

film permit application



Applicant:	Position:
Production company:	ABN:
Phone number/s:	Email:
Location manager:	Mob:
On site contact during filming:	Mob:
Location/s:	
Title of production:	

Summary of project:	
Details of proposed shoot:	
Filming start date:	Filming finished date:
Bump in time:	Bump out time:
Distribution outlets:	Screening dates:

Type of production (tick one)			
Feature film	telemovie	TV series/serial	commercial stills photography
documentary	training/industrial	Student film	TV commercial
Music video	other		

Number of cast and crew:	Number and types of vehicles:
Parking requirements?	
Will there be traffic/pedestrian management required? If so please attach details.	
Will there be any temporary structures? If so please attach details.	
Will the project use drones? If so attach details and relevant permits.	

Please attach:

- copy of public liability insurance, certificate of currency
- brief description of the action being shot
- map of location and preferred parking spaces
- location agreement (if applicable)
- risk management plans including safety reports, JSA, traffic & pedestrian management plans (if required)
- any special requirement details e.g. lighting, noise, firearms, stunts etc

Indemnification

The production company agrees to indemnify Bass Coast Shire Council against all claims or suits of any kind whatsoever against Bass Coast Shire Council for loss, damage or injury of any kind arising out of the negligence or unlawful conduct of the production company and its employees, agents or otherwise.

The production company agrees to comply with all the local laws of Bass Coast Shire Council and all other relevant legislation, council conditions, guidelines and special conditions provided.

Signed for, and on behalf of the production company, who warrants that he/she is authorised to sign this application on behalf of the production company.

Signature:

Date:

Name:

Title:

Applications to be sent to:

Events Department, Bass Coast Shire Council, PO Box 118, WONTHAGGI VIC 3995

A response to this permit application will be within 14 days

