

Expression of Interest information

Inverloch is a small community located on the mouth of Anderson Inlet. The town has a permanent population of around 3,000 and is popular with domestic and international tourists, particularly during summer and long weekends. The township boasts a variety of community activities and spaces where people get together; one of which is the Inverloch Community Hub.

The Hub was renovated in 2009 to an exciting new facility. The Hub is architecturally designed and incorporates the township Library, Visitor Information Centre and Community House, along with organised YMCA recreation activities, meeting spaces, a hall and stadium.

The Hub is managed by Bass Coast Shire Council and has a Community Hub Facilitator based at the Hub, Monday to Friday, 11.30am – 5.00pm. Income from exhibitions will be directed back into other Art projects based at the Hub in the future.

Individuals or groups are encouraged to express their interest in exhibiting art at any time, although applications will be reviewed two times per year for the upcoming six months. Applications should expect to be reviewed and responded to in March and September every year.

Cost of exhibiting

15 per cent commission on items sold (minimum of \$50 for the month).

Exhibition space

- **Location:** Internal Street area of the Inverloch Community Hub, 16 A'Beckett Street, Inverloch
- **Access:** Access for all provided to the exhibition area with accessible toilets and baby change/breast feeding area available at all times of opening
- **Dimensions:** variety of different sized wall space with hanging rail 2.5m high (floor plan attached)
- **Gallery System:** Hanging rail on all walls, 40 hooks and 20 wires
- **Lighting:** A combination of track lighting and natural lighting provide adequate lighting for exhibiting works

Exhibition hours

Exhibitions will run for up to one calendar month unless by prior arrangement with Community Hub Facilitator.

The internal street area and exhibition area of the Inverloch Community Hub is currently open between 9.00am and 5.00pm Monday to Friday.

After hours viewing (eg openings, previews) would need to be booked with the Community Hub Facilitator and may incur a charge separate to the commission collected.

There is no charge for visitors to enter the Hub and there is no capacity to charge visitors to view exhibitions.

In the case of emergency the Hub may be opened as a 'Neighbourhood Safer Place' or Relief Centre. This may affect the opening hours for an uncertain amount of time.

Catering

No catering is provided in conjunction with the exhibition. No tea, coffee or water facilities are provided as part of the exhibition space.

The artist needs to bring their own food and/or drinks for any openings or events associated with the exhibition.

Sale of items

- All enquiries for sales will be directed back to the artists
- It is the responsibility of the artist to arrange payments from buyers and to return appropriate commission money at the end of the month of exhibition to the Community Hub Facilitator
- Commission is inclusive of GST
- Artist will arrange delivery of items and cost of this with buyer

Venue responsibilities

- Exhibition wall space/stage area for sculptures if no prior bookings exist
- Lighting
- Inverloch Community Hub signage at street entry
- Hanging systems (39 hooks and 20 wires available)
- Promotion via Bass Coast Shire Council website and other promotional avenues associated with the Inverloch Community Hub

Artist responsibilities

- Anything associated with openings and /or organised viewings
- Catalogues and pricing (including tags for titles and price)
- Contact details/fliers/business cards for sales enquiries
- Advertising and publicity (except where mentioned above)
- Delivery, curation, installation and removal. If using a proxy, please send signed note with them
- Any extra lighting, plinths, screens etc as approved by Community Hub Facilitator
- Please note – additional street signage may require a sign permit from the Local Laws Department at Council. This is up to the artist to pursue if required

Conditions of exhibition

- Artists show at their own risk and will be responsible for insuring their own artworks. Bass Coast Shire Council will take all care but there will be times when art work is not under direct supervision. Please discuss any security concerns with the Community Hub Facilitator

- Artist must complete the application form before exhibition is approved. After applications are reviewed by Council, notification will be given in writing confirming dates of exhibition
- Artist must supply a Resume, CV or Artist Statement and folio/samples of work as part of their application for approval by Council
- Exhibitions will be held at venue's discretion
- All two-dimensional works must have D rings with hanging wire
- Three-dimensional works must be able to be moved easily by two people and sit safely
- Bass Coast Shire Council reserves the right not to exhibit works that do not abide by these conditions and/or the details in the Expression of Interest Information
- Artworks cannot be stored for pick up at a date after the exhibition has ended. Any works left will incur a \$10 per week fee
- Bass Coast Shire Council reserves the right to hire out any area of the Hub to other parties during an exhibition period. If the artists is concerned with the safety of their works in anyway they will need to discuss this further with the Community Hub Facilitator

Priority of artwork

Priority will be given to local artists and artwork which reflects the Inverloch Community Planning Group's vision of 'Inverloch – the village at the mouth of the bay'. This vision guides the Inverloch Community Plan. The plan was developed by the Inverloch Community Planning Group and identifies projects of priority which are addressed in partnership with Bass Coast Shire Council, services and agencies. This priority will be used in decision making when more than one application is received for exhibition in the same month period.

Young and amateur artists are encouraged to apply. For help with the Expression of Interest process, please contact the Community Hub Facilitator.

Group exhibitions

Groups of artists are welcomed and encouraged to apply as well as solo exhibitors. Please include key contact name on application form and any additional group member's details on an additional piece of paper. Each artist in a group must supply their Resume/CV or Artist Statement and a sample of 3-5 pictures of their work.

Last updated June 2011

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Expression of Interest



Application form - exhibition space at Inverloch Community Hub

1. Artist details

Group Name	(if applicable)		
Name:			
Address:			
Phone:		Mobile:	
Email:			
Website:			
Exhibition Name			

2. Provide three (3) preferences for months to exhibit and include (if applicable) any reasons for this preference (ie Part of Creative Gippsland festival or to promote International Women's Day etc). Effort will be made to meet first preferences, particularly those that link in with broader community events.

Preference	Month of preference	Reason for preference (if applicable)
1		
2		
3		

3. Checklist for Application

- Read the Expression of Interest information
- Enclose Resume, CV or Artist Statement
- Supply 3-5 of images (please put name, title and medium on back of images)
- Fill out the application form and return to:

Inverloch Community Hub Facilitator
16 A'Beckett Street
Inverloch Vic 3996

4. Terms and conditions as per Expression of Interest information

I, the undersigned, have read, understand and agree to the terms and conditions of the Inverloch Community Hub exhibition space.

Signed: _____

Date: _____