambers – Civic Centre		
Division:	Business Transformation	Date: 9 October 2024	

Attendees

Cr C Le Serve - Mayor	Cr R Halstead – Deputy Mayor
Cr L Larke (virtual)	Cr G Ellis
Cr L Laing – from 10:10am	Cr B Tessari – from 9:50am
Cr R Bauer (virtual)	

Matters discussed	Attendees
1. Agenda Review	Greg Box, Damian Prendergast, Robyn Borley, John Wynen, Jodi Kennedy, Chelsea Wilson, Nicola Glassey, David Filmalter
2. Growing Regions Grants	Greg Box, Damian Prendergast, Robyn Borley, John Wynen, Jodi Kennedy, Chelsea Wilson, Dylan Styles, Jo Radford, Sharni McLennan

Conflict of interest disclosures: General s127 or Material s128 of the Act

Nil

Form completed by:	Chelsea Wilson, Coordinator Governance	
Signature: C. Wilson		Date: 9/010/2024
Received CEO's Office:		Date: 09 October 2024

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Governance Rules 2020

Chapter 6 – Miscellaneous

1. Informal Meetings of Councillors

If there is a meeting of Councillors that:

1.1 is scheduled or planned for the purpose of discussing the business of *Council* or briefing Councillors and contains three or more Councillors;

1.2 is a meeting of a *Council* Committee that a Councillor is appointed to;

1.3 is attended by at least one member of Council staff; and

1.4 is not a *Council meeting*, *Delegated Committee* meeting or *Community Asset Committee* meeting

the *Chief Executive Officer* must ensure that a summary of the matters discussed at the meeting are:

(a) tabled at the next convenient *Council meeting*; and

(b) recorded in the minutes of that *Council meeting*.

Docusign Envelope ID: D3CED57A-26CF-4D44-AF08-566801F0B9A5

Informal Meetings of Councillors Summary

Required pursuant to the Bass Coast Shire Council Governance Rules 2020 chapter 6 and the *Local Government Act 2020 (the Act)* sections 130 and 131.

Details of Informal Meetings of Councillors

Title of Meeting	Council Agenda Run Through		
Time commenced:	10:45am	Time concluded:	11.00am
Location:	Council Chambers – Civic Centre		
Division:	Business Transformation	Date: 16 October 2024	

Attendees

Cr C Le Serve - Mayor	Cr R Halstead – Deputy Mayor
Cr L Larke	Cr G Ellis
Cr D Rooks	Cr M Whelan
Cr R Bauer	

Matters discussed	Attendees
1. Agenda Review	Greg Box, Damian Prendergast, Robyn Borley, John Wynen, Jodi Kennedy, Chelsea Wilson, Nicola Glassey

Conflict of interest disclosures: General s127 or Material s128 of the Act

Nil

Form completed by:	Chelsea Wilson, Coordinator Governance
Signature: C. Wilson	Date: 16/10/2024
Received CEO's Office:	Date: 14 November 2024

Docusign Envelope ID: D3CED57A-26CF-4D44-AF08-566801F0B9A5

Governance Rules 2020

Chapter 6 – Miscellaneous

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Informal Meetings of Councillors Summary

Required pursuant to the Bass Coast Shire Council Governance Rules 2020 chapter 6 and the *Local Government Act 2020 (the Act)* sections 130 and 131.

Details of Informal Meetings of Councillors

Title of Meeting	Councillor Briefings		
Time commenced:	10:07am	Time concluded:	2.45pm
Location:	Council Chambers – Civic Centre		
Division:	All	Date: 13 November 2024	

Attendees

Cr B Tessari	Cr R Halstead
Cr R Bauer	Cr M Edwards
Cr M Morgan	Cr T Bell
Cr T O'Brien	Cr J Temby
Cr J Thompson	

Matters discussed	Attendees
1. Council Mechanics overview	Greg Box, Donna Taylor, Robyn Borley, Teena Hale Pennington, Jodi Kennedy Chelsea Wilson
2. Governance Rules Overview	Greg Box, Donna Taylor, Robyn Borley, Teena Hale Pennington, Jodi Kennedy Chelsea Wilson, Una Curtin
3. Community Representation	Greg Box, Donna Taylor, Robyn Borley, Teena Hale Pennington, Jodi Kennedy Chelsea Wilson, Una Curtin
4. Mock Council Meeting	Greg Box, Donna Taylor, Robyn Borley, Teena Hale Pennington, Jodi Kennedy Chelsea Wilson, Una Curtin, Rhonda Jackson
5. Executive Briefing	Greg Box, Donna Taylor, Robyn Borley, Teena Hale Pennington, Jodi Kennedy

Conflict of interest disclosures: General s127 or Material s128 of the Act

Nil

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Signature: C. Wilson	Date: 13/11/2024
Received CEO's Office:	Date: 14 November 2024

Governance Rules 2020

Chapter 6 – Miscellaneous

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